



Interoffice Memorandum

June 9, 2020

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

Contact: Richard Steiger, FMA, Manager, Facilities Management Division
407- 836-7473

Subject: Ratification of Purchase Order M100839, Pedal Hand Sanitizer
Dispensers

ACTION REQUESTED:

Ratification of Purchase Order M100839, Pedal Hand Sanitizer Dispensers, with Thumbprint, in a not-to-exceed amount of \$102,280.

PROCUREMENT:

This purchase order provided 300 hands-free, pedal hand sanitizer dispensers with refillable bottles, to support the County's response to COVID-19.

FUNDING:

Funding is available in account numbers 5895-019-8019-4123 and 5895-019-8019-3810.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

In response to COVID-19, the Facilities Management Division issued an emergency quote request for 300, hands-free, pedal activated hand sanitizer dispensers for various County buildings opening to the public. A total of three responsive quotes were received and evaluated.

Evaluation of quotes received were based on product quality, payment terms, delivery timeframe, and price reasonableness. The low quoter, Thumbprint, has a satisfactory record of past performance with the County.

Ratification of Purchase Order M100839, Pedal Hand Sanitizer Dispensers

<u>Quoter</u>	<u>Quote Amount</u>
Thumbprint	\$102,280
Synergi-Fastbeds	\$151,730
Best Sanitizer, Inc.	\$289,800