

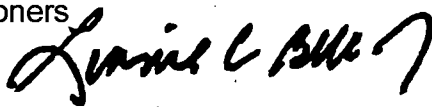


**Interoffice Memorandum**

October 29, 2020

**AGENDA ITEM**

TO: Mayor Jerry L. Demings  
-AND-  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director   
Community and Family Services Department

FROM: **Matt Suedmeyer, Manager**  
**Parks and Recreation Division**  
**(407) 836-6202**

SUBJECT: **Consent Agenda Item – November 10, 2020**  
Orange County Historic Little Econ – Grant Agreement L1902  
Amendment No.1

Orange County was awarded a \$3,000,000 State of Florida Department of Environmental Protection (FDEP) Grant for the land acquisition of three parcels formerly known as the Harrod property. The grant agreement was fully executed on March 17, 2020. The County is currently working on revisions for resubmission of project deliverables. More time is needed in order to make the necessary revisions; therefore, FDEP and the County would like to execute an amendment that changes the contract expiration date from December 31, 2020 to June 30, 2021.

**ACTION REQUESTED: Approval and execution of Amendment No. 1 to Agreement No. L1902 between Florida Department of Environmental Protection and Orange County to extend the contract expiration date from December 31, 2020 to June 30, 2021 and authorization for the Mayor or designee to sign future amendments to this agreement that do not change the scope of the project or increase the overall project budget.**

MS/rr:jam

Attachment

c: Carla Bell Johnson, Acting Assistant County Administrator  
Yolanda Brown, Fiscal Manager, Community and Family Services  
Auria Oliver, Management and Budget Advisor, Office of Management and Budget

**AMENDMENT NO. 1  
TO AGREEMENT NO. L1902  
BETWEEN  
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION  
AND  
ORANGE COUNTY**

This Amendment to Agreement No. L1902 (Agreement) is made by and between the Department of Environmental Protection (Department), an agency of the State of Florida, and Orange County, 4801 West Colonial Drive, Orlando, Florida 32808 (Grantee), on the date last signed below.

WHEREAS, the Department entered into the Agreement with the Grantee for the Orange County Historic Little Econ Property Acquisition (aka Harrod Property) Project effective March 17, 2020; and

WHEREAS, the parties wish to amend the Agreement as set forth herein to extend the grant project completion date to April 30, 2021; and the grant expiration date to June 30, 2021.

NOW THEREFORE, the parties agree as follows:

- 1) The Agreement is extended for a six-month period to begin December 31, 2020, and remain in effect until June 30, 2021. The Department and the Grantee shall continue to perform their respective duties during this extension period pursuant to the same terms and conditions provided in the Agreement.
- 2) The Project Completion Date is also extended for a six-month period from October 31, 2020 to April 30, 2021.
- 3) Attachment 3, Project Work Plan, is hereby deleted in its entirety and replaced with Attachment 3-A, Revised Project Work Plan, as attached to this Amendment and hereby incorporated into the Agreement. All references in the Agreement to Attachment 3, shall hereinafter refer to Attachment 3-A, Revised Project Work Plan.
- 4) All other terms and conditions of the Agreement remain in effect. If and to the extent that any inconsistency may appear between the Agreement and this Amendment, the provisions of this Amendment shall control.

The parties agree to the terms and conditions of this Amendment and have duly authorized their respective representatives to sign it on the dates indicated below.

**Orange County**

By: *Bruno B. Bwaka*  
 Title: *County Administrator*  
 Date: November 10, 2020



**Florida Department of  
Environmental Protection**  
 Digitally signed by Leslie  
 Leslie Reed  
 Date: 2020.11.23  
 11:48:04 -05'00'

By: \_\_\_\_\_  
 Secretary or Designee  
 Date: \_\_\_\_\_

**LIST OF ATTACHMENTS/EXHIBITS INCLUDED AS PART OF THIS AMENDMENT:**

<u>Specify Type</u>	<u>Letter/Number</u>	<u>Description</u>
Attachment	3-A	Revised Project Work Plan (2 pages)

**ATTACHMENT 3-A**  
**REVISED PROJECT WORK PLAN**  
**LEGISLATIVE LINE ITEM PROJECT**

Project Name: Orange County Historic Little Econ  
 Grantee Name: Orange County  
 Project # L1902

**SUMMARY:** Orange County (Grantee) received funding in the amount of \$3,000,000 from the Florida Legislature through Specific Appropriation Line Item 1608A, General Revenue Fund, Fiscal Year (FY) 2019-2020, General Appropriations Act, for the purpose of land acquisition. Authority for this Project is specified in Section 260.016, Florida Statutes (F.S.). Monitoring and auditing guidelines, as related to the Florida Single Audit Act are specified in the Florida Catalog of State Financial Assistance (CSFA).

Orange County has focused on preservation of historic site, park and the environment in east Orange County. Funding will be utilized to acquire land for this purpose.

The Project is located at 4202 Rouse Road, Orlando, Florida, 32817.

All work must be completed in accordance with, and including but not limited to: local, state and federal laws, the approved Project plans, all required permits, and the Florida Building Code. The Department shall designate the Project complete upon receipt and approval of all Deliverables and when Project site is open and available for use by the public for outdoor recreation purposes.

For the purpose of this Agreement, the terms "Project Element" and "Project Task" are used interchangeably to mean an identified facility within the Project.

**Budget:** Reimbursement for allowable costs for the Project shall not exceed the maximum Grant Award amount outlined below. Grantee shall maintain an accounting system which meets generally accepted accounting principles and shall maintain financial records to properly account for funds. All final Project Costs shall be submitted to the Department with the payment request.

<b>Maximum Grant Award Amount:</b>	<b>\$ 3,000,000.00</b>
<b>Required Grantee Match Amount:</b>	<b>\$ 2,500,000.00</b>
<b>Total Estimated Project Cost:</b>	<b>\$ 5,500,000.00</b>
<b>Match Ratio:</b>	<b>45.45%</b>

Scope of Work/Project Tasks	Budget	Deliverables	Due Date	Financial Consequences
<b>PROJECT TASK 1</b> <b>Land Acquisition</b>	\$3,000,000	<b>PROJECT DELIVERABLE 1</b> <b>1.A.</b> Purchase of three (3) parcels totaling approximately 30.27 acres as evidenced by copies of the appraisal(s), closing statement(s), acreage map, survey, title commitment, environmental site assessment and deed. Title will be held by <b>Orange County</b> as fee simple. <b>1.B.</b> Recording of Declaration of Restrictive Covenants. <b>1.C.</b> Budget Cost Analysis	Due April 30, 2021, which shall also be the Project Completion Date.	The Department shall terminate the Project Agreement if the required Deliverables are not submitted and approved by the Department.  No reimbursement will be made for Deliverable(s) deemed unsatisfactory by the Department. Payment(s) will not be made for unsatisfactory or incomplete work. In addition, a Task may be terminated for Grantee's failure to perform.

**Project Task Performance Standard:** The Department's Grant Manager will review the Deliverables to verify compliance with the requirements for funding under the Agreement and approved plans. Upon review and written acceptance by the Department's Grant Manager of all Deliverables under each Project Task, the Grantee may proceed with the payment request submittal.

**Payment Request Schedule:** Following Department approval of all Deliverables, the Grantee may submit a **single payment request** on Payment Request Summary Form (FRDAP Form DRP-115)<sup>1</sup>, along with all required documentation as outlined in the Financial Reporting Procedures (FRDAP Form DRP-110)<sup>1</sup>, as applicable, to support payment. A payment request submitted as part of the reimbursement process must correspond with the Cost Analysis and supporting documents provided under Project Tasks.

**Endnotes:**

1. Documentation is available at <https://floridadep.gov/lands/land-and-recreation-grants/content/frdap-assistance> and/or from the Land and Recreational Grants Section, State of Florida Department of Environmental Protection, 3900 Commonwealth Boulevard, MS# 585, Tallahassee, Florida, 32399-3000.