



## Interoffice Memorandum

January 12, 2022

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

C.M.

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,  
Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division  
407-836-0048

SUBJECT: Approval of Purchase Order M106443, Design Services for the  
Orange County Courthouse 15<sup>th</sup> Floor Courtrooms Buildout

### ACTION REQUESTED:

Approval of Purchase Order M106443, Design Services for the Orange County Courthouse 15<sup>th</sup> Floor Courtrooms Buildout, with DLR Group Inc, in the total amount of \$366,118.72.

### PROCUREMENT:

Work under this contract consists of architectural and engineering design services for the Orange County Courthouse 15<sup>th</sup> Floor Courtrooms Buildout. This project is located in District 5.

### FUNDING:

Funding is available in account number 1023-043-2077-6210.

### APPROVALS:

The Capital Projects Division concurs with this recommendation.

### DISCUSSION:

This project calls for two large jury courtrooms, one standard jury courtroom, and two hearing rooms duplicate the new courtroom design for the 15<sup>th</sup> floor. This design will replicate DLR Group Inc.'s design of the 13<sup>th</sup> floor "M" design and provide consistencies on the design of the floors, services also include preparing construction contract documents, permit services, and construction contract administration services. Price reasonableness was determined by the Capital Projects Division comparing pricing from contract Y20-808 for design services for the 13<sup>th</sup> Floor Courtroom. Due to the firm's ability to re-use most of the design elements from the 13<sup>th</sup> Floor Courtroom design, Capital Projects has determined that the price offered reflects a considerable cost savings of approximately 35% in design fees and significant time savings for this critical project. Issuing this purchase order is in the best interest of the County.