



REQUESTED ACTION DISCUSSION ITEM – III.A.2 EMPLOYEE ASSISTANCE PROGRAM

- **Selection of firm and ranked alternates, and the following requested action(s):**
- **Authorization for the Procurement Division to negotiate and execute a five-year contract within a not-to-exceed budget of \$668,790.**
- **Authorization for the Procurement Division to formally terminate negotiations with the top ranked firm, if we are unable to come to a favorable negotiated agreement, and commence negotiations with the next ranked alternate, until a successful negotiation is reached.**