



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

December 18, 2025

TO: Alina Hernandez Fernandez, Contracts Supervisor
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y25-1050-MV, Roadway Median Tree and Pond
Planting Program**

The Business Development Division evaluated the **two bids** submitted for this project. **None of the bidders** are an Orange County Registered Service-Disabled Veteran (SDV) firm. At the time of bid opening, there was no SDV availability. Hence, the bid preference program in accordance with the County's SDV Ordinance, Section 17-335, cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson 12.18.2025