



Interoffice Memorandum

July 23, 2024

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget

SUBJECT: Consent Agenda Item for August 27, 2024
Budget Amendment #24-46, Fund #7004
U.S. Department of Health and Human Services
Head Start Program – Cost of Living Adjustment
Agreement #04-CH011834-04-02
Head Start Division/Community and Family Services Department

On June 20, 2023, the Board accepted from the U.S. Department of Health and Human Services (US DHHS) an award for the Orange County Head Start Program in the amount of \$15,953,825. In addition, Orange County provided a general fund contribution for this program in the amount of \$2,400,000, bringing the total program budget amount to \$18,353,825.

The US DHHS has now awarded Head Start a Cost-of-Living Adjustment (COLA) in the amount of \$371,228. Additionally, the Head Start program has generated income from an insurance claim from Hurricane Irma that needs to be budgeted in the amount of \$70,523, bringing the total Head Start budget amount to \$18,795,576. This represents an increase in the amount of \$441,751.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7004-062-7520-3140	U.S. Department of Health and Human Services	\$ 371,228
7004-062-7522-6445	Insurance Proceeds - Equipment	70,523
	TOTAL REVENUES	\$ 441,751

Expenditures:

Account Number	Classification	Amount
6FB-7004-062-7521-3125	Indirect Costs	\$ 2,499
6FE-7004-062-7522-1120	Regular Salaries & Wages	306,686
6FE-7004-062-7522-2110	FICA Taxes	23,461
6FE-7004-062-7522-2120	Retirement Contribution	38,582
6FF-7004-062-7522-4115	Miscellaneous Operating Supplies	70,523
	TOTAL EXPENDITURES	\$ 441,751