




Interoffice Memorandum

February 3, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Donna Wyche, Manager, Mental Health and Homelessness Issues
Division
407-836-7608

SUBJECT: Approval of Amendment No. 7, Contract Y18-2000, Homeless
Shelter Prevention/Diversion Services

ACTION REQUESTED:

Approval of Amendment No. 7, Contract Y18-2000, Homeless Shelter Prevention/Diversion Services, with The Coalition for the Homeless of Central Florida, Inc., in the amount of \$321,298.02, for a revised total contract amount of \$1,201,298.02.

PROCUREMENT:

This amendment provides funding for 12 case management staff assigned to the shelter prevention program and additional dollars to support diversion services. The additional staff will ensure that qualifying Orange County individuals and families presenting for shelter or currently in shelter are housed appropriately. The amendment extends the performance period from March 1, 2021 through September 30, 2021, to align with the County fiscal year and provide services while a new contract is negotiated.

FUNDING:

Funding is available in account number 0001-062-2504-8610.

APPROVALS:

The Mental Health and Homelessness Issues Division concurs with this recommendation.

REMARKS:

The Board approved contract Y18-2000 on January 9, 2018, with The Coalition of the Homeless of Central Florida, Inc. in the total contract award amount of \$400,000. The Mental Health and Homelessness Issues Division currently funds The Coalition of the Homeless of Central Florida, Inc. to provide diversion services from shelter/homelessness, rapid exit from shelter, and case management staff for the State Housing Initiatives Partnership (SHIP), funded through the Orange County Housing and Community Development. SHIP funding does not allow for funding of staff for supportive services,

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Prevention/Diversion Services

but requires that case managers work alongside these families and individuals while engaged in the intervention. These services are offered to Orange County residents meeting certain criteria.

The Coalition for the Homeless of Central Florida, Inc., a not-for-profit corporation, is the largest provider of homeless sheltering services in Central Florida. Additionally, they are currently the only shelter within Orange County providing services through the Housing and Urban Development Continuum of Care Coordinated Entry System of which Orange County is a participant. This community wide system is designed to prioritize families and individuals for limited housing resources and shelter beds using a vulnerability assessment. Prioritization ensures that the most vulnerable are provided with scarce resources first.

Previous contract amendments are as follows:

- Amendment No. 1: Renewed the contract for an additional one-year term from March 1, 2019 through February 29, 2020. Scope of Services, Attachment A was replaced with revised Scope of Services, Attachment A at no cost to the total amount of the contract.
- Amendment No.2: Attachment B-1, Budget was revised and replaced with Attachment B-2, Budget at no cost to the total amount of the contract.
- Amendment No.3: Renewed the contract for a one-year term from March 1, 2020 through February 29, 2021. Scope of Services, Attachment A-1 and Attachment B-2, Budget form were revised and replaced. This increased the total estimated contract amount by \$80,000, for a revised total contract amount of \$480,000. The Board approved this amendment on January 28, 2020.
- Amendment No.4: Attachment B-3, Budget form was revised and replaced with Attachment B-3, (Rv1) Budget form at no cost to the total amount of the contract.
- Amendment No.5: The total amount of the contract was increased by \$150,000, for a revised total contract amount of \$630,000. The Board approved this amendment on August 11, 2020.
- Amendment No.6: The total amount of the contract was increased by \$250,000, for a revised total contract amount of \$880,000. The Board approved this amendment on October 13, 2020.