



**Interoffice Memorandum**

Received on January 30, 2025  
Deadline: February 4, 2025  
Publish: February 9, 2025

January 30, 2025

TO: David Rooney, Manager, Clerk of the Board  
Comptroller's Office

THRU: Cheryl Gillespie, Agenda Development

FROM: Ed Torres, M.S, P.E., LEED AP, Director  
Utilities Department

Contact: Glenn Kramer, Manager, Fiscal & Operational Support Division  
Utilities Department – 407-254-9882

RE: Request for Public Hearing – February 25, 2025;  
To amend Chapter 37 (Water and Wastewater) of the Orange County Code to  
update the established water and wastewater capital charges and remove the  
reclaimed water connection fee credits.

Applicant: N/A

Location: District: All

Estimated time required for public hearing: 5 minutes

Hearing controversial? No, the ordinance has already passed, but  
with a flaw. This PH is to pass a corrected  
ordinance.

Advertising requirements: Publish once in the legal classified  
section of the Orlando Sentinel

Advertising timeframes: Place ad at least 10 days prior to February  
25, 2025. Advertise one time only on or  
before Sunday, February 9, 2025

Applicant/Abutters to be notified: N/A

Hearing required by Fla. Statute # or code: Section 125.66, Florida Statutes

Spanish Contact Person: Para más información, por favor llame al  
Departamento de Servicios Públicos del  
Condado de Orange y pida hablar con un  
representante en español. El número de  
teléfono es 407-836-5515.



## Interoffice Memorandum

Request for Public Hearing – February 25, 2025 BCC Public Hearing  
January 30, 2025  
Page 2

Materials being submitted as backup for public hearing request:

1. Notice of Public Hearing
2. Draft ordinance amending Orange County Code Chapter 37, Sections 37-4 and 37-5 (to be provided as soon as it received from Legal)

### SPECIAL INSTRUCTIONS TO CLERK (IF ANY):

1. Please contact Glenn Kramer at 407-254-9882 to have the legal notice proofed and approved prior to publication.
2. Please return one (1) executed hard copy and one (1) executed electronic copy of the ordinance to Nicole Robinson, Utilities Department.
3. In the notice of public hearing, the contact information should be as follows:  
Orange County Utilities  
407-836-5515  
Email: [Utilities.Information@ocfl.net](mailto:Utilities.Information@ocfl.net)

- c: Byron Brooks, A.I.C.P., County Administrator  
Jon Weiss, P.E., Deputy County Administrator  
Ed Torres, M.S., P.E., LEED AP, Director, Utilities Department  
Tim Armstrong, Deputy Director, Utilities Department  
Marc Cannata, P.E., Deputy Director, Utilities Department  
Kerry Kates, P.E., LEED AP, Deputy Director, Utilities Department  
Andres Salcedo, P.E., Deputy Director, Utilities Department  
Glenn Kramer, Manager, Utilities Fiscal & Operational Support Division  
Georgiana Holmes, Deputy County Attorney, County Attorney's Office