




Interoffice Memorandum

August 10, 2020

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From:  Carrie Mathes, CFCM, CPPO, C.P.M, Manager, Procurement
Division

Contact: Donna Wyche, Manager, Mental Health and Homelessness Issues,
Community and Family Services Department
407-836-7608

Subject: Ratification of Purchase Order M101540, COVID-19 Community
Resource/Case Management Software Licensing

ACTION REQUESTED:

Ratification of Purchase Order M101540, COVID-19 Community Resource/Case Management Software Licensing, with Spirit Inc., in a not-to-exceed amount of \$475,000.

PROCUREMENT:

This purchase order provides five months of software licensing with the Spirit Compass platform to assist the homeless community with access to vital resources available during the COVID-19 pandemic. The software implementation and licensing period is August 5, 2020 through December 30, 2021.

FUNDING:

Funding is available in account number 5895-019-8016-8610.

APPROVALS:

The Community and Family Services Department concurs with this recommendation.

REMARKS:

The Mental Health and Homelessness Issues Division built Spirit OC Compass platform for children's mental health following the competitive award for Proposal Y15-143A. Due to the urgent need of a central navigation system for residents, and in light of the COVID-19 pandemic, Procurement Division staff issued an emergency purchase order for the additional connectivity to resources vital to COVID-19 related services. Pricing for this additional platform is in line with the current contract and is considered fair and reasonable.