




Interoffice Memorandum

September 19, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Raymond Williams, P.E., Manager, Public Works Engineering
407-836-7909

SUBJECT: Consultant Selection, Request for Proposals, Y22-805-MB, Little Econ
Phase 3 – S.R. 436 Pedestrian Bridge (South of Baldwin Park Street /
Auvers Boulevard) – Independent Peer Review for Professional (I.P.R.)
Services

RECOMMENDATION:

Selection of AVCON Inc. to provide Little Econ Phase 3 – S.R. 436 Pedestrian Bridge (South of Baldwin Park Street / Auvers Boulevard) – Independent Peer Review for Professional (I.P.R.) Services, Request for Proposals Y22-805-MB.

Request the Board to authorize negotiation and execution of the final contract by the Procurement Division provided that it does not exceed the budget amount of \$250,000.

The proposal was evaluated by the Procurement Committee on September 7, 2022. Commissioner Christine Moore was assigned to the Procurement Committee.

PROCUREMENT:

This contract will provide Little Econ Phase 3 – S.R. 436 Pedestrian Bridge (South of Baldwin Park Street / Auvers Boulevard) – Independent Peer Review for Professional (I.P.R.) Services. This project is located in District 5.

FUNDING:

Funding is available in account number 1265-062-1915-6310.

APPROVALS:

The Public Works Department and Business Development Divisions concur with this recommendation.

DISCUSSION:

One proposal was received in response to this Request for Proposals (RFP). The Procurement Committee evaluated the proposal in accordance with the criteria set forth in this RFP. The Procurement Committee's consensus scores are attached.

To ensure an open and competitive proposal process, the RFP was posted on the County's e-procurement platform. A query from staff to potential sources who declined to participate in the solicitation process resulted in the following findings:

Barnes, Ferland and Associates: Firm is primarily a utility engineering firm specializing in water and wastewater utility design.

Borelli + Partners: Firm did not submit as a prime because they are an engineering firm. They also did not team with an engineering firm because the contract is for CEI services, so they are not needed.

Singhofen & Associates, Inc.: Firm advised that after seeing the details of the contract, it is not something that they would normally pursue.

Procurement Committee Meeting - September 7, 2022
RFP Y22-805-MB; Little Econ Phase 3 - S.R. 436 Pedestrian Bridge (South of Baldwin Part Street / Auvers Blvd) -
Independent Peer Review for Professional Services

CRITERIA	Project Manager	Engineer	Project Team	Scope	VOW	Location	Total Weighted Points	
Weighted Value	20	20	15	30	5	10	100	
Similar Projects Requested	3	3						
AVCON, Inc.	100.00	100.00	60.00	150.00	20.00	50.00	480.00	
<i>Lead Person - Sanjiv Chokshi</i>	3.00	3.00	4.00	5.00	4.00	5.00		
<i>Ghulam Qadir</i>	3.00	3.00	4.00	5.00	4.00	5.00		
<i>Matt Seudmeyer</i>	3.00	3.00	4.00	5.00	4.00	5.00		
<i>BDD - Sheena Ferguson</i>	3.00	3.00	4.00	5.00	4.00	5.00		
<i>Consensus or Average</i>	3.00	3.00	4.00	5.00	4.00	5.00		

POINT STRUCTURE:

- 1= Poor 4= Above Avg.
- 2= Below Avg. 5= Excellent
- 3= Average



BUSINESS DEVELOPMENT DIVISION

June 30, 2022

TO: Michelle Black, Contracting Agent
Procurement Division

From: Sheena Ferguson, Manager *S.F.*
Business Development Division

Subject: Y22-805-MB/ Little Econ Phase 3 – S. R. Pedestrian
Bridge

Orange County received grant funds to solicit this project. This solicitation which is to conduct an Independent Peer Review (IPR) of the constructed Bridge. Per the FDOT Design Manual section 121.12, an Independent Peer Review is used to validate the design of structures or portions. The IPR function must be performed by a single independent engineering firm other than the engineer responsible for the design.

Due to this requirement, there would not be an opportunity for any M/WBE subcontracting goal for this project. Thus, there is no M/WBE goal for this project.