




Interoffice Memorandum

December 12, 2022

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-6541

SUBJECT: Approval of Contract Y23-2010, Early Intervention Summer Camp

ACTION REQUESTED:

Approval of Contract Y23-2010, Early Intervention Summer Camp, with Conductive Education Center of Orlando, Inc., in the total contract award amount of \$450,000 for a three-year term.

PURPOSE:

This contract will provide funds to provide a program focusing on early childhood development for children ages three to five with developmental delays or disabilities. The performance period is January 1, 2023 through December 31, 2025.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Review Panel for Human Services (CRP) recommended Conductive Education Center of Orlando, Inc. to receive CRP funding to provide an Early Intervention Summer Camp. The Citizens' Commission for Children Division concurs with the funding recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

Conductive Education Center of Orlando, Inc. will provide an Early Intervention Summer Camp to serve children, with neurological motor disabilities, during the critical years of their development. Programming will provide a systematic and intensive approach to

support the growth and development of the child's physical, social, and cognitive skills through repetition, muscle memory, and a focus on motor-cognitive function. Programming will be made available five days a week for six to 11 weeks during the summer months.