



BUSINESS DEVELOPMENT DIVISION

December 16, 2024

TO: Gerson Vazquez Gonzalez, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: Y25-710-GV, Oak Meadows Water Supply Facility Drainage Improvements

The Business Development Division evaluated five of the six bids submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had M/WBE availability. As a result, the M/WBE goal remained at 25%. At the time of bid opening, at least 41 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by All Terrain Tractor Service, Inc., reported 2.83% in M/WBE participation. The apparent low bid did not meet the Orange County M/WBE participation goal **per the Ordinance requirement**.

Business Development issued a Submittal of Clarification email request on December 10, 2024, for the apparent low bidder to submit:

- Good Faith Effort Action #1, # 2, #3, #4, and #5

As of December 11, 2024, the apparent low bidder responded and submitted:

- Contract and Subcontract Goal Participation Schedule Form
- Good Faith Effort Form
- Equal Employment Opportunity Form
- Good Faith Effort Action #1- Insufficient documentation provided.
- Good Faith Effort Action #2- Bidder provided documentation.
- Good Faith Effort Action #3- Bidder provided documentation.
- Good Faith Effort Action #4- Bidder provided documentation.
- Good Faith Effort Action #5- Bidder provided documentation.

Sheena Ferguson 12.18.2024

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Per the Ordinance, Sec. 17-321, A prime contractor is not required to subcontract out work that it has historically and consistently performed with its own work force. The bidder denoted performing 64.30% of the scope of services on the Contract and subcontract goal participation schedule form but the Good Faith Effort exception form denoted they were going to perform 100% of the scope of services (earthwork, utilities/storm pipe work, concrete flatwork & curbing, erosion control services). However, for any portion not historically performed, the prime contractor must make a good faith effort to utilize the available minority and women-owned business enterprises. Good Faith Effort documentation was not achieved on the remaining scopes of services. Please note the following certified M/WBE participation:

WBE-WF	KCI Now	\$7,500.00
MBE-HM	On Point Surveying	\$22,743.29
Total MWBE Participation		\$30,243.29 (2.83%)

The second low bid, submitted by S.A. Casey Construction, Inc., reported 70.03% in M/WBE participation. The second low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-AM	Hussain Industries, LLC	\$768,887.60
Total MWBE Participation		\$768,887.60 (70.03%)

The third low bid, submitted by Orange County MBE firm APD Construction, LLC, is bidding as a Prime contractor. Therefore, APD Construction, LLC, is required to self-perform no less than 51 % of the contract per Sec. 17-321 per the M/WBE Ordinance. In the event this requirement is not achieved, other M/WBE's will have to be included to achieve the 25% M/WBE goal. APD Construction, LLC reported self-performing 31.12% with 26.35% subcontractor's participation and met the 25% M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	APD Construction, LLC	\$426,171.95
MBE-AM	Hussain Industries, LLC	\$272,769.32
MBE-HM	On Point Surveying, Inc.	\$13,960.00
MBE-HM	Diversified Supply	\$74,083.06
Total MWBE Participation		\$786,984.33 (57.46%)

The fourth low bid, submitted by Close Construction Services, LLC, reported 0.03% in M/WBE participation. The fourth low bid did not meet the Orange County M/WBE participation goal **per the Ordinance requirement**.

Business Development issued a Submittal of Clarification email request on December 10, 2024, for the fourth low bidder to submit:

- Good Faith Effort Action #1, # 2, #3, #4, and #5

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As of December 12, 2024, the fourth low bidder responded and submitted:

- Contract and Subcontract Goal Participation Schedule Form
- Good Faith Effort Form
- Good Faith Effort Action #1- Bidder provided documentation.
- Good Faith Effort Action #2- Bidder provided documentation.
- Good Faith Effort Action #3- Bidder provided documentation.
- Good Faith Effort Action #4- Bidder provided documentation.
- Good Faith Effort Action #5- No documentation provided.

The fourth low bid, submitted by Close Construction Services, LLC, reported 0.03% in M/WBE participation. The fourth low bid did not meet the Orange County M/WBE participation goal **per the Ordinance requirement**. Good Faith Effort documentation was not achieved. Please note the following certified M/WBE participation:

WBE-WF	LP Video Productions	\$400.00
WBE-WF	<i>John B. Webb & Associates*</i>	<i>\$14,250.00</i>
Total MWBE Participation		\$400.00 (0.03%)

*Currently certified as a Surveying, mapping and Engineer Consulting Services only.

The fifth low bid, submitted by Prime Construction Group, Inc., reported 25.06% in M/WBE participation. The fifth low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	La Costa Sod	\$25,000.00
WBE-WF	LP Video Productions	\$650.00
MBE-HM	Central Florida Construction Walls	\$190,000.00
MBE-AFAM	HZ Construction	\$190,400.00
Total MWBE Participation		\$406,050.00 (25.06%)

Our evaluation of this bid was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.