

BUDGET TRANSFER REQUEST

CONTROL NO 24-1197  
 (To be assigned by OMB)

BCC  
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FUND NO 1151 DEPARTMENT(S) Comptroller MSTU/MSBU Accounting DATE: 9/10/2024

Request the following transfer be made for the reason(s) stated:

	AGENCY	ORGANIZATION	OBJECT	APPR	AMOUNT FROM	AMOUNT TO
NO.	023	0475	9510	SEM	\$2,450	
TITLE		Reserves	Reserve for Contingency			
NO.	001	0026	3173	ASS		\$2,450
TITLE		Common area Maintenance	Contractual Service - MSTU/MSBU			
TOTAL:					\$2,450	\$2,450

JUSTIFICATION (to be completed by OMB): This budget transfer is necessary to cover increased landscaping expenses for the remainder of the fiscal year. There are sufficient funds in the Westwood Heights MSBU reserves to pay for this transfer.

REQUESTED BY Original on file  
 (Department Manager)

RECOMMENDED BY: *Kurt N. Peterson*  
 Office of Management & Budget

(County Comptroller)

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APPROVED / DISAPPROVED

Board of County Commissioners / County Administrator: \_\_\_\_\_