



December 13, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Sara Flynn-Kramer, Manager II, Capital Projects Division
407-836-0048

SUBJECT: Selection of Consultant, Request for Proposals Y24-823-RC, Design
Services for Orange County Medical Examiner's Office Expansion

RECOMMENDATION:

Selection of one firm and an alternate to provide Design Services for Orange County Medical Examiner's Office Expansion, Request for Proposals Y24-823-RC from the following firms listed alphabetically:

- Baker Barrios Architects, Inc.
- Gresham Smith

Further request Board authorization for the Procurement Division to negotiate and execute a contract provided that the contract does not exceed the budget of \$2,000,000.

Further request authorization for the Procurement Division to formally terminate negotiations with the top ranked firm, if we are unable to come to a favorable negotiated agreement, and commence negotiations with the next ranked alternate, until a successful negotiation is reached.

This item was evaluated by the Procurement Committee on October 4, 2023. Commissioner Mayra Uribe, was assigned to the Procurement Committee.

PROCUREMENT:

The project is an expansion of the existing Orange County Medical Examiner's facility's existing 41,283 square-foot building located at 2350 East Michigan Street, Orlando, Florida. The consultant shall design a 10,000 to 12,000 square-foot expansion of the existing Medical Examiner's building on an active Orange County campus that services both Orange County staff and Orange County residents. This project is located in District 3.

FUNDING:

Funding is available in account number 6210-1023-060-2590.

APPROVALS:

The Capital Projects Division concurs with this recommendation.

DISCUSSION:

Two proposals were received in response to this Request for Proposals (RFP) and were evaluated the proposals in accordance with the criteria set forth in this RFP. The scores of the Procurement Committee are attached.

A timely protest was filed from Baker Barrios Architects, Inc. In accordance with the Procurement Ordinance, a protest hearing was held on November 16, 2023, resulting in the protest committee denying the protest. No appeal was filed.

The design consultant will perform the following services:

1. Project Data/Information Gathering
2. Design Development
3. Construction Contract Documents
4. Cost Estimating
5. Bidding
6. Technical Support Services
7. Contract Administration

Procurement Committee Meeting - October 4, 2023, 1:00 P.M.
Y23-823-RC, Design Services for the Michigan Campus Medical Examiner Office Expansion

CRITERIA	Project Manager	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	25	15	30	5	10	15	5	15	120
Similar Projects Requested	5	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
Baker Barrios Architects, Inc.	0.00	52.50	120.00	25.00	40.00	75.00	0.00	0.00	312.50
<i>Lead Person - Guysen Bohler</i>	0.00	4.00	4.00	5.00	4.00	100%	0.00	0.00	
<i>Sara Flynn-Kramer</i>	0.00	3.00	4.00	5.00	4.00	100%	0.00	0.00	
<i>Sheri Blanton</i>	0.00	4.00	4.00	5.00	4.00	100%	0.00	0.00	
<i>BDD- Sheena Ferguson</i>	0.00	3.00	4.00	5.00	4.00	100%	0.00	0.00	
<i>Consensus or Average</i>	0.00	3.50	4.00	5.00	4.00	100%	0.00	0.00	
Gresham Smith	0.00	48.75	120.00	25.00	50.00	75.00	0.00	2.00	320.75
<i>Lead Person - Guysen Bohler</i>	0.00	3.00	4.00	5.00	5.00	100%	0.00	2.00	
<i>Sara Flynn-Kramer</i>	0.00	4.00	4.00	5.00	5.00	100%	0.00	2.00	
<i>Sheri Blanton</i>	0.00	3.00	4.00	5.00	5.00	100%	0.00	2.00	
<i>BDD- Sheena Ferguson</i>	0.00	3.00	4.00	5.00	5.00	100%	0.00	2.00	
<i>Consensus or Average</i>	0.00	3.25	4.00	5.00	5.00	100%	0.00	2.00	



INTEROFFICE MEMORANDUM

December 27, 2023

TO: Rochelle Chambers, Contracting Agent
Procurement Division

FROM: Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation Revised

PROJECT: Y23-823-RC / Design Services for the Michigan Campus Medical Examiner Office Expansion

APPROVED: Sheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% minority, 6% women. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation.

1. BAKER BARRIOS ARCHITECTS, INC., **Majority Prime**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
*MRI Architectural Group, Inc.	AM(Pac)	15%	Architectural
BASE Consultants, Inc.	AF(Is)	5%	Structural Engineering
TJNG Partners, Inc.	WF	6%	Interior Design and **FF&A Planning and Specifications
Carlsson Construction Estimators, Inc.	WF	2%	Cost Estimating
*MRI Architectural Group, Inc.	AM(Pac)	15%	Architectural
***SGM Engineering, Inc.	AM(Pac)	6%	Plumbing & Fire Protection

*Proposer included two identical M-1 Forms for MRI Architectural Group, Inc. totaling 30% MWBE participation, performing the same role, Architectural, in proposal submittal. However, on Form B of the proposal submittal, the projected % of overall work for MRI is notated as 15%. For this evaluation, 15% participation is credited for MRI's role.

**Additional clarification needed on the role of the subconsultant.

***Proposer included subconsultant on Form B, however, Form M-1 is not submitted for this subconsultant. For this evaluation, Proposer is given credit for this subconsultant's participation.

Total M/WBE Participation Proposed: 34%
M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 32%
Total WBE Workforce: 48%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None	0	N/A

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated workers)

2. GRESHAM SMITH, Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
SGM Engineering, Inc.	AM(Pac)	32%	Mechanical, Electrical, Plumbing, and Fire Protection Engineering

Total M/WBE Participation Proposed: 32%
M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 21%
Total WBE Workforce: 39%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC dba Blue Cord Professional Services	2	Cost Estimating

Registered SDV(s) Proposed: 1

SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0

Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 2

(Includes SDV & Dislocated workers)