




Interoffice Memorandum

September 13, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Andres Salcedo, Deputy Director, Utilities Department
(407) 254-9719

SUBJECT: Consultant Selection, Request for Proposals Y19-902-TA, Program Management Services for Water, Wastewater, and Reclaimed Water Facilities

RECOMMENDATION:

Selection of Carollo Engineers, Inc. to provide Program Management Services for Water, Wastewater, and Reclaimed Water Facilities, Request for Proposals Y19-902-TA. Further request authorization to negotiate and execute a 3-year term contract to establish hourly rates for future requirements. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

The Procurement Committee evaluated the proposals on September 11, 2019. Commissioner Christine Moore was assigned to the Procurement Committee.

PURPOSE:

This contract will provide continuing services for water, wastewater, and reclaimed water facilities program management, including a variety of planning, engineering, and management services necessary to implement the County's Capital Improvement Program for water, wastewater, and reclaimed water facility improvements, as well as various projects necessary for utility operation, compliance, and optimization. The engineering services to be performed under this contract will generally be limited to program management services involving water and wastewater treatment facilities; reclaimed water storage and pump facilities; and utility buildings for operations, laboratory, and equipment storage. Sustainability components for this contract include services that will assist in improving water quality; repairing water infrastructure; efficiently and effectively collect, store, move, and treat water and wastewater; lifecycle analysis; and alternative water supply solutions.

DISCUSSION:

One proposal was received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposal in accordance with the criteria set forth in the RFP. Consensus scores from the Procurement Committee are attached.

RFP# Y19-902-TA

WATER, WASTEWATER, AND RECLAIMED WATER FACILITIES PROGRAM MANAGEMENT

	PROJECT MANAGER (1.666)		PROJECT ENGINEER (1.666)		PROJECT TEAM		M/WBE PARTICIPATION	LOCATION		VOLUME		SCOPE		VETERANS	DISPL. WORKER	TOTAL
WEIGHT:	15		10		15		15	10		15		20		2	1	
1= Poor Avg. 2= Below Avg. 3= Average 4= Above 5= Excellent	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	
FIRM NAME:	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	TOTAL
Carollo Engineers, Inc.	3.00	74.97	3.00	49.98	4.00	60.00	75.00	5.00	50.00	4.00	60.00	4.00	80.00	8.00	5.00	462.95



INTEROFFICE MEMORANDUM

September 11, 2019

TO: Tracy Attenasio, Senior Contract Administrator
Procurement Division

FROM: Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation for RFP
Y19-902-TA/ Water, Wastewater and Reclaimed Water Facilities Program
Management

APPROVED: Sheena Ferguson

Below are the respondents to the subject RFP with their firm's certified Minority/Women Business Enterprise (M/WBE) sub-consultants, Minority Business Enterprise Workforce and Women Business Enterprise Workforce goals:

1. CAROLLO ENGINEERS, INC.

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Barnes, Ferland and Associates, Inc.	African American Male	8%	Environmental Consulting Services, Water and Wastewater Management, Utility Financial Analysis
Electrical Design Associates, Inc.	Hispanic Female	10%	Electrical, Instrumentation, HVAC and Plumbing Design
EPIC Engineering & Consulting Group, LLC	Asian Pacific Male	10%	Civil Engineering Consulting, Planning, Information Technology, Project/Program Management, GIS, Software Design & Development
L & S Diversified, LLC	Asian Pacific Female	1%	Survey

Total M/WBE Participation Proposed: 29%

M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 40%

Total WBE Workforce: 13%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Alliance Design & Construction, Inc.	2	Architecture, Planning, Landscape Design
Blue Cord Design & Construction, LLC	2	Construction Services
Construction Engineering Consulting Group, LLC	2	Utility Survey
Gator Engineering and Aquifer Restoration, Inc.	2	Geotechnical Engineering/Environmental Engineering

Registered SDV(s) Proposed: 4
SDV Bonus Points: 8

Dislocated Worker(s) Proposed: 5
Dislocated Worker(s) Bonus Points: 5

Total Bonus Points: 13
(Includes SDV & Dislocated Workers)