



Interoffice Memorandum

June 13, 2018

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From: Carrie Mathes, Manager, Procurement Division

Contact: Todd Swingle, Deputy Director, Utilities Department
407-254-9880

Subject: Ratification of Invitation for Bids Y18-761-TA, Orange County
Utilities University Boulevard and Rouse Road Emergency Repair

ACTION REQUESTED:

Ratification of Invitation for Bids Y18-761-TA, Orange County Utilities University Boulevard and Rouse Road Emergency Repair, to Metro Equipment Service, Inc., in the amount of \$878,400.

PROCUREMENT:

The project provides for the emergency repair of a gravity system located at the intersection of Rouse Road and University Boulevard. The construction consists of the installation of approximately 55 linear feet of 12-inch gravity sewer, removal of approximately 55 linear feet of gravity sewer, removal of two manholes, and installation of one lined manhole.

FUNDING:

Funding is available in account number 4420-038-1574-6340.

APPROVALS:

The Utilities Engineering Division concurs with this recommendation.

REMARKS:

This project consists of an emergency gravity repair of a gravity system located at the intersection of Rouse Road and University Boulevard. Due to the location of the excavation within the intersection, it is critical to have the work completed while schools are not in session. The location of the excavation is near the University of Central Florida, which includes a high volume traffic area. There will be additional disruption to traffic if this work is not performed during the period in which schools are not in session. The sequence of work includes maintenance of traffic coordination with the Public Works Department, bypass plan and testing, and lead time for manhole construction. It is critical to expedite this repair due to the safety issues of the existing road damage and risk of the damage worsening. Failure to have this work performed prior to schools starting would result in a potential additional cost for the County and increase of safety risks to the public. Therefore, this project was procured via emergency procedures.

Re: Ratification of Invitation for Bids Y18-761-TA, Orange County Utilities University Boulevard and Rouse Road Emergency Repair

A single bid was received by Metro Equipment Service, Inc. To ensure an open and competitive bid process, the Invitation for Bids was posted on the Orange County website. A query to potential sources that declined to participate in the bidding process resulted in the following findings:

All Web Enterprises did not bid due to current volume of work and as an overall business decision.

Prime Construction Group confirmed they could meet our requirements, but were focusing on other bids that were issued.

T.L.C. Diversified, Inc confirmed they could meet our requirements, but due to volume of work could not bid.

A scope confirmation meeting was held to ensure the bidder understood the project scope and bid documents due to the strict time requirements of the project. It was confirmed that Metro Equipment Service, Inc. had made the appropriate review, understands the work to be performed, and will perform the project for the amount in their bid. The County attempted to negotiate the price, but was unable to reduce the price without reducing the scope. Based on a technical review by staff and the design consultant, the bid is considered reasonable. The unit prices for the materials were within a reasonable range of the engineer's estimate. Based on the Contractor's methods and schedule discussed during the confirmation of scope meeting, the MOT unit price item is appropriate. Hours of work are also restricted to nights and weekends only due to heavy volume; this was accounted for in the bid price. Metro Equipment Service, Inc. has a satisfactory record of performance and was recommended for award.

Bid Received
Metro Equipment Service, Inc.

Bid Amount
\$878,400