



BUSINESS DEVELOPMENT DIVISION

June 21, 2024

TO: Gian Otero, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: Y24-772-GO, Orange County Convention Center (OCCC) North / South
Exterior Canopy Ceiling Replacement (Revised)**

The Business Development Division evaluated one bid submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had limited M/WBE availability. As a result, the M/WBE goal was reduced from 25% to 13%. At the time of bid opening, at least 25 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by J. Kokolakis Contracting, Inc. dba Kokolakis Contracting reported 13.10% in M/WBE participation. The apparent low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

WBE-HF	Competitive Edge Partners & Consulting	\$391,275.00
Total MWBE Participation		\$391,275.00 (13.10%)

Our evaluation of this bid was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidder's compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson 6.21.2024