



Interoffice Memorandum

June 21, 2019

To: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

From: Jessie J. Allen, Interim Executive Director,
Orange County Convention Center

A handwritten signature in black ink that reads "J. Allen".

Subject: Budget Consent Agenda Item for July 16, 2019
Conversion of Contract Part-Time Rigging Positions to Permanent Positions

The Orange County Convention Center (Center) is the exclusive provider of rigging services for events hosted at the Center. Clients who require the hanging of banners, equipment, signs, theatrical trussing, etc., are provided those services by highly trained and skilled staff employed by Orange County Government. Depending on workload, the Center utilizes a mixture of permanent Part-Time Rigger Technicians and on-call staff to meet service needs.

At the April 11, 2017 Board of County Commissioners meeting, the Board approved the addition of 10 Part-Time Rigger Technician positions to the Convention Center manning table. This mid-year staffing adjustment was made due to the unprecedented level of business at the Center at that time. It was decided to include these positions in the Center's authorized position count, but to make them non-permanent contract positions until future needs could be assessed. Since then, the need for rigging services has only grown, and similar activity levels are expected to remain at least for the next several years.

Given the increasing level of demand and the difficulties inherent in hiring and retaining employees in non-permanent contract positions, the Center is requesting the 10 Part-Time Rigger Technician positions currently in contracted status be converted to a permanent status. The additional positions will increase the permanent number of positions. This change will not impact the Center's total number of authorized positions as these positions are already included in that total, nor will it impact the budget total as funding for the positions is already included as well. This change will bring these positions in line with the other existing Rigging Technician positions and make them more desirable to skilled candidates.

ACTION REQUESTED: Approval to convert the identified 10 Part-Time Rigging Technician positions from a contracted status to permanent status.

c: Byron W. Brooks, AICP, County Administrator
Randy Singh, Deputy County Administrator
Kurt N. Petersen, Manager, Office of Management & Budget
Ricardo Daye, Director, Human Resources
David Ingram, Acting General Manager, OCCC
Ray Walls, Chief Financial Officer, OCCC