




Interoffice Memorandum

August 28, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

CONTACT: Donna Wyche, Manager, Mental Health and Homelessness Issues
Division
(407) 836-7608

SUBJECT: Approval of Contract Y20-1098, Permanent Supportive Housing

ACTION REQUESTED:

Approval of Contract Y20-1098, Permanent Supportive Housing, with Homeless Services Network of Central Florida, Inc., in the contract award amount of \$2,300,000 for a one-year term. Further request authorization for the Procurement Division to renew the contract for three additional one-year terms.

PROCUREMENT:

This contract will provide permanent supportive services for homeless individuals who are disabled and unable to sustain a full time job due to this disability.

FUNDING:

Funding is available in account number 0001-062-2504-8610.

APPROVALS:

The Mental Health and Homelessness Issues Division concurs with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and other governmental entities are excluded from competitive procurement requirements.

Orange County provides case management to individuals who are permanently housed and/or homeless and disabled in need of housing. Case managers provide intensive weekly services to house the homeless as well as ensure individuals remain housed. This contract provides supportive resources for an individual/family based on assessed needs and expressed preferences that aid the transition from homelessness into permanent housing and/or promotes the ongoing retention of housing. Supportive services include, but are not limited to, case management, assistance accessing benefits, mental health services, substance abuse services, employment assistance and job training, education assistance, life skills training, and health care services.