



## Interoffice Memorandum

April 15, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Michael J. Hudkins, P.E., Manager, Utilities Department, Water Reclamation  
Division  
(407) 254-9685

SUBJECT: Approval of Amendment No. 3, Contract Y14-199-LC, Liquid Polymer  
Eastern Water Reclamation Facility (EWRf)

### ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y14-199-LC, Liquid Polymer Eastern Water Reclamation Facility (EWRf), with Polydyne, Inc., in the amount of \$144,000, for a revised contract amount of \$692,250.

### PROCUREMENT:

To maintain a supply of liquid polymer used by the EWRf to dewater biosolids that are transported from the EWRf for processing at a Florida Department of Environmental Protection approved site.

This amendment extends the current contract for the period of May 29, 2019 through August 28, 2019, allowing sufficient time for the re-solicitation process to be completed.

### FUNDING:

Funding is available in account number 4420-038-1351-4153.

### APPROVALS:

The Water Reclamation Division concurs with this request.

### REMARKS:

The Board approved award of Y14-199-LC on April 22, 2014, in an estimated annual contract amount of \$548,250 for a 3-year term with further approval for the Procurement Division to renew the contract for two additional one-year terms.

The re-solicitation process for this procurement includes two rounds of pre-bid lab testing to ensure a compliant polymer is qualified during the solicitation period. Firms are scheduled for on-site testing over a 30-day period. As a result, the bid process is extended to ensure adequate competition. This amendment ensures continuity of supply until a new contract is awarded.

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Re: Approval of Amendment No. 3, Contract Y14-199-LC, Liquid Polymer Eastern Water Reclamation Facility (EWRF)

Previous contract amendments are as follows:

- Amendment No. 1: renewed the contract for the period of May 29, 2017 through May 28, 2018 at the same terms, conditions, and prices.
- Amendment No. 2: renewed the contract for the period of May 29, 2018 through May 28, 2019 at the same terms, conditions, and prices.