

Golden Gem
Community Development District

219 E. Livingston Street, Orlando, Florida 32801
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April 2, 2024

Orange County Administrator
Mr. Byron Brooks
201 S. Rosalind Ave
Orlando, FL 32801

City of Apopka Administrator
Mr. Chuck Vavrek
120 E. Main Street
Apopka, FL 32703

Re: Golden Gem Community Development District
Proposed Budget Fiscal Year 2025

Dear Gentlemen:

In accordance with chapter 190.008 (2)(b), Florida Statutes, enclosed please find one copy of the District's proposed budget for Fiscal Year 2025 for purposes of disclosure and information only. The District will schedule a public hearing not less than 60 days from the date of this letter for adoption of the same. Should you have any questions regarding the enclosed, please feel free to contact me.

Sincerely,



Stacie M. Vanderbilt
Recording Secretary

Enclosures

Golden Gem
Community Development District

Proposed Budget
FY2025



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Golden Gem
Community Development District
General Fund

Description	Proposed Budget FY2024	Actuals Thru 2/29/24	Projected Next 7 Months	Projected Thru 9/30/24	Proposed Budget FY2025
Revenues					
Developer Contributions	\$ 94,677	\$ 23,094	\$ 65,784	\$ 88,877	\$ 153,628
Total Revenues	\$ 94,677	\$ 23,094	\$ 65,784	\$ 88,877	\$ 153,628
Expenditures					
<i>General & Administrative</i>					
Supervisor Fees	\$ 9,000	\$ 600	\$ 7,000	\$ 7,600	\$ 12,000
FICA Expense	\$ 689	\$ 46	\$ 536	\$ 581	\$ 918
Engineering	\$ 11,250	\$ -	\$ 11,250	\$ 11,250	\$ 15,000
Attorney	\$ 18,750	\$ -	\$ 18,750	\$ 18,750	\$ 25,000
Annual Audit	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Assessment Administration	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Arbitrage	\$ -	\$ -	\$ -	\$ -	\$ 450
Dissemination	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Management Fees	\$ 28,125	\$ 5,343	\$ 21,875	\$ 27,218	\$ 37,500
Information Technology	\$ 1,350	\$ 256	\$ 1,050	\$ 1,306	\$ 1,800
Website Maintenance	\$ 2,650	\$ -	\$ 2,650	\$ 2,650	\$ 1,200
Telephone	\$ 225	\$ -	\$ 150	\$ 150	\$ 300
Postage & Delivery	\$ 750	\$ 38	\$ 650	\$ 688	\$ 1,000
Insurance	\$ 5,000	\$ 3,616	\$ -	\$ 3,616	\$ 6,000
Printing & Binding	\$ 750	\$ 61	\$ 632	\$ 693	\$ 1,000
Legal Advertising	\$ 11,250	\$ 1,437	\$ 9,813	\$ 11,250	\$ 15,000
Contingency	\$ 3,750	\$ -	\$ 2,500	\$ 2,500	\$ 5,000
Office Supplies	\$ 469	\$ -	\$ 350	\$ 350	\$ 625
Travel Per Diem	\$ 495	\$ -	\$ 150	\$ 150	\$ 660
Dues, Licenses & Subscriptions	\$ 175	\$ 125	\$ -	\$ 125	\$ 175
Total Administrative	\$ 94,678	\$ 11,522	\$ 77,356	\$ 88,877	\$ 143,628
Operation and Maintenance					
<i>Field Expenditures</i>					
Contingency	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total O&M Expenditures:	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total Expenditures	\$ 94,678	\$ 11,522	\$ 77,356	\$ 88,877	\$ 153,628
Excess Revenues/(Expenditures)	\$ (1)	\$ 11,572	\$ (11,572)	\$ -	\$ -

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Community Development District
General Fund Narrative

Revenues:

Developer Contributions

The District will enter into a funding agreement with the Developer to fund the General Fund expenditures for the Fiscal Year.

Expenditures:

General & Administrative:

Supervisor Fees

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings.

FICA Expenditures

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

Engineering

The District's engineer will be providing general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices and various projects as directed by the Board of Supervisors and the District Manager.

Attorney

The District's legal counsel will be providing general legal services to the District, e.g. attendance and preparation for meetings, preparation and review of agreements, resolutions, etc. as directed by the Board of Supervisors and the District Manager.

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis.

Assessment Administration

The District will contract to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

Arbitrage

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on the future Bonds and any additional bond issuance.

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General Fund Narrative

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for unrated bond issues.

Trustee Fees

The District will pay annual trustee fees for Revenue Bonds that are deposited with a Trustee.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services-Central Florida, LLC. The services include but are not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reports, annual audits, etc.

Information Technology

Represents costs with Governmental Management Services – Central Florida, LLC related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

Website Maintenance

Represents the costs with Governmental Management Services – Central Florida, LLC associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Telephone

Telephone and fax machine.

Postage & Delivery

The District incurs charges for mailing of Board meeting agenda packages, overnight deliveries, correspondence, etc.

Insurance

The District's general liability and public official's liability insurance coverages.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes, etc.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

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General Fund Narrative

Contingency

Bank charges and any other miscellaneous expenses incurred during the year.

Office Supplies

Any supplies that may need to be purchased during the fiscal year, e.g., paper, minute books, file folders, labels, paper clips, etc.

Travel Per Diem

The Board of Supervisors can be reimbursed for travel expenditures related to the conducting of District business.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Operations and Maintenance:

Field Expenditures

Contingency

Represents any additional field expense that may not have been provided for in the budget.