



## Interoffice Memorandum

**DATE:** March 24, 2025

**TO:** Jennifer Lara Klimetz, Assistant Manager,  
Clerk of the Board of County Commissioners,  
County Comptroller's Office

**THRU:** Agenda Development BCC

**FROM:** Alberto A. Vargas, MArch, Manager  
Planning Division

**CONTACT PERSON:** **Jim Resta, AICP, Chief Planner**  
**Planning Division**  
(407) 836-5624 or [James.Resta@ocfl.net](mailto:James.Resta@ocfl.net)

**SUBJECT:** Request Public Hearing on April 22, 2025  
**Comprehensive Plan – Adoption of Regular Cycle Staff-Initiated Text Amendments**

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**TYPE OF HEARING:** Adoption of Staff-Initiated Comprehensive Plan Text  
& Map Amendment and Ordinance

**APPLICANT:** Planning, Environmental, and Development Services  
Department

**AMENDMENT:** **2024-2-B-CP-1:** Kilgore Road Rural Residential  
Enclave - Text and map amendments to the Future  
Land Use Element and Future Land Use Map Series  
of the Comprehensive Plan, to amend existing  
policies to create the Kilgore Road Rural Residential  
Enclave and add Map 25(f), to the Future Land Use  
Map Series

AND

Ordinance for Proposed Text and Map Amendment

**DISTRICT #:** 1

**HEARING CONTROVERSIAL:** No

**ESTIMATED TIME REQUIRED  
FOR PUBLIC HEARING:** 15 minutes

**HEARING REQUIRED BY  
FL STATUTE OR CODE:**

Part II, Chapter 163, Florida Statutes and Orange  
County Code Chapter 30

**ADVERTISING  
REQUIREMENTS:**

Fiscal & Operational Support Division will publish  
advertisement in local newspaper of general  
circulation.

**ADVERTISING TIMEFRAMES:**

At least ten (10) days prior to public hearings for  
Comprehensive Plan Amendments.

**SPANISH CONTACT PERSON:**

Para más información en español acerca de estas  
reuniones públicas o de cambios por ser efectuados,  
favor de llamar a la División de Planificación, al 407-  
836-5600.

**MATERIALS BEING SUBMITTED  
AS BACKUP FOR PUBLIC  
HEARING REQUEST:**

Fiscal & Operational Support Division will provide the  
Clerk's Office with proof of publication the Wednesday  
prior to the Public Hearing.

The staff report will be provided under separate cover  
seven (7) days prior to the public hearing.

cc: Jon Weiss, P.E., Deputy County Administrator  
Georgiana Holmes, Deputy County Attorney, County Attorney's Office  
Tanya Wilson, AICP, Director, Planning, Environmental, and Development Services  
Department  
Nik Thalmueller, AICP, Planning Administrator, Planning Division  
Alberto Vargas, Manager, Planning Division  
Olan Hill, Assistant Manager, Planning Division