




April 28, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

 Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division
407-836-0048

Subject: Award of Invitation for Bids Y23-762-R2, Corrections Video Visitation
Site Lighting Renovation

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-762-R2, Corrections Video Visitation Site Lighting Renovation, to the low responsive and responsible bidder, S.A. Casey Construction, Inc., in the total contract award amount of \$270,000.

PROCUREMENT:

Work under this contract consists of construction of new site lighting for the video visitation site. The project is located in District 6.

FUNDING:

Funding is available in account number 1023-043-2050-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted by Carter Electric, Inc. was deemed non-responsive by the Procurement Division based on the analysis provided by the Business Development Division, which identified that the M/WBE participation goal was not achieved, and sufficient good faith effort documentation was not provided. A timely protest was filed by Carter Electric, Inc. In accordance with the Procurement Ordinance, a protest review was held by the Procurement Manager on April 27, 2023, who made the determination to deny the protest. No appeal was received. S.A. Casey Construction, Inc. has a satisfactory record of performance for this type of work and has been determined to be responsible. Therefore, award is recommended to S.A. Casey Construction, Inc.

Award Invitation for Bids Y23-762-R2, Corrections Video Visitation Site Lighting
Renovation
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The bid tabulation is as follows:

BIDDERS:	BASE BID
S.A. Casey Construction, Inc.	\$270,000
Carter Electric, Inc.	Non-Responsive



BUSINESS DEVELOPMENT DIVISION

March 10, 2023

TO: Rolando Melo, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Bid Evaluation

PROJECT: **Y23-762-R2 / Corrections Video Visitation Site Lighting Renovation**

The Business Development Division evaluated two bids submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had limited Minority/Women Business Enterprise availability. As a result, the M/WBE goal was reduced from 25% to 3%. At the time of bid opening, at least 20 M/WBE firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Carter Electric, Inc., reported 21.70% in M/WBE participation and did not meet the Orange County M/WBE participation goal **per the Ordinance requirement**. While the bidder listed MBE Firm Anderson Place Construction on attachment C-2 there is no scope of services listed. **Good Faith Effort (GFE) was not achieved per the Ordinance requirement if the M/WBE goal is not met**. Therefore, GFE was not achieved.

Business Development issued a Submittal of Clarification email request on March 3, 2023, for the low bidder to submit:

- The Prime Contractor's scope of classification and scope of services omitted from Attachment C-2.
- Good Faith Effort Form Action #1, #2, #3, #4, #5

On March 7, 2023, the low bidder provided no response.

Please note the following certified M/WBE participation that was not confirmed:

MBE-AM	Anderson Place Construction	\$53,783
Total MWBE Participation (Not Confirmed)		\$53,783 (21.70%)

Sheena Ferguson

Interoffice Memorandum

The second low bid, submitted by S.A. Casey Construction, Inc., reported 62.96% in M/WBE participation and met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	D'Novo Services	\$170,000
Total MWBE Participation		\$170,000 (62.96%)

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON**Y23-762-R2 / Corrections Video Visitation Site Lighting Renovation**

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 3%)	GFE	EEO % M / W
Low Bid	Carter Electric, Inc.	\$247,798.00	\$0.00	0.00%	No	31 / 6 %
2nd Low	S.A. Casey Construction, Inc.	\$270,000.00	\$170,000.00	62.96%	N/A	0 / 13 %