



Interoffice Memorandum

July 1, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, CFCM, CPPO, C.P.M., Procurement Division

CONTACT: Donna Wyche, Manager, Mental Health and Homelessness
407-836-7608

SUBJECT: Ratification of Sub-Recipient Agreement Y20-2312, Provision of Supplemental Staff, Personal Protective Equipment, and Professional Cleaning

ACTION REQUESTED:

Ratification of Sub-Recipient Agreement Y20-2312, Provision of Supplemental Staff, Personal Protective Equipment, and Professional Cleaning, with Samaritan Resource Center, Inc., in the award amount not-to-exceed \$142,843.50.

PROCUREMENT:

This agreement will provide provision of supplemental staff, personal protective equipment, and professional cleaning, to ensure that Subrecipient staff and patrons can provide and obtain the Subrecipient's services in a safe and sanitized environment that has been disinfected in response to the COVID-19 public health emergency. The period of performance is March 1, 2020 to October 31, 2020.

FUNDING:

Funding is available in account number 5895-019-8021-8610. Funding for this contract is provided via federal grants from the CARES Act.

APPROVALS:

The Mental Health and Homelessness Division concurs with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

This agreement will provide healthcare to individuals that have developed or exacerbated mental health/substance use disorders as a result of the COVID-19 public health emergency. Pricing is considered reasonable based on historical pricing for the same services below:

Ratification of Sub-Recipient Agreement Y20-2312, Provision of Supplemental Staff,
Personal Protective Equipment, and Professional Cleaning

1. The Subrecipient shall employ eight part-time administrative specialists to replace its loss of willing volunteer staff due to the outbreak of COVID-19.
2. The Subrecipient shall employ four part-time social workers or case managers to assist people that have been affected by the COVID-19 pandemic (“Case Workers”). Case Workers must be either a licensed social worker, a social work student at the university level, or under the supervisions of a licensed social worker.