



Interoffice Memorandum

January 11, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M, Manager II,
Procurement Division

Contact: Terry Devitt, Deputy Director, Orange County Convention Center
407-685-9867

Subject: Approval of Purchase Order M109953, Purchase of Taylor Dunn
Carts

ACTION REQUESTED:

Approval of Purchase Order M109953, Purchase of Taylor Dunn Carts, with Briggs Equipment DBA MacKinnon Equipment & Services, in the amount of \$168,663.

PROCUREMENT:

This purchase order provides nine Taylor Dunn carts for use on the Orange County Convention Center's campus.

FUNDING:

Funding is available in account numbers 4430-035-0930-6410, 4430-035-0927-6410, and 4430-035-0922-6410.

APPROVALS:

The Orange County Convention Center concurs with this recommendation.

REMARKS:

On April 22, 2015, the Procurement Division approved a standardization of steel body utility vehicles manufactured by Taylor Dunn.

Briggs Equipment DBA MacKinnon Equipment & Services has been verified as the sole vendor and is the only authorized dealer in the state of Florida for Taylor Dunn Utility Carts. This purchase will allow Orange County Convention Center to efficiently transport up to four people at a time and haul traffic cones and other material throughout the entire campus. The carts will also be shared with the Security Staff to effectively conduct business throughout the Orange County Convention Center campus.

The carts for Facility Operations and Environmental Services are to replace three-wheeled tugs that are obsolete (10 years old) and considered unsafe by Risk Management. These are being replaced with short-bed carts that can transport up to four people at a time and haul tools and equipments throughout the entire campus.

Pricing is consistent with current industry pricing for steel body utility vehicles. Since the carts purchased in 2012, the cart prices have increased steadily over the past 10 years. These carts are manufactured with steel bodies (16 gauge) and have safety features that are far and above a regular golf cart. Grainger has standard Cushman utility vehicles for sale from \$17,775.21 to \$21,138.60 on their website, but they are standard carts, not the robust utility carts that meet County need. Therefore pricing is considered fair and reasonable.