



March 13, 2019

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From: Carrie Mathes, Manager, Procurement Division

Contact: Richard Steiner, Enterprise IT Supervisor, Information Systems and
Services Division
407-836-2810

Subject: Award of Invitation for Bids Y19-112-KB, Free Standing and Roof Top
Radio Tower Maintenance

ACTION REQUESTED:

Approval to award Invitation for Bids, Y19-112-KB, Free Standing and Roof Top Radio Tower Maintenance, to the low responsive and responsible bidder, Tower Systems South, Inc., in the estimated contract award amount of \$341,600 for a 2-year term. Further request authorization for the Procurement Division to renew the contracts for two additional 1-year terms.

PROCUREMENT:

This contract will provide maintenance for county radio tower sites.

FUNDING:

Funding is available in account number 0001-031-0565-3820.

APPROVALS:

The Information Systems and Services Division and the Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The lowest responsive and responsible bidder, Tower Systems South, Inc., met all of the requirements of this solicitation.

Therefore, recommendation for award is made to Tower Systems South, Inc.

The bid tabulation is as follows:

VENDORS

Tower Systems South, Inc.	\$ 341,600
Expert Construction Managers, Inc.	\$ 541,000
Clifton Tower Service, Inc.	\$ 683,000




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

February 13, 2019

TO: Kathy Bozeman, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-112-KB, Free Standing and Roof Top Radio Tower Maintenance**

The Business Development Division evaluated the **3 bids** submitted for this project and found that the **bidders are not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division