



BUSINESS DEVELOPMENT DIVISION

December 5, 2024

TO: Alina Hernandez, Contracting Agent
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Y25-163-AH, Federal Lobbying Services

The Business Development Division has reviewed the preliminary scopes of services for the Federal Lobbying Services Request for Proposal.

After reviewing this information, Business Development has determined there are no M/WBE firms available with experience in the proposed scopes of services.

If the scope of services for this project changes, let us know so we can re-check for M/WBE availability.

Sheena Ferguson 12.5.2024