



**Interoffice Memorandum**

October 24, 2023

**TO:** Mayor Jerry L. Demings  
-AND-  
County Commissioners

**FROM:** Carrie Mathes, NIGP-CPP, CFCM, CPPO, C.P.M., Manager II,  
Procurement Division

**CONTACT:** Tim Armstrong, Deputy Director, Utilities Department  
407-254-9745

**SUBJECT:** Approval of Amendment No. 2, Contract Y19-801, Opinion of Value for Pluris Wedgefield, Inc.

**ACTION REQUESTED:**

Approval of Amendment No. 2, Contract Y19-801, Opinion of Value for Pluris Wedgefield, Inc., with Hartman Consultants, LLC, in the amount of \$83,095, for a revised total contract amount of \$167,095.

**PROCUREMENT:**

This amendment will provide additional engineering services related to Phase 3 of the work of a specified nature for Orange County Utilities in evaluating and pursuing the potential acquisition of Pluris Wedgefield, Inc. Water and Wastewater System.

**FUNDING:**

Funding is available in account number 4420-038-1322-3110.

**APPROVALS:**

The Utilities Engineering Division concurs with this recommendation.

**DISCUSSION:**

On November 13, 2018, the Board authorized the selection of Hartman Consultants, LLC and authorized negotiation and execution of a contract by the Procurement Division provided that the contract does not exceed the budget amount of \$55,000. The contract was executed on September 20, 2021, in the amount of \$53,000.

Phase 3 services include developing and transmitting the data request; facilities inspections; review of facilities quantification, data, and costing; performance of a market approach of water and wastewater sales in Florida; performance of a direct capitalization of net revenues; and completion of a preliminary Tangible Personal Property and Intangible Property value consulting analysis. The effort culminates with an appraisal and appraisal report which complies with the Uniform Standards of Professional Appraisal Practice.

Prior contract amendment is as follows:

**Amendment No. 1: Effective Date: 2/13/2020 Amount: \$31,000**

The scope of work for Phase 2 included coordination and management of one community meeting, negotiation options, approach delineation, and a preliminary asset purchase agreement.