



Interoffice Memorandum

March 1, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Dr. Tracy Salem, Manager, Youth and Family Services Division
(407) 836-7682

SUBJECT: Selection of Consultant, Request for Proposals Y21-107-AH, Short
Term Residential Program for Adult Victims of Human Trafficking

RECOMMENDATION:

Selection of one firm and an alternate to provide Short Term Residential Program for Adult Victims of Human Trafficking, Request for Proposals Y21-107-AH, from the following firms listed alphabetically:

Aspire Health Partners, Inc.
The Lifeboat Project, Inc.

Request authorization for the Procurement Division to negotiate and execute a contract for a three-year term within a budget of \$2,250,000. Further request authorization for the Procurement Division to renew the contract for two additional one-year terms.

The proposals were evaluated by the Procurement Committee on February 15, 2021. Commissioner Nicole H. Wilson was assigned to the Procurement Committee.

PURPOSE:

This contract provides crisis intervention services in a safe and stable environment where victims can be engaged in services toward recovery while more permanent safe and stable housing can be secured. This program is envisioned to meet the basic needs of human trafficking adult victims in a safe, stable, transitional living environment as well as to provide a point-of-entry to the continuum of community care. To be eligible for services, victims must be residents or otherwise have been victimized or arrested in Orange County.

FUNDING:

Funding is available in account number 0001-062-2477-8610.

DISCUSSION

Two proposals were received in response to this Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP.

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The service provider will provide victims entering the program a thorough assessment that addresses the multiple needs of the targeted population to include mental health, substance abuse, housing, education, and benefits. The service provider will engage community partners to both provide services on site and link to existing resources within the community. These services include housing, substance abuse assessment and treatment, mental health screening and therapy, employability services, legal services, counseling, health screening, and medical care.

Consensus score of the Procurement Committee are attached.

Procurement Committee Meeting - February 15, 2021, 1:00PM
RFP #Y21-107-AH; Short Term Residential Program for Adult Victims of Human Trafficking


CRITERIA	Qualifications of Staff	Qualifications of Firm	Technical Approach	M/WBE	Displaced Workers (B)	SDV (B)	Fee Proposal	Total Weighted Points
Weighted Value	15	25	30	10	5	15	20	120
					(B) Indicates Bonus Points (Maximums Bonus Points Above)			
Aspire Health Partners, Inc.	75.00	125.00	150.00	25.00	0.00	0.00	79.47	454.47
The Lifeboat Project, Inc.	45.00	75.00	90.00	25.00	5.00	0.00	100.00	340.00



INTEROFFICE MEMORANDUM


December 29, 2020

TO: Alina Hernandez-Fernandez, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y21-107-AH / Short Term Residential Program for Adult Victims of Human Trafficking

APPROVED:  _____

Below are the respondents to the subject RFP with their firm’s certified Minority/Women Business Enterprise (M/WBE) sub-consultants, Minority Business Enterprise Workforce and Women Business Enterprise goals:

1. Aspire Health Partners, Inc.
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
*			

*The Schedule of Sub-Contracting – M/WBE Participation Form indicates “N/A” and that the proposer will perform all the work with their own forces. Therefore, the evaluator cannot assess points.

Total M/WBE Participation Proposed: 0%

M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 50%

Total WBE Workforce: 51%

Minority Workforce and Women Workforce Weighted Score: 25

Total M/WBE Participation Weighted Score: 25

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*		

*The Schedule of Sub-Contracting – SDV Participation and Letter of Intent Forms indicates “N/A”
Therefore, the evaluator cannot assess bonus points.

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

*Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

*The Dislocated Worker form indicates “N/A”
Therefore, the evaluator cannot assess bonus points

Total Bonus Points: 0
(Includes SDV & Displaced workers)

2. The Lifeboat Project, Inc.
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected % or \$ Amount	Sub-consultants Role
Sharity, Inc.	WF	(02%) or \$36,000 (the \$ amount was listed in the proposal)	Management Consulting for Human Trafficking Shelter

*The Schedule of Sub-Contracting – M/WBE Participation Form indicates that United Abolitionist, Inc. is listed as a sub as well. However, this sub is not an Orange County Certified M/WBE.
Therefore, the evaluator cannot assess points for the sub.

Total M/WBE Participation Proposed: 02%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 33%
Total WBE Workforce: 66%
Minority Workforce and Women Workforce Weighted Score: 25

Total M/WBE Participation Weighted Score: 25

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
*None		

*The Schedule of Sub-Contracting – SDV Participation and Letter of Intent Form was not Submitted with the proposal; Therefore, the evaluator cannot assess bonus points.

Registered SDV(s) Proposed: 0

SDV Bonus Points: 0

*Dislocated Worker(s) Proposed: 5

Dislocated Worker(s) Bonus Points: 5

*The proposer indicates that they will hire 9 dislocated workers. However, the max is 5. Therefore, the evaluator can only assess bonus points for 5 dislocated workers.

Total Bonus Points: 5

(Includes SDV & Displaced workers)