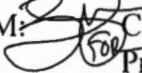




**Interoffice Memorandum**

January 26, 2024

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:  Carrie Mathes, CFM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Yvette Best, EdD, CCP, SPHR/SHRM-SCP, Director, Human Resources Division  
407-836-5825

SUBJECT: Approval of Amendment No. 4, Contract Y19-139, Wellness Nurse Services

ACTION REQUESTED:

Approval of Amendment No. 4, Contract Y19-139, Wellness Nurse Services, with Adventist Health System/Sunbelt, Inc. dba Advent Health Centra Care, in the amount of \$248,400, for a revised estimated contract amount of \$977,884.90.

PROCUREMENT:

This amendment will provide funding for the extension of the contract to cover wellness nurse services for an onsite registered nurse to provide education and screening of common chronic diseases for the period of February 1, 2024, through January 31, 2025.

FUNDING:

Funding is available in the account number 5540-025-0279-3195.

APPROVALS:

The Human Resources Division concurs with this recommendation.

REMARKS:

On January 15, 2019, the Board authorized award of Contract Y19-139 to Adventist health System/Sunbelt, Inc. dba Advent Health Centra Care, in the amount of \$620,790.

Previous contract amendments are as follows:

Amendment No. 1: Renewed the contract term from February 1, 2022, through January 31, 2023.

Amendment No. 2: Renewed the contract from February 1, 2023 through January 31, 2024 with a with a price escalation increase of 9% that is allowed annually for an increase of \$16,614.90, for a revised estimated contract amount of \$637,404.90.

Approval of Amendment No. 4, Contract Y19-139, Wellness Nurse Services  
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Amendment No. 3: Deleted Specialty Nurse and Optional Health cooking class and add Licensed Practical Nurse, for an increase of \$92,080, for a revised estimated contract amount of \$729,484.90.