




Received: March 3, 2022  
Publish: March 13, 2022  
Deadline: March 8, 2022

OFFICE OF COMPTROLLER

INTEROFFICE MEMO

ORANGE  
COUNTY  
FLORIDA

Phil Diamond, CPA  
County Comptroller  
Finance and Accounting Department  
Special Assessments  
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Orlando, FL 32802  
Telephone: 407-836-5770  
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Date: March 2, 2022  
To: Katie Smith, Deputy Clerk  
Through: Cheryl Gillespie, Agenda Development  
From: Eric Gassman, Chief Deputy Comptroller   
Contact: Ann Dawkins, 407-836-5770  
Subject: Request Number **M22-016** for an MSBU for **Waverly Walk**

Applicant: David Fitzpatrick  
Ashton Woods  
Developer

Type of Hearing: To establish a Municipal Service Benefit Unit (MSBU) for maintenance of retention pond and streetlighting.

Hearing Required by F. S.# Florida Statute Sections 125.01 (01) (q) and 197.3632. This public hearing may be scheduled any time prior to May 31, 2022. **The resolution must be approved by May 31, 2022 to be included on the November 2022 real estate tax bill.**

Advertising Requirements / Timeframe: **Publish only one (1) time and must be published at least twenty (20) days prior to the public hearing with the tentative advertisement date as Sunday, March 13, 2022.**

Notify Abutters: Special Assessments will mail public hearing notices to all of the affected property owners.

Estimated Time Required: One (1) minute

District: Commissioner Bonilla, District 5

Hearing Controversial: No.

Katie Smith, Deputy Clerk  
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Report: The estimated cost for the establishing MSBU for maintenance of retention ponds is \$78.00 per lot, per year and the estimated cost for the establishing MSBU for streetlighting is \$119.00 per lot, per year. These establishing MSBU's would be effective November 1, 2022.

Materials being submitted as backup for public hearing request:

1. Resolutions – one (1) copy of the proposed resolution for maintenance of retention ponds and one (1) copy of the proposed resolution for streetlighting.

**ADDITIONAL SPECIAL INSTRUCTIONS TO CLERK:**

1. Notify Special Assessments Section / Finance and Accounting Department of public hearing date to prepare public hearing notice. Special Assessments will e-mail the public hearing notice to the Clerk.
2. **Send the original adopted resolution(s) to the Special Assessments Section / Finance and Accounting Department.**
3. Send 1 (one) certified copy of the adopted resolution(s) to the Special Assessments Section / Finance and Accounting Department.