




Interoffice Memorandum

February 6, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Dr. Tracy Salem, Deputy Director 
Community and Family Services Department

FROM: Sonya L. Hill, Manager 
Head Start Division
Contact: Sandra Moore, (407) 836-8913
Sonya L. Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – March 7, 2023**
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates for the official county record:

Head Start Policy Council Program Information and Updates
Head Start Policy Council Meeting Minutes

January 2023
December 15, 2022

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates January 2023 and Head Start Policy Council Meeting Minutes December 15, 2022 for the official county record.

SLH/sm

Attachment



Dr. Tracy Salem, Deputy Director
Community & Family Services

Orange County Government

HEAD START POLICY COUNCIL



Sonya L. Hill, Manager
Head Start Division

PROGRAM INFORMATION & UPDATES



JANUARY 2023



Orange County
Community & Family Services Department
Head Start Division



POLICY COUNCIL MONTHLY MEETING

Who: **POLICY COUNCIL MEMBERS**

Date: **THURSDAY – JANUARY 19, 2023**

Time: **6:30 PM**

Location: **HOLDEN HEIGHTS COMMUNITY
CENTER
1201 20TH STREET
ORLANDO, FL 32805**

**CHILDCARE PROVIDED
SNACK SERVED FOR CHILDREN**

Sandra Moore:
407-836-8913(DESK) or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921(DESK) or Email Yvette.Meade@ocfl.net

PLEASE STAY SAFE!!!!



AGENDA



Orange County Government ● Head Start Policy Council ● Holden Heights Community Center ● 1201 20th St., Orlando, FL 32805
January 19, 2023 ● 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Secretary's Report*
5. *Director's Report*
6. *Budget Report*
7. *New Business*
 - a. *Training: Medical & Dental*
 - b. *Training: Nutrition*

Unit Updates: Questions Only

Homeless, Education, Medical & Dental, Mental Health & Disability, ERSEA, Facilities

8. *Adjourn*

**Head Start Policy Council
Human Resources Committee
December 2022 Actions**

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily) – December 2022

Job Title	Reason	Employee's Name

III. Separation from employment (Voluntarily) – December 2022

Job Title	Reason	Employee's Name
Caseworker	Retirement	Dany Vincent
Licensed Practical Nurse	Another Job	Vanessa London
Family Services Worker	Another Job	Reylan Davis
Skilled Craft Casual	End Temp Employment	Nancy Villalobos
Teacher's Aide	Work Environment	Mary Sanchez-Lebron

III. Current Head Start Openings – As of 1/11/23

Job Title	Number of Positions	Potential Candidates in process for hire
Fiscal Officer	1	
Sr. Fiscal Coordinator	1	
Teacher Assistant	37	
Teacher	14	
Licensed Practical Nurse	3	
Family Services Worker	5	
Maintenance Technician	1	

**Orange County Head Start
Policy Council
Meeting: January 19, 2023
Director's Program Information Update**

National Updates

- **Information Memorandum- ACF-IM-HS-22-09 2 - Enrollment Reductions and Conversion of Head Start Slots to Early Head Start Slots (11/07/2022)**

The Office of Head Start (OHS) provided an information memorandum to provide additional guidance on slot conversion. Due to the recent changes some programs in some communities are finding it difficult to meet the funded enrollment. OHS recognizes that community needs shift over time for various reasons. These reasons may include changes during and after disasters and public health crises, changes in the availability of community resources relied upon to provide program services and shifts in geographical location of eligible children and families. Section 640(g)(3) of the Head Start Act (the Act) allows programs to propose a reduction to their funded enrollment to maintain quality of program services. Additionally, Section 645(a)(5) permits a program to convert Head Start slots to Early Head Start slots to better meet community needs. Similarly, Section 640(f)(2) of the Act allows programs to convert part-day slots to full-working day slots to meet community needs. A request to reduce funded enrollment or convert Head Start slots to Early Head Start slots is considered a change in scope request and requires OHS prior approval. Recipients may submit a change in scope request through a continuation application or as a separate application amendment in the Head Start Enterprise System (HSES). Change in scope requests must be submitted a minimum of 90 days prior to the planned implementation date. Enrollment reductions and conversions are permanent adjustments to funded enrollment. A Change in Scope Request must be submitted as part of a continuation application or as a separate change in scope application amendment in HSES. (See the Information Memorandum attached)

- **Disaster Recovery**- The Head Start Region II Office, in conjunction with the Office of Head Start National Centers, offered recipients in Puerto Rico and Florida that were impacted by Hurricane Fiona and Hurricane Ian, an opportunity to come together and meet with Regional Office, Central Office, and National Centers staff to discuss their challenges and attend a series of sessions intended to support recipients in their recovery efforts. During the sessions OHS Disaster team provided programs with information on recovery flexibilities, mental health and wellness, facilities damage assessment, estimating cost and finding a funding source, environmental hazards such as mold and mildew, change of scope, revamping eligibility requirements and long-term planning. Sandra Ruff, Fiscal Program Manager, attended the Disaster recovery session in Puerto Rico a week after the OHS Disaster team visited Orange County Head Start to assess the damages at Southwood Head Start. During the visit the team encouraged our office to apply for assistance for the Southwood site. The Southwood Head Start center is under construction due to the damages endured during Hurricane Ian. The entire center is under construction and not available for use.

- The National Center on Health, Behavioral Health, and Safety (NCHBHS) released very important information regarding **Respiratory Syncytial Virus (RSV)**. RSV is a viral infection that is very common in the winter, especially among young children. Although most people with RSV have mild cold symptoms, it can cause severe illness and result in hospitalization. This year, the virus is showing up earlier than usual, and more children are getting sick. It's important that early care and education program staff members and families understand the symptoms of RSV so that they know how this illness can affect children and how to respond when children and adults get sick. OCHS Registered Nurse Supervisor, Valentine Palmer, held a webinar for the Head Start staff located in the centers and provided information to send to parents.
- As part of the Workforce Wednesday series, the Office of Head Start encouraged programs to explore a range of innovative strategies to improve health insurance coverage for the early care and education (ECE) workforce. As part of the Workforce Wednesday series topics included:
 - Highlighting innovative strategies to improve health coverage for the ECE workforce
 - Sharing tools and resources to support the ECE workforce in accessing health insurance coverage during open enrollment (November 1, 2022 – January 15, 2023)

Orange County Head Start continues to provide excellent benefits to their employees that include free services that support good physical health and mental well-being.

Regional

- Region IV Head Start T/TA Network invited Head Start programs to register and participate in the Region IV Professional Development Event; **Emergencies: Prepare, Respond and Recover**. The event was held in Birmingham, AL, on December 13-15, 2022. The training focused on health & safety, emergency preparedness, and staff wellness.
- Senior Family Service Worker, and Family Service Worker (2) will attend the **“We Are Family: Building Capacity for Long-Term Success, Region IV training. The training is scheduled for January 10-12, 2023 in Atlanta, GA.** The training will provide family engagement professionals with tools and strategies to assist in embracing their roles with excitement and enhanced capacity. This training is provided by Region IV T/TA Network, in collaboration with The National Center on Parent, Family, and Community Engagement (NCPFCE)

State:

- Florida Head Start Association continues to offer free music and movement classes for all Head Start programs that are members. Orange County Head Start teachers have participated and provided great feedback.
- Orange County Head Start is preparing to participate in The Children's Forum **28th Annual Children's Week Florida** event at the State Capitol **March 26-31, 2023!** Orange County Head Start has provided all sites the directions and tool kits to participate in the Celebration of the Hands. The paper hands will be placed in the Capitol Rotunda. The Head Start Director and parents will participate in the Advocacy Dinner and Awards Ceremony, and Children's Day at the Capitol, as well as meet with members of Congress.

Children's Week Florida is the largest advocacy event held in the state, and it seeks to strengthen families and communities.

Local

- Orange County Head Start held the annual Policy Council governance training on November 8, 2022. The training covered roles and responsibility of the council members. We covered Section 642 of Head Start Act (c) the powers of function. Also covered 1301.2 in the Head Start Program Performance Standards. The members also went through Robert Rules of Order training. The members also received the required ERSEA & Budget training.
- All staff participated in professional development training during the fall break. The trainings focused on classroom management and productivity. All centers were required to incorporate a staff mental wellness activity as part of the five-year Head Start strategic plan.
- Orange County Head Start held meeting with Capital Projects on the design on the four playgrounds that will be funded with the disaster grant. The sites include Lila Mitchell, John Bridges, Pine Hills and South Orlando YMCA.
- The Orange County Health Advisory Committee held the quarterly meeting to assist Orange County Head Start review safety plans, staff wellness plans and dental wellness plans.
- Orange County Head Start continues to review the Standard Operating Procedure updating and revising to support the community assessment, program data and plans.



**ORANGE COUNTY HEAD START
Parent Family and Community Engagement**



Monthly Homeless Report

December 2022

	Southwood	Taft	Three Points	
Child plus ID#:	97833	96769	95206	TOTAL
Follow Ups	0	9	13	22
Referrals visible and documented in system	0	0	0	0
TOTAL	0	9	13	22

Progress Gains			
Site	Southwood	Taft	Three Points
Assessment Completion	60 days Past Due	1st FNA completed on 11/14/22	1st FNA completed on 8/31/22
Family Services Information	No, PIR has not been updated in Child plus.	No, PIR has not been updated.	Yes, updates have been provided.
Resources family received from FSV	No additional resources have been provided by staff.	none at this time.	Resource information provided with limited follow up from staff.

Child Plus Dashboard Homeless Reporting December 22-23



	Centers	Making Gains	Goal Completed	Homeless
1	Aloma		3	0
2	Bithlo		1	0
3	Callahan		4	4
4	Dillard			3
5	Dover Shores			5
6	East Orange		5	16
7	Engelwood			2
8	Hal Marston		4	3
9	Hungerford Elm		3	0
10	John Bridges		11	13
11	Lila Mitchell			0
12	McCoy			4
13	Millenia			2
15	Pine Hills		1	7
16	S.O. YMCA		9	1
17	Southwood		4	10
18	Taft			7
19	Three Points			4
20	Ventura		8	0
21	W.S. ELC			1
22	W.S. ELM			0
23	W. Oaks ELM			2
	Total:	0	53	84

Total # of homeless families' 84

Total # of families acquired housing or have left the program: 0

Homeless ADA 87.54%

**Orange County Head Start
Medical and Dental Unit Monthly Report**

Program Description	Program Year 2022-2023				
	Aug-22	September 2022	October 2022	November 2022	December 2022
Total Number of HS children served (report source: CP2001)	1075	1087	1154	1195	1187
Number of children meeting requirement of health physicals (report source:CP3035)	1056	1071	1142	1184	1176
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	41	5	11	19	15
Number of HS children meeting medical home requirement (report source: CP3021D)	972	1085	1142	1191	1187
Number of HS children meeting immunization requirement (report source:CP3320)	1071	1081	1139	1189	1184
Number of HS children meeting Dental home requirement (report source: CP3021D)	625	398	420	405	575
Number of HS children with an dental exam (report source: CP3035)	438	440	499	405	569
Number of children needing dental treatment (report source:CP 2110)	123	108	111	121	146
Number of Health Action Plan (report source CP2110)	164	168	174	187	191
Number of Site Visit for LPN monthly	22	18	16	22	16

1536 Funded

Child Plus Work Orders Reporting December-22



	Centers	Pending Work Orders	Completed Work Orders
0	Administrative Services		
1	Alamo		
2	Bithlo		
3	Callahan		1
4	Dillard	1	
5	Dover Shores		
6	East Orange	2	
7	Engelwood		
8	Hal P Marston		1
9	Hungerford Elm		
10	John Bridges		
11	Lila Mitchell		
12	McCoy		
13	Millenia		1
15	Pine Hills	3	
16	S.O. YMCA		1
17	Southwood		1
18	Taft		2
19	Three Points		
20	Ventura		
21	W.S. ELC		1
22	W.S. ELM		
23	W. Oaks ELM	2	1
	Total:	8	9

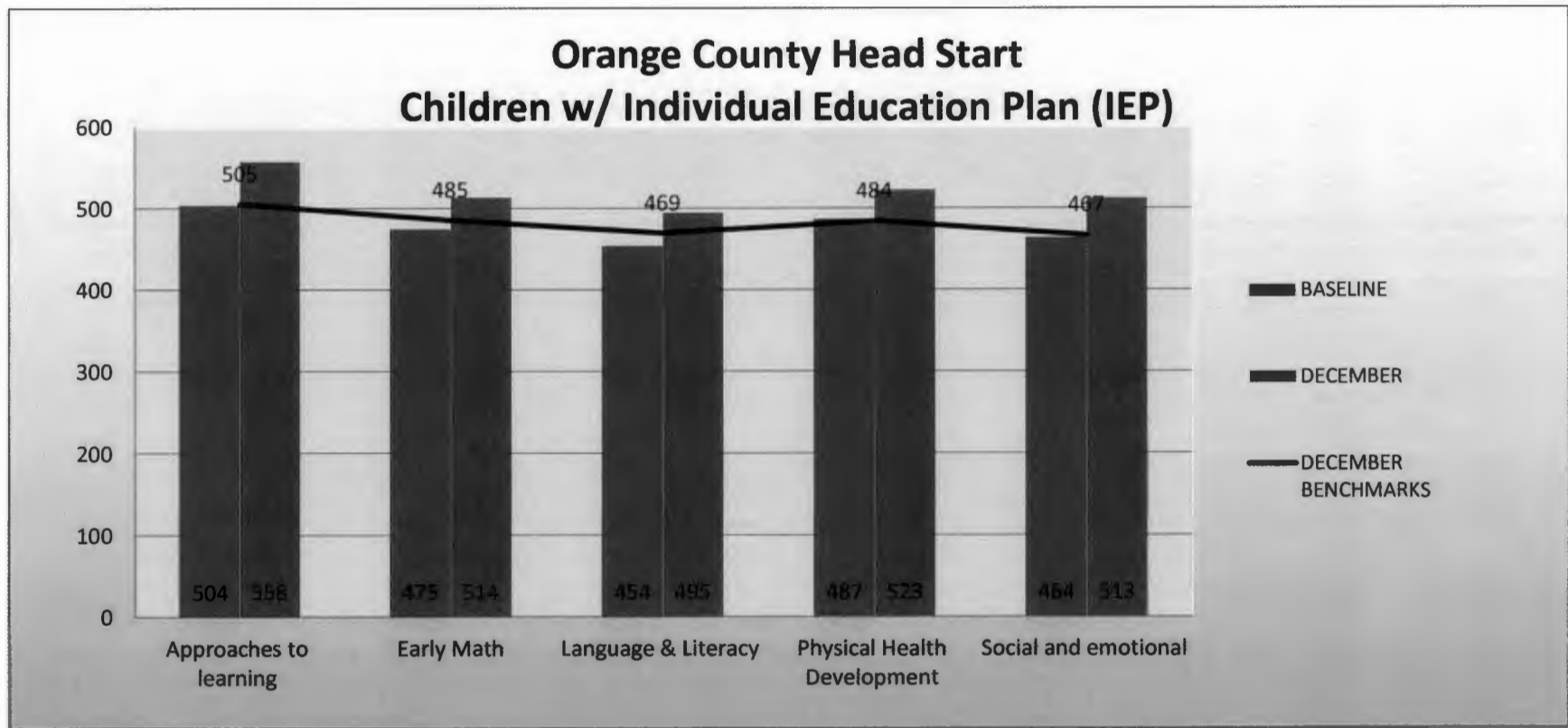
Total # of work orders completed: 9

Total # of work orders pending: 8

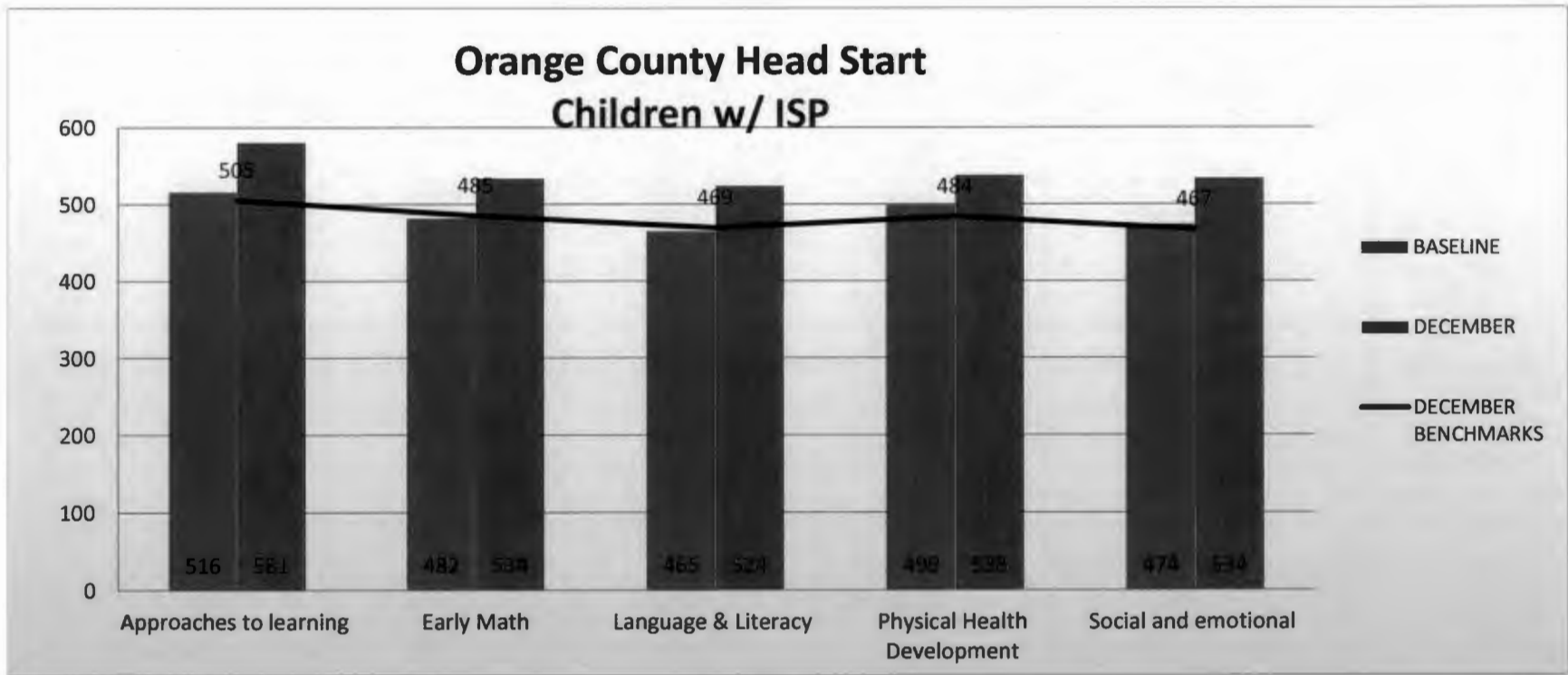
Head Start Project Roster

#	Location	Project	Scope	Assign	Start	Est Compl.	Status Date	Cost	Status
1	Bithlo Head Start	Life Cycle Playground Repairs	Replace the Playground deck	Head Start	11/2/2022	In-progress	12/2/2022	1,000.00	Waiting for vendor supplies and scheduling.
2	East Orange	Life Cycle playground mulch	Rubber playground mulch replacement	Head Start	11/4/2022	In-progress	12/5/2022		Waiting for scheduling
3	Hal Marston	Life Cycle playground mulch	Rubber playground mulch replacement	Head Start	11/4/2022	In-progress	12/2/2022		Waiting for scheduling
4	Lila Mitchell	Life Cycle playground mulch	Rubber playground mulch replacement	Head Start	11/4/2022	In-progress	12/5/2022		Waiting for scheduling
5	Pine Hills	Classroom smart boards	Classroom Improvements	Head Start		In-progress	12/5/2022		Pending more smart boards. Training will follow.
6	Engle Wood	Office partitions	FSW Partitions for social distancing	Head Start	11/5/2022	In-progress	12/1/2022		Waiting scheduling / project design
7	South Wood Head Start	Playground expansion for the community	Construction in progress	Capital Projects	Summer start up	7/17/22	In-progress		Demo started by construction vendor. New Community Playground. Under ground drains complete
8	Millennium	Walk up gate	DCF Entrance and exit gate	Head Start	12/1/2022	Complete	12/20/2022		Complete
9	West Oaks	Playground grading	DCF compliance repair	Head Start	12/19/2022	Complete	1/3/2023		Complete
10									
11									
12									
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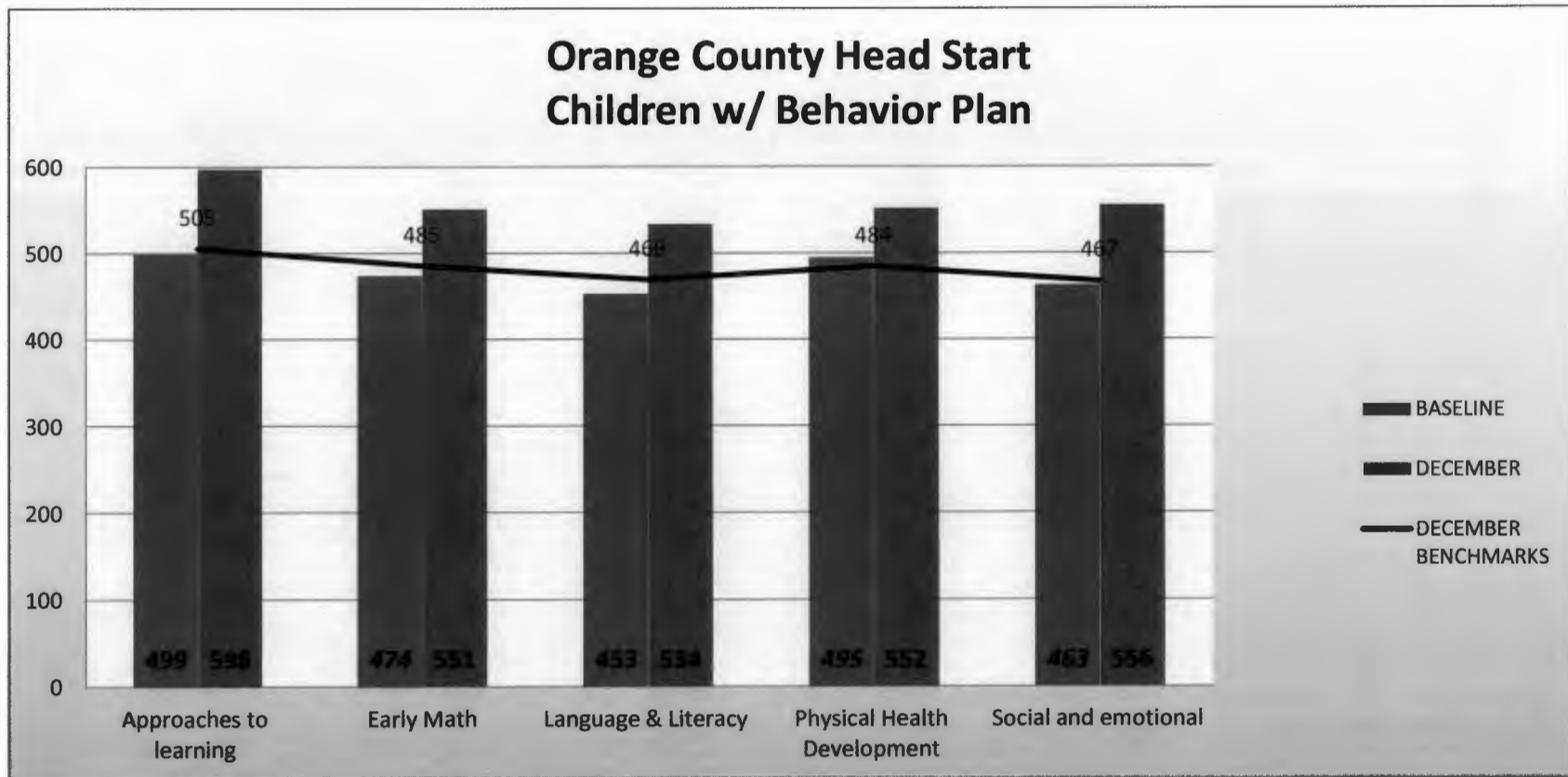
	BASELINE	DECEMBER	DECEMBER BENCHMARKS
Approaches to learning	504	558	505
Early Math	475	514	485
Language & Literacy	454	495	469
Physical Health Development	487	523	484
Social and emotional	464	513	467



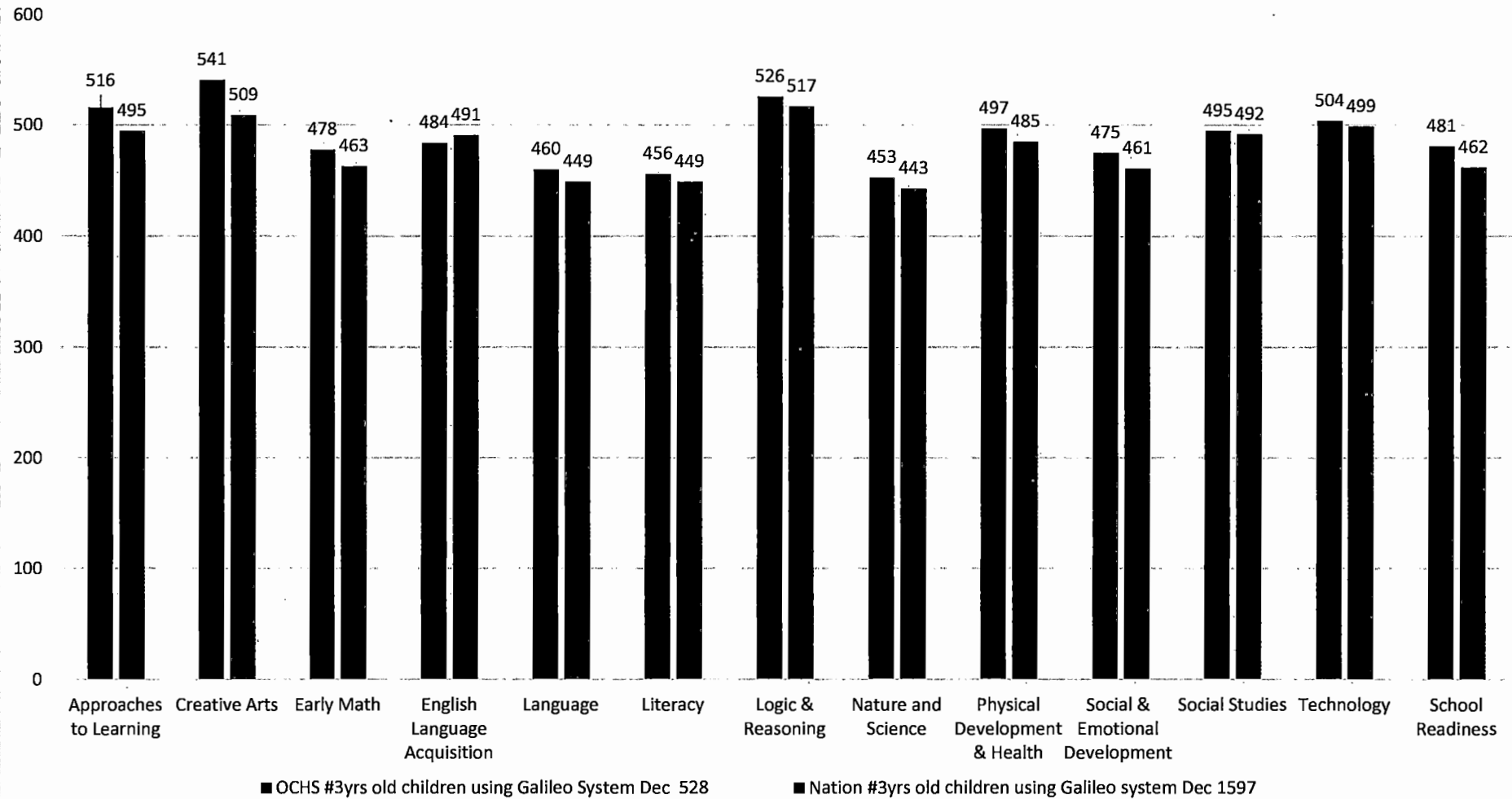
	BASELINE	DECEMBER	DECEMBER BENCHMARKS
Approaches to learning	516	581	505
Early Math	482	534	485
Language & Literacy	465	524	469
Physical Health Development	499	538	484
Social and emotional	474	534	467



	BASELINE	DECEMBER	DECEMBER BENCHMARKS
Approaches to learning	499	598	505
Early Math	474	551	485
Language & Literacy	453	534	469
Physical Health Development	495	552	484
Social and emotional	463	556	467



Orange County Head Start
Early Childhood Assessment Scores
Three Year Old (3 Yrs) Dec 2022

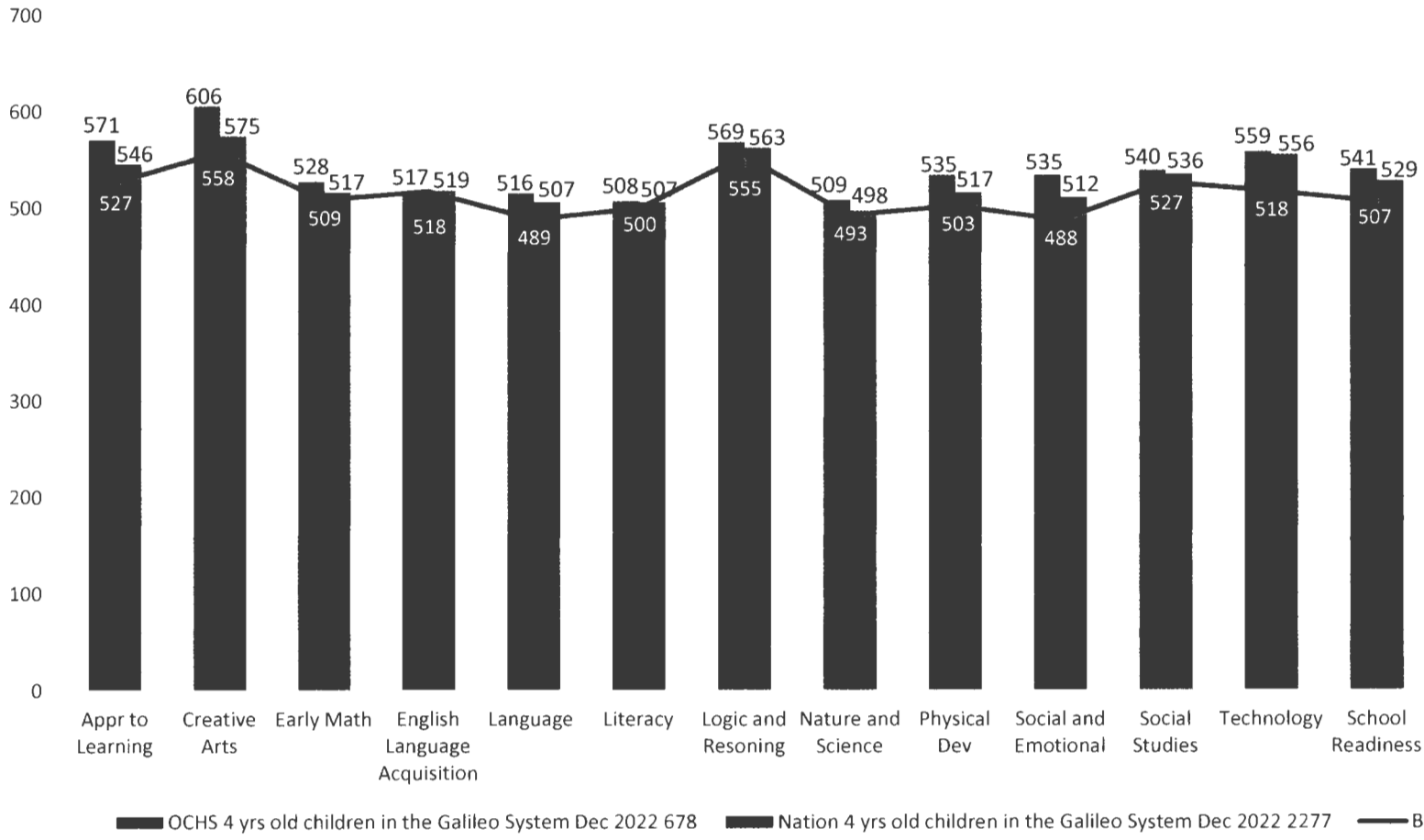


*The Developmental Scores (DL) indicates the Orange County Head Start first year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

BENCHMARKS December 2022

APL	CA	EM	ELA	Lang	Lit	LR	NS	PDH	SED	SS	Tech	SR
482	502	461	493	439	448	518	444	464	446	484	475	454

Orange County Head Start
Early Childhood Assessment Scores
Four Year Old (4 Yrs) DEC 2022



*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children’s position in the Galileo Developmental Progression Validated System in comparison with the Nation.

Benchmark December 2022												
<i>App</i>	<i>CA</i>	<i>EM</i>	<i>ELA</i>	<i>LAN</i>	<i>LIT</i>	<i>L&R</i>	<i>N&SC</i>	<i>PD&H</i>	<i>S&ED</i>	<i>SS</i>	<i>TECH</i>	<i>SR</i>
527	558	509	518	489	500	555	493	503	488	527	518	507

Development Summary

eLearning

Head Start Portrait of Child Outcomes



Observation Period: 8/1/2022 to 12/31/2022

Number of Children: 2277

Scale	Developmental Level	Percentile	Standard Score	Normal Curve Equivalent
3-5 years: G3 Approaches to Learning	546	84.47	1.02	71.40
3-5 years: G3 Creative Arts	575	95.04	1.65	84.75
3-5 years: G3 Early Math	517	65.29	0.39	58.30
3-5 years: G3 English Language Acquisition	519	66.45	0.43	59.00
3-5 years: G3 Language	507	58.26	0.21	54.42
3-5 years: G3 Literacy	507	57.63	0.19	54.00
3-5 years: G3 Logic and Reasoning	563	91.17	1.35	78.47
3-5 years: G3 Nature and Science	498	51.08	0.03	50.53
3-5 years: G3 Physical Development & Health	517	64.38	0.37	57.79
3-5 years: G3 Social and Emotional Development	512	60.68	0.27	55.69
3-5 years: G3 Social Studies	536	78.37	0.78	66.53
3-5 years: G3 Technology	556	89.65	1.26	76.54
3-5 years: Galileo School Readiness	529	73.30	0.62	63.13

Filters Used On Report

Gender No gender specified
Birthdate between Oct, 02, 2016 and Sep, 02, 2018



Agency: Orange County Board of County Commissioners

Observation Period: 8/13/2022 to 12/31/2022

Number of Children: 674

Scale	Developmental Level	Percentile	Standard Score	Normal Curve
3-5 years: Galileo School Readiness	541	80.45	0.86	68.01

Filters Used On Report

Gender No gender specified
Birthdate between Oct, 02, 2016 and Sep, 02, 2018

Development Summary 4YRS old



Agency: Orange County Board of County Commissioners

Observation Period: 8/13/2022 to 12/31/2022

Number of Children: 678

Scale	Developmental Level	Percentile	Standard Score	Normal Curve
3-5 years: G3 Approaches to Learning	571	93.64	1.53	82.15
3-5 years: G3 Creative Arts	606	98.78	2.25	97.39
3-5 years: G3 Early Math	528	72.94	0.61	62.85
3-5 years: G3 English Language Acquisition	517	64.88	0.38	58.06
3-5 years: G3 Language	516	65.07	0.39	58.21
3-5 years: G3 Literacy	508	58.44	0.21	54.42
3-5 years: G3 Logic and Reasoning	569	93.01	1.48	81.13
3-5 years: G3 Nature and Science	509	59.86	0.25	55.21
3-5 years: G3 Physical Development & Health	535	76.51	0.72	65.16
3-5 years: G3 Social and Emotional Development	535	77.02	0.74	65.53
3-5 years: G3 Social Studies	540	80.57	0.86	68.11
3-5 years: G3 Technology	559	90.61	1.31	77.69

Filters Used On Report

Gender No gender specified
Birthdate between Oct, 02, 2016 and Sep, 02, 2018

Development Summary

eLearning

Head Start Portrait of Child Outcomes



Observation Period: 8/1/2022 to 12/31/2022

Number of Children: 1597

Scale	Developmental Level	Percentile	Standard Score	Normal Curve Equivalent
3-5 years: G3 Approaches to Learning	495	49.06	-0.02	49.52
3-5 years: G3 Creative Arts	509	63.39	0.34	57.27
3-5 years: G3 Early Math	463	25.33	-0.66	36.04
3-5 years: G3 English Language Acquisition	491	44.48	-0.14	47.10
3-5 years: G3 Language	449	16.63	-0.97	29.57
3-5 years: G3 Literacy	449	16.80	-0.96	29.69
3-5 years: G3 Logic and Reasoning	517	69.47	0.51	60.78
3-5 years: G3 Nature and Science	443	14.14	-1.08	27.31
3-5 years: G3 Physical Development & Health	485	39.25	-0.27	44.31
3-5 years: G3 Social and Emotional Development	461	23.04	-0.74	34.42
3-5 years: G3 Social Studies	492	48.44	-0.04	49.24
3-5 years: G3 Technology	499	55.67	0.14	53.05
3-5 years: Galileo School Readiness	462	23.33	-0.73	34.63

Filters Used On Report

Gender No gender specified
Birthdate between Dec, 31, 2018 and Dec, 31, 2019

Development Summary



Agency: Orange County Board of County Commissioners

Observation Period: 8/13/2022 to 12/31/2022

Number of Children: 525

Scale	Developmental Level	Percentile	Standard Score	Normal Curve
3-5 years: Galileo School Readiness	481	36.85	-0.34	42.94

Filters Used On Report

Gender No gender specified
Birthdate between Sep, 02, 2018 and Sep, 02, 2019

FAMILY ENGAGEMENT

Creating Connections, Building Bridges... Together.

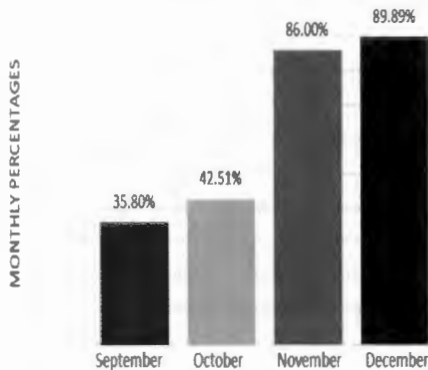


Monthly Report: December 2022

Family Services Activities	September 2022	October 2022	November 2022	December 2022
Number of Fatherhood Activities	22	17	16	19
Number of Fatherhood Participants	351	294	264	284
Number of Parent Educational Trainings Provided	6	10	11	5
Number of Parents Attended	133	251	276	106
Number of Families Experiencing Homelessness	114	133	132	105
Number of Families Acquired housing	5	21	4	1
Number of ESL/GED Training	0	21	22	7
Number of Parents involved in Health Education	140	275	156	70

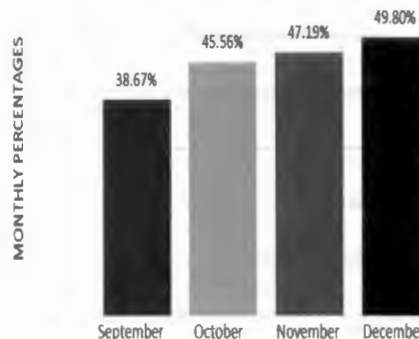
Family Assessments

Family Needs Assessments



Partnership Agreements/Goal Settings

Partnership Agreement/Goal Setting





ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
 1201 20th Street
 Orlando, FL 32805
 December 15, 2022

Call to Order by: Chevelle Teague, Chairperson 6:48 p.m.
 Roll Call by: Natalie Juarez, Secretary

Attended By:

Edith Vazquez Lopez	Aloma	Parliamentarian
Anny Nunez	Aloma	Alternate
Anansa Adams	Callahan	Alternate
Rosa Emilia Tejeda	Dover Shores	Representative
Sharron Jacob	Hal P. Marston	Alternate
Greilyn DeLosSantos	Hungerford	Alternate
Telmelah Brooks	John Bridges	Representative
Cindra Guillaume	Lila Mitchell	Representative
Leonard Jabouin	Lila Mitchell	Alternate
Daniel Hernandez	SOYMCA	Alternate
Natalie Juarez	Southwood	Secretary
Erica Cobb	Taft	Representative
Judy Lopez	Three Points	Representative
Jennifer Martinez	Ventura	Treasurer
Chevelle Teague	WS/ELC	Representative
Ann Marie Alvarado	CHS	Community Rep

Excused

Darnellion Brown	Callahan	Vice-Chairperson
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Quorum Established

Staff:

Sonya Hill	Main Office
Avis McWhite	Main Office
Wendy Herrera	Main Office
Sunitha Koorathota	Main Office
Limarys Rivera	Main Office
Sandra Moore	Main Office
Yvette Meade	Main Office
Pedro Berrios	Warehouse
Zhor Elmekali	Pine Hills
Polly Boulter	Hal Marston

Yolanda Soto

Millenia Elementary

Chairperson called for a motion to adopt the agenda

Motion: Judy Lopez, Three Points Representative

Second: Cindra Guillaume, Lila Mitchell Representative

Motion carried with no objections

Secretary Report by Natalie Juarez

Ms. Juarez highlighted items from the November 17, 2022 meeting.

Chairperson called for a motion to accept the Secretary Report

Motion: Leonard Jabouin, Lila Mitchell Representative

Second: Daniela Hernandez, SOYMCA Representative

Motion carried with no objections

Director's Report by Sonya Hill

- Pending Focus Area 2 review is pending to determine if we are meeting federal regulations properly. This is a one week visit from the Office of Head Start.
- Southwood Center affected by Hurricane Ian is closed and children are assigned to nearby sites.
- Observed Hispanic Heritage month.
- Expectations for Reporting Child Health and Safety Incidents. (ACF-IM-HS-22-07)
- Quality Improvement Grant Funds were used to grant LPN and Administrative Specialists a 3.5% pay increase.

Budget Report by Jennifer Martinez, Treasurer

New Business:

Education Unit Training presented by; Avis McWhite, Sr. Program Manager, Wendy Herrera, Sr. Family Service Worker, Limarys Rivera, Education Coordinator.

Curriculum Guide, Lesson Plan, Head Start 101 Booklet, Org Chart, School Readiness PowerPoint, and Disabilities & Mental Health PowerPoint were handed out to parents.

Staff explained the methods that are used to get children school ready. Evaluations are used to determine which resources should be provided to children with special needs. The Education Reports in the packet were reviewed to show parents how to interpret them to see how the program is doing in comparison to the National benchmarks.

Chairperson called for a motion to adjourn the meeting

Motion: Judith Lopez, Three Points Representative

Second: Sharron Jacob, Hal P. Marston Representative

Motion carried with no objections

Meeting Adjourned at 8:06 p.m.

Next Policy Council Meeting: January 19, 2023