



Interoffice Memorandum

AGENDA ITEM

September 14, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Raul Pino, M.D, MPH, Department Director
Health Services Department

FROM: Thomas V. Hall, Ph.D., Director *thall*
Office for a Drug Free Community Division
Contact: 407-836-7319

SUBJECT: Approval of the renewal to the Implementing Overdose Prevention Strategies at the Local Level (IOPSSL) Project, National Association of County and City Health Officials (NACCHO) Contract #2022-21201 (FY2023)
Consent Agenda – October 10, 2023

The National Association of County and City Health Officials, with support from the Centers for Disease Control and Prevention and the National Center for Injury Control and Prevention, has submitted a contract to the Orange County Health Services Department FY23 to continue to support the Implementing Overdose Prevention Strategies at the Local Level Project. The contract will be renewed in the amount of \$116,742 for the specified period of August 1, 2023, through February 28, 2024. The contract will continue to provide funding to expand outreach services to individuals in underserved communities who misuse illicit drugs. The project continues to align with the Office for a Drug Free Community Division's priority areas of expanding access to naloxone, warm hand-off programs, harm reduction programs, and systematic data collection.

On February 7, 2023, the Board authorized award of Contract number 2022-21201, with National Association of County and City Health Officials, in the amount of \$179,397.

ACTION REQUESTED: Approval and execution of Modification of Agreement Modification 1 Contract #2022-121201 by and between the National Association of County and City Health Officials and Orange County, Florida, with support from the Centers for Disease Control and Prevention the National Center for Injury Control and Prevention, in the amount of \$116,742 for the period of August 1, 2023, through February 28, 2024, and authorization for the County Mayor or designee to approve any increases, decreases, or amendments to this contract.
(Drug Free Coalition)

Attachment: C: Danny Banks, Deputy County Administrator, County Administrator's Office

Modification of Agreement

This Modification of Agreement (“Modification”) is entered into, effective as of the date of the later signature indicated below, by and between the **National Association of County and City Health Officials** (hereinafter referred to as “NACCHO”), with its principal place of business at 1201 (I) Eye Street NW 4th Fl., Washington, DC 20005, and the following Contractor, hereinafter referred to as “Contractor:”

Orange County, Florida	59-6000733
Contractor	Federal Tax ID Number
<hr/>	
201 S Rosalind Ave., 5 th Fl.	
Address	
<hr/>	
Orlando FL 32801-3527	(407) 836-6583
City, State and Zip	Phone

WHEREAS, the parties entered into Contract # 2022-121201 on the 14th day of February, 2023 (“Agreement”) and,

WHEREAS, the general purposes of the Agreement are unchanged; and

WHEREAS, both parties wish to make modifications to the Agreement, as described below;

THEREFORE, for the mutual consideration described in the Agreement, the parties agree to the modifications below through the signatures of the person(s) who have the authority to bind the parties to the changes in the Modification:

1. Term of Agreement: Section 2 of the Agreement is modified and shall continue in effect until February 28, 2024, unless earlier terminated in accordance with the terms of the Agreement. Expiration of the term or termination of this Agreement shall not extinguish any rights or obligations of the parties that have accrued prior thereto. The term of this Agreement may be extended by mutual agreement of the parties.
2. Payment of Services: The updated payment schedule is as follows:

Payment of Services: Section 3 of the Agreement is modified to amend payment by NACCHO to Contractor for services performed as follows:

Original Contract Amount	: \$179,397.
Mod I Amount	: \$116,742.
Invoice paid up to 4/30/2023	: \$136,048.22.
Total Contract Award Amount	: \$296,139.

NEW available Contract Amount : \$160,090.78.

Updated Invoice Schedule

Invoice No.	Amount	Deliverable	Due date
Invoice I (Paid)	\$42,285.27	<ul style="list-style-type: none"> • Attendance at kick-off call/webinar. (NACCHO will keep a roster of attendees) (\$1,838.49) • Attendance at kick-off call/webinar. (NACCHO will keep a roster of attendees) (\$1,838.49) • Attendance at kick-off call/webinar. (NACCHO will keep a roster of attendees) (\$1,838.49) • Submission of OPCAT survey (\$18,384.90) • Attendance at kick-off call/webinar. (NACCHO will keep a roster of attendees) (\$14,707.92) • Attendance at kick-off call/webinar. (NACCHO will keep a roster of attendees) (\$1,838.49) • Listen to recording (NACCHO will keep a roster of attendees) (\$1,838.49) 	By or before February 28, 2023
Invoice II (Paid)	\$93,762.95	<ul style="list-style-type: none"> • List of participants, agenda for site visit, draft work plan (\$18,384.90) • Presentation (slides or agenda) and submission of evaluation survey (\$27,577.32) • Draft of evaluation plan (\$14,707.92) • February progress monitoring report (PMR), March PMR, April PMR (\$33,092.81) 	By or before May 31, 2023
Invoice III	\$43,348.78	<ul style="list-style-type: none"> • May PMR, June PMR, July PMR (\$32,291.46) • Final evaluation plan (\$11,057.32) 	By or before August 31, 2023
Invoice IV	\$44,361.96	<ul style="list-style-type: none"> • August PMR, Sept PMR, October PMR (\$21,013.56) • Interview notes (NACCHO to submit), OPCAT survey submission (\$23,348.40) 	By or before November 30, 2023
Invoice V	\$72,380.04	<ul style="list-style-type: none"> • November PMR, Dec PMR, January PMR (\$21,013.56) • Final report (\$28,018.08) • Interview notes (NACCHO to submit), OPCAT survey submission (\$23,348.40) 	By or before February 28, 2024

3. **Scope of Work:** The Scope of Work attached hereto as Attachment I to the Modification is incorporated into the Agreement and made a part thereof.
4. All other terms and conditions of the Agreement remain unchanged.

IN WITNESS WHEREOF, the persons signing below warrant that they are duly authorized to sign for and on behalf of, the respective parties.

AGREED AND ACCEPTED AS ABOVE:

NACCHO:

By: Jerome Chester
Jerome Chester (Nov 16, 2023 17:46 EST)

Name: Jerome Chester

Title: Chief Financial Officer

Date: Nov 16, 2023



ORANGE COUNTY, FLORIDA

By: Orange County Board of County Commissioners

By: Jerry L. Demings
for Jerry L. Demings
Orange County Mayor

Date: October 10, 2023

ATTEST: Phil Diamond, CPA, County Comptroller
As Clerk of the Board of County Commissioners

By: Jennifer Ann - Kline
Deputy Clerk

Date: October 10, 2023

**NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS
MODIFICATION OF AGREEMENT- ATTACHMENT I
SCOPE OF WORK**

This modification will extend the contract to February 28, 2024, following issuance of a no-cost extension by CDC per the award and the original RFP.

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