



Interoffice Memorandum

February 12, 2024

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

Handwritten signature of Carrie Mathes.

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division, Health Services
Department
407-836-7689

SUBJECT: Award of Invitation for Bids Y23-1055-RM, Provide Laboratory Services for
Orange County Medical Clinic and Corrections Health

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-1055-RM, Provide Laboratory Services for Orange County Medical Clinic and Corrections Health, to the low responsive and responsible bidder, Quest Diagnostics Clinical Laboratories, Inc., in the estimated contract award amount of \$630,620.20 for a one-year term. Further request Board authorization for the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

The contract will provide laboratory services for the Orange County Medical Clinic and Corrections Health Divisions.

FUNDING:

Funding is available in account number 0001-060-2502-3275 and 0001-060-3806-3275.

APPROVALS:

The Health Services Department and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Adventist Health System/Sunbelt, Inc. was deemed non-responsive for submitting a written statement qualifying their offer by opting out of terms that are non-negotiable.

Award of Invitation for Bids Y23-1055-RM, Provide Laboratory Services for Orange County Medical Clinic and Corrections Health

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Quest Diagnostics Clinical Laboratories, Inc. has a satisfactory record of performance, is considered responsible, and has the necessary manpower to perform the contract. Price reasonableness was established by comparison to current contracted prices. Therefore, recommendation for award is made to Quest Diagnostics Clinical Laboratories, Inc.

The bid tabulation is as follows:

Bidder:	Estimated Annual Bid Amount
Quest Diagnostics Clinical Laboratories, Inc.	\$630,620.20
Adventist Health System/Sunbelt, Inc.	Non-responsive



BUSINESS DEVELOPMENT DIVISION

February 6, 2024

TO: Rebeca Malave, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y23-1055-RM, Provide Laboratory Services for Orange County Medical Clinic and Corrections Health

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder** is not an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid openings there was at least one firm certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

Reviewed 2.8.2024.