



Interoffice Memorandum

July 31, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Eduardo Avellaneda, M.S., P.E., Manager II, Roads and Drainage
Division
407-836-7871

SUBJECT: Award of Invitation for Bids Y23-169-AV, Landscape Maintenance – Three
Points Area Section II

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-169-AV, Landscape Maintenance – Three Points Area Section II, to the low responsive and responsible bidder, Lawnwalker Services, Inc., in the estimated contract award amount of \$616,371 for the base year. Request authorization for the Procurement Division to exercise option years one and two.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PURPOSE:

This contract will provide right-of-way mowing for County owned properties.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

REMARKS:

Six bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bids from Mae Mancilla, LLC and Urgentcare Landscaping were deemed non-responsive for failure to submit required documents. Seasonal Effects LLC and Solscape Services, LLC were deemed non-responsible for failure to meet the required minimum reference requirements. Lawnwalker Services, Inc. has a satisfactory record of performance and is considered responsible. Prices have been determined reasonable compared to current contracted pricing. Therefore, award is recommended to Lawnwalker Services, Inc.

The bid tabulation is as follows:

Lawnwalker Services, Inc.	Base Year	\$616,371
	Option Year 1	\$544,371
	Option Year 2	\$550,461
	Total Estimated Bid	\$1,711,203
Aero Groundtek LLC	Base Year	\$1,404,825
	Option Year 1	\$1,417,445
	Option Year 2	\$1,430,185
	Total Estimated Bid	\$4,252,455

Mae Mancilla, LLC	Non-responsive
Urgentcare Landscaping	Non-responsive
Seasonal Effects LLC	Non-responsive
Solscape Services, LLC	Non-responsive



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

April 28, 2023

TO: Ana Villalona, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y23-169-AV, Landscape Maintenance – Three Points
Area Section II**

The Business Development Division evaluated the **four bids** submitted for this project. **None of the bidders** are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid openings there were at least 10 firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division