



Interoffice Memorandum

December 13, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, CFCM, CPPO, C.P.M. Manager, Procurement Division

CONTACT: Donna Wyche, Manager, Mental Health and Homelessness Issues
Division
Phone: (407) 836-7608

SUBJECT: Approval of Amendment No. 3, Contract Y18-2000, Homeless Shelter
Prevention/Diversion Services

ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y18-2000, Homeless Shelter Prevention/Diversion Services, with the Coalition for the Homeless of Central Florida, Inc., in the amount of \$80,000, for a revised total contract amount of \$480,000.

PROCUREMENT:

This amendment provides funding for additional assessment services for shelter prevention and diversion services to serve the current homeless population and residents who may become homeless. The intent is to create a front-end system to attempt to prevent homelessness and the need for shelter by prioritizing the most vulnerable and assisting individuals and families with the most appropriate resources; thus, creating a system that reduces shelter stays and promotes housing stability.

FUNDING:

Funding for this project is available in account 0001-062-2504-8610.

APPROVALS:

The Mental Health and Homelessness Issues Division concurs with this recommendation.

Approval of Amendment No. 3, Contract Y18-2000 Homeless Shelter Prevention/Diversion Services

REMARKS:

On January 9, 2018, the Board approved award of Contract Y18-2000, with Coalition for the Homeless of Central Florida, Inc., in the amount of \$400,000 for a 1-year term with two 1-year renewals. Coalition for the Homeless of Central Florida, Inc., a not-for-profit corporation, is the largest provider of homeless sheltering services in Central Florida and is currently the only shelter within Orange County providing services through the Housing and Urban Development Continuum of Care Coordinated Entry System of which Orange County is a participant. This community wide system is designed to prioritize families and individuals for limited housing resources and shelter beds using a vulnerability assessment. Prioritization ensures that the most vulnerable are provided with scarce resources first.

Previous amendments to the contract are as follows:

- Amendment No. 1: Renewed the contract for the period of March 1, 2019 through February 29, 2020 and replaced Attachment A, Scope of Services and Attachment B, Budget in their entirety. All other terms, conditions, and pricing remained unchanged.
- Amendment No. 2: Replaced Attachment B-1 in its entirety to re-allocate funds.