



Interoffice Memorandum

September 30, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Andres Salcedo, P. E., Deputy Director, Utilities Department
(407) 254-9719

SUBJECT: Consultant Selection, Request for Proposals Y19-822-TA,
Engineering Services for Kirby Smith Forcemain, Reclaimed Water
Main, and Storage Tank Project

RECOMMENDATION:

Selection of one firm and an alternate to provide Engineering Services for Kirby Smith Forcemain, Reclaimed Water Main, and Storage Tank Project, Request for Proposals Y19-822-TA, from the following firms listed alphabetically. Further request authorization for the Procurement Division to negotiate and execute a contract provided within a budget not to exceed \$2,400,000.

CPH, Inc.
Reiss Engineering, Inc.

The Procurement Committee evaluated the proposals on August 21, 2019. Commissioner Betsy VanderLey was assigned to the Procurement Committee.

PURPOSE:

This project consists of the design, permitting, and construction administration for the construction of approximately 23,000 linear feet of transmission forcemain to convey wastewater generated in the existing and future development areas within the East Service Area to the Eastern Water Reclamation Facility. The project will also include approximately 25,200 linear feet of reclaimed water main to enhance the reclaimed water main projected capacity to the Wewahootee Storage and Repump Facility. An additional 1.5 million gallon (MG) storage tank and a 3,000 gallons per minute pumping capacity and miscellaneous appurtenances will be added at the Wewahootee Storage and Repump Facility. This will provide more storage for peak reclaimed water demands in the area and will bring the total reuse storage capacity to 3.0 MG. The work is located in District 4.

DISCUSSION:

Two proposals were received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. Consensus scores from the Procurement Committee are attached.

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Request for Proposals, Y19-822-TA, Engineering Services for Kirby Smith Forcemain, Reclaimed Water Main, and Storage Tank Project

A timely protest was filed by Reiss Engineering, Inc. The protest committee heard the protest on September 23, 2019, resulting in a unanimous vote to modify the location score for Reiss Engineering, Inc., due to a calculation error. Additionally, they unanimously voted to uphold the procurement committee scoring, as revised and advance the award recommendation to the top ranked firm.

RFP# Y19-822-TA
ENGINEERING SERVICES FOR KIRBY SMITH FORCEMAIN, RECLAIMED WATER MAIN, AND STORAGE TANK PROJECT

	PROJECT MANAGER (1.666)		PROJECT ENGINEER (1.666)		PROJECT TEAM		M/WBE PARTICIPATION	LOCATION		VOLUME		SCOPE		VETERANS	DISPL. WORKER	TOTAL
WEIGHT:	15		10		15		15	10		5		30		2	1	
1= Poor Avg. 2= Below Avg. 3= Average 4= Above 5= Excellent	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	
FIRM NAME:																
CPH, Inc.	3.00	74.97	3.00	49.98	5.00	75.00	75.00	5.00	50.00	4.00	20.00	5.00	150.00	10.00	0.00	504.95
Reiss Engineering, Inc.	3.00	74.97	3.00	49.98	4.00	60.00	75.00	5.00	50.00	3.00	15.00	4.00	120.00	10.00	0.00	454.95



INTEROFFICE MEMORANDUM

August 21, 2019

TO: Tracy Attenasio, Senior Contract Administrator
Procurement Division

FROM: ^{A.B.} Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation for RFP
Y19-822-TA/ Engineering Services for Kirby Smith ForceMain, Reclaimed
Water Main and Storage Tank Project **(Revised)**

APPROVED: Sheena Ferguson

Below are the respondents to the subject RFP with their firm's certified Minority/Women Business Enterprise (M/WBE) sub-consultants, Minority Business Enterprise Workforce and Women Business Enterprise Workforce goals:

1. CPH, INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Aclus Engineering, LLC	Hispanic Male	4%	General Civil Engineering
ECHO UES, Inc.	Hispanic Male	4%	Subsurface Utility Designation Services
JL Frost Consulting, Inc.	White Female	8%	Construction Management
JPL Engineering, Inc.	Hispanic Female	11%	Civil Design & Drafting (CADD Services)

Total M/WBE Participation Proposed: 27%
M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 31%
Total WBE Workforce: 27%
Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75.0

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Alliance Design & Construction, Inc.	2	Landscape Design
Gator Engineering & Aquifer Restoration, Inc.	2	Geotechnical Engineering
Parillon Group, Inc.	2	Public Relations
PES, LLC	2	Surveying Support
Roger A. Repstein, PE, AIA, CGC dba RDC	2	Constructability, Quality Assurance Reviews

Registered SDV(s) Proposed: 5
SDV Bonus Points: 10

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 10
(Includes SDV & Dislocated Workers)

2. REISS ENGINEERING, INC.

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Barnes, Ferland & Associates, Inc.	AFAM	35%	Design Support, Survey/SUE, Environmental
Aclus Engineering, LLC	HM	2%	Design and Construction Administration Support

Total M/WBE Participation Proposed: 37%
M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 18%
Total WBE Workforce: 18%
Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75.0

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC	2	Construction Services Support
Construction Engineering Consulting Group, LLC	2	Construction Administration Support/Cost Estimating
Gator Engineering & Aquifer Restoration, Inc.	2	Geotechnical/Groundwater Engineering

PES, LLC	2	Survey QA/QC and Temporary Traffic Control
Roger Repstein, PE, AIA, CGC, dba RDC	2	Constructability Review & Bid Evaluation

Registered SDV(s) Proposed: 5
SDV Bonus Points: 10

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 10
(Includes SDV & Dislocated Workers)