



Interoffice Memorandum

August 28, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

~~FROM:~~ Carrie Mathes CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division,
Health Services Department
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SUBJECT: Approval of Amendment No. 8, Contract Y17-1078E, Housing Opportunities
for Persons with AIDS (HOPWA) Program

ACTION REQUESTED:

Approval of Amendment No. 8, Contract Y17-1078E, Housing Opportunities for Persons with AIDS (HOPWA) Program, with Miracle of Love, Inc., in the amount of \$200,000, for a revised total contract amount of \$1,812,940.

PROCUREMENT:

This amendment extends the contract by 60 days, from October 1, 2020 through November 30, 2020, to allow time for the Procurement Division to work through a re-solicitation and execution of a new contract. Additionally, this amendment corrects an administrative error in the amount of \$1.00 pertaining to Amendment No. 3.

FUNDING

Funding is available in account number 7732-060-7312-8610.

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

On August 22, 2017, the Board authorized award of Contract Y17-1078E to Miracle of Love, Inc. in the amount of \$1,364,972 for a one-year term. The Board further authorized the Procurement Division to renew the contract for two additional one-year terms.

Previous amendments to the contract are as follows:

Amendment No. 1: Replaced Exhibit "B" in its entirety which re-allocated funding between the services provided under this contract and increased the contract by \$48,087, for a revised total contract amount of \$1,413,059.

Approval of Amendment No. 8, Contract Y17-1078E, Housing Opportunities for Persons with AIDS (HOPWA) Program

- Amendment No. 2: Renewed the contract for the period of October 1, 2018 through September 30, 2019, decreased the contract by \$274,962, for a revised contract total amount of \$1,138,367 and replaced Exhibit B in its entirety which re-allocates funding between the services provided under this contract.
- Amendment No. 3: Increased the contract the contract by \$36,289, for a new contract total of \$1,174,655 and replaced Exhibit B in its entirety which re-allocated funding between the services provided under this contract.
- Amendment No. 4: Renewed the contract for the period of October 1, 2019 through September 30, 2020, changed Exhibit A - Scope of Services, increased the contract by \$241,216, for a revised contract total amount of \$1,415,871 and replaced Exhibit B in its entirety which re-allocated funding between the services provided under this contract. This increase fell within Procurement's authority and did not require Board approval.
- Amendment No. 5: Added language drafted by the County Attorney's Office for advance and changed the reimbursement process from unit cost to reimbursement due to COVID-19.
- Amendment No. 6: Increased the contract by \$17,349.60, for a revised contract total amount of \$1,433,220.60. This increase fell within Procurement's authority and did not require Board approval.
- Amendment No. 7: Increased the contract amount by \$179,719.40, for a revised total contract amount of \$1,612,940. This amendment also corrects a minor extension error on Amendment No. 3, a correction of \$1.00, with no change to the total amount of Amendment No. 3.