



March 15, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP- CPP, CPPO, C.P.M. Manager II,
Procurement Division

Contact: Lindy A. Wolfe, P.E., LEED AP, Manager II, Utilities Engineering Division
407-254-9918

Subject: Change Order No. 2, Task Authorization No. 10, Contract
Y20-905C, Additional Engineering Services for Variable Frequency
Drives at Cypress Walk Water Supply Facility

ACTION REQUESTED:

Approval of Change Order No. 2, Task Authorization No. 10, Contract Y20-905C, Additional Engineering Services for Variable Frequency Drives at Cypress Walk Water Supply Facility, with CHA Consulting Inc, in the total amount of \$195,915.54, for a revised total award amount of \$657,229.86.

PROCUREMENT:

This Change Order will provide additional unforeseen engineering services outside the original scope for the installation of variable frequency drives at the Cypress Walk water supply facility. Services include expansion of the building to accommodate the proposed equipment, expansion of the roof, upgrades to the heating, ventilation, and air conditioning system, and upgrades to the fire suppression system, electrical, structural and site layout and access. The amendment will also extend the task authorization duration by 360 days. This project is located in District 1.

FUNDING:

Funding is available in account number 4420-038-1544-0016-6310.

APPROVALS:

The Utilities Engineering Division and Business Development Division concur with this recommendation.

REMARKS:

In accordance with the Procurement Procedures Manual, the Procurement Manager is authorized to approve individual task authorizations within the overall scope of the continuing contract up to \$500,000. The Procurement Committee shall be authorized to review and provide preliminary approval of individual task authorizations within the

overall scope of the continuing contract beyond the procurement manager's approval authority. The Board has final authority for such task authorizations. The Procurement Committee reviewed and provided preliminary approval of this item on March 13, 2024. Below is a history of the task authorization:

**Original Task Authorization Issued (PO C20905C010) Date: 03/03/2022
Amount: \$448,006.93**

Change Order No. 1 Date: 7/18/2022 Amount: \$13,307.39

Change Order No. 1 was issued for additional architectural services under Task 200 Construction Documents, Task 700 Bidding Assistance, and Task 800 Construction Administration that were not included in the original scope of work.