



October 19, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Kenneth Leeming, P.E., Manager, Highway Construction Division  
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SUBJECT: Approval of Contract Y23-807-CC, Professional Construction Engineering  
and Inspection (CEI) and Compliance Services for the Lake Apopka  
Connector Trail Project

ACTION REQUESTED:

Approval of Contract Y23-807-CC, Professional Construction Engineering and Inspection (CEI) and Compliance Services for the Lake Apopka Connector Trail Project, with Civil/Site Engineering, Inc., in the total contract award amount of \$733,563.85.

PROCUREMENT:

This contract will provide professional construction engineering, inspection, and compliance services and personnel to act as an extension of County staff for the construction management and oversight of federal requirements for the federally funded construction project. This project is located in District 2.

FUNDING:

Funding is available in account number 1265-062-2178-6310.

APPROVALS:

The Highway Construction Division concurs with this recommendation.

REMARKS:

On June 6, 2023, the Board approved the selection of Civil/Site Engineering, Inc. and authorized the Procurement Division to commence contract negotiations within a not-to-exceed budget of \$593,150. This amount was based on an October 2022 estimate of staffing hours and personnel rates from older contracts. When applying actual current raw labor rates during this negotiation, the final negotiated hourly rate for several positions increased substantially. The Project Administrator position had a negotiated rate of \$204.34 but was

Selection of Consultant, Request for Proposals Y23-807-CC Construction Engineering and Inspection (CEI) and Compliance Services for the Lake Apopka Connector Trail Project

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provided for. This could potentially reduce costly overruns of bridge pile lengths per linear foot that would exceed the additional cost of the testing. Based on the pile driving results in the field, the County can make determination if testing more piles is saving linear footage costs and select the most cost-effective approach. Additionally, the scope provides for up to 20 hours per week for the Senior Inspector should the need arise. However, additional support will only be utilized as needed so the expense for this position may not be fully utilized. The final negotiated amount of \$733,763.85 provides for appropriate staffing to ensure project success.