




## Interoffice Memorandum

July 18, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Raymond Williams, P.E., Manager, Public Works Department,  
Engineering Division  
407-836-7909

SUBJECT: Approval of Contracts, Request for Proposals Y23-132-JA, Civil  
Engineering, Planning, Vertical Construction Management and Real  
Estate Acquisition Staff Augmentation - Term Contract

### RECOMMENDATION:

Approval to Award Contracts, Request for Proposals Y23-132-JA, Civil Engineering, Planning, Vertical Construction Management and Real Estate Acquisition Staff Augmentation – Term Contract, Lot A to Moten Tate, Inc., in the amount of \$2,093,208 and Visium Resources, Inc., in the amount of \$3,534,440 for a five-year term, Lot B to Moten Tate, Inc., in the amount of \$601,744 and Visium Resources, Inc., in the amount of \$953,680 for a five-year term, Lot C to Moten Tate, Inc., in the amount of \$869,003.20 and Visium Resources, Inc., in the amount of \$1,618,656 for a five-year term, Lot D to Moten Tate, Inc., in the amount of \$1,043,952 and Visium Resources, Inc., in the amount of \$1,929,200 for a five-year term, and Lot E to Moten Tate, Inc., in the amount of \$2,514,304 and Visium Resources, Inc., in the amount of \$3,961,360 for a five-year term. Further request Board authorization for the Procurement Division to renew the contracts for two additional one-year terms.

The item was evaluated by the Procurement Committee on June 21, 2023. Commissioner Emily Bonilla was assigned to the Procurement Committee.

### PROCUREMENT:

The contracts will supplement County staff in performing the duties needed to design and construct roadway infrastructure and safety improvements. These consultants will be used for both short-term assignments and long-term projects.

### FUNDING:

Funding is available in account number 1002-072-5144-3179. Delivery Orders will be issued on an as-needed basis.

Approval of Contracts, Request for Proposals Y23-132-JA, Civil Engineering, Planning,  
Vertical Construction Management and Real Estate Acquisition Staff Augmentation Term  
Contract

Page 2

APPROVALS:

The Public Works Department and Business Development Division concur with this recommendation.

REMARKS:

Three proposals were received in response to this Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the subject RFP. The proposal for Sunshine Enterprise USA, LLC scored too low for Board consideration.

The Procurement Committee's consensus scores are attached.

Procurement Committee Meeting - June 21, 2023 at 3:00PM  
RFP #Y23-132-JA; Civil Engineering, Planning and Real Estate Acquisition Staff Augmentation Services

LOT A - ROADWAY DESIGN AND RIGHT-OF-WAY ACQUISITION  
ENGINEERING  
LOT B - TRAFFIC CONTROL ENGINEERING  
LOT C - ROADWAY CONSTRUCTION INSPECTION  
LOT D - TRANSPORTATION PLANNING

CRITERIA	Qual. of Staff	Qual. of Firm	Technical Approach	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Fee Proposal LOT A	Fee Proposal LOT B	Fee Proposal LOT C	Fee Proposal LOT D	Fee Proposal LOT E	Total Weighted Points LOT A	Total Weighted Points LOT B	Total Weighted Points LOT C	Total Weighted Points LOT D	Total Weighted Points LOT E
Weighted Value	20	20	10	10	10	5	15	30	30	30	30	30	120	120	120	120	120
(B) Indicates Bonus Points (Maximums Bonus Points)																	
Moten Tate, Inc.	72.00	40.00	40.00	50.00	25.00	5.00	0.00	150.00	150.00	150.00	150.00	150.00	382.00	382.00	382.00	382.00	382.00
Visium Resources, Inc.	64.00	60.00	30.00	40.00	50.00	0.00	0.00	88.83	94.65	80.53	81.17	95.21	332.83	338.65	324.53	325.17	339.21



**INTEROFFICE MEMORANDUM**

March 20, 2023

TO: Alina Hernandez Fernandez, Contracts Supervisor  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y23-132-JA / Civil Engineering, Planning and Real Estate Acquisition Staff  
Augmentation Services

APPROVED: Sheena Ferguson

Below are the respondents to the subject RFP with their firm's certified Minority/Women Business Enterprise (M/WBE) sub-consultants, Minority Business Enterprise Workforce and Women Business Enterprise goals:

- Moten Tate, Inc.  
MBE-AFAM PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
*			

\* The Schedule of Sub-Contracting – M/WBE Participation form indicates that the MWBE proposer will perform all the work with their own workforces and the M/WBE Letter of Intent (LOI) forms state “N/A” Therefore, the evaluator cannot assess M/WBE subconsultant points.

Total M/WBE Participation Proposed: 0%

**M/WBE Sub consultant participation Weighted Score: 0**

Total M/WBE Workforce: 51%

Total WBE Workforce: 30%

**Minority Workforce and Women Workforce Weighted Score: 25**

**Total M/WBE Participation Weighted Score: 25**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*		

\* The Schedule of Sub-Contracting – SDV Participation and the Letter of Intent (LOI) forms state “N/A” Therefore, the evaluator cannot assess SDV bonus points.

Registered SDV(s) Proposed: 0  
**SDV Bonus Points: 0**

Dislocated Worker(s) Proposed: 5  
**Dislocated Worker(s) Bonus Points: 5**

**Total Bonus Points: 5**  
*(Includes SDV & Dislocated workers)*

2. Sunshine Enterprise USA  
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
*			

\* The Schedule of Sub-Contracting – M/WBE Participation and the M/WBE Letter of Intent (LOI) forms list a subconsultant that is not an Orange County certified M/WBE. Therefore, the evaluator cannot assess M/WBE points.

Total M/WBE Participation Proposed: 0%  
**M/WBE Sub consultant participation Weighted Score: 0**

Total M/WBE Workforce: 54%  
Total WBE Workforce: 34%  
**Minority Workforce and Women Workforce Weighted Score: 25**

**Total M/WBE Participation Weighted Score: 25**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*		

\* The Schedule of Sub-Contracting – SDV Participation and the Letter of Intent (LOI) forms state “N/A” Therefore, the evaluator cannot assess SDV bonus points.

Registered SDV(s) Proposed: 0  
**SDV Bonus Points: 0**

\*Dislocated Worker(s) Proposed: 5

**Dislocated Worker(s) Bonus Points: 5**

\*The Dislocated Worker form state "15" However, proposers may be awarded a maximum of five bonus points. One point for each new full-time hire up to and including a maximum of five points. (per the RFP)

**Total Bonus Points: 5**  
(Includes SDV & Dislocated workers)

3. Visium Resources, Inc.  
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Qwalifize, LLC	M/WBE-HF	24%	Contract Staffing Support

Total M/WBE Participation Proposed: 25%  
**M/WBE Sub consultant participation Weighted Score: 25**

Total M/WBE Workforce: 28%  
Total WBE Workforce: 40%  
**Minority Workforce and Women Workforce Weighted Score: 25**

**Total M/WBE Participation Weighted Score: 50**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*		

\* The Schedule of Sub-Contracting – SDV Participation and the Letter of Intent (LOI) forms state "N/A" Therefore, the evaluator cannot assess SDV bonus points.

Registered SDV(s) Proposed: 0  
**SDV Bonus Points: 0**

\*Dislocated Worker(s) Proposed: 0  
**Dislocated Worker(s) Bonus Points: 0**

\*The Dislocated Worker form state "Not Applicable" Therefore, the evaluator cannot assess Displaced Worker bonus points.

**Total Bonus Points: 0**  
(Includes SDV & Dislocated workers)