




Interoffice Memorandum

July 20, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

CONTACT: John Westmoreland, Acting Division Chief, Fire Rescue Department
(407) 836-9178

SUBJECT: Ratification of Purchase Order M101372, Level Three Gowns

ACTION REQUESTED:

Ratification of Purchase Order M101372, Level Three Gowns, with Stran Promotional Solution, in a not-to-exceed amount of \$388,000.

PROCUREMENT:

The purchase order provided 100,000 level three gowns to support the County's response to COVID-19.

FUNDING:

Funding is available in account number 5895-019-8019-4143.

APPROVALS:

The Fire Rescue Department concurs with this recommendation.

REMARKS:

In response to COVID-19, the Fire Rescue Department requested level 3 gowns in an effort to assist in preventing, preparing, and responding to the pandemic.

In light of the COVID-19 pandemic, the Procurement Division staff issued an emergency quote request, resulting in two responsive quotes. It was critical to expedite this purchase due to the urgent need of level three gowns and lack of availability in the market. Failure to issue this purchase order would have resulted in a longer delivery timeframe and increased safety risk.

Evaluation of quotes included analysis of product quality, payment terms, and delivery timeframe. An emergency purchase order was awarded to Stran Promotional Solution through execution of EFPO-0081.

Ratification of Purchase Order M101372, Level 3 Gown Breathable NWPP with Cuffs, Impervious to Liquid

Quote tabulation is as follows:

<u>Quoter</u>	<u>Quote Total</u>	<u>Product Style</u>	<u>Delivery Timeframe</u>
Stran Promotional Solution	\$388,000	Level 3 Gown	15 days
Entropy Ventures LLC	\$985,000	Level 3 Gown	Vendor not able to meet Net 45 requirement and were higher in price.