



Interoffice Memorandum

May 1, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Donna Wyche, Manager, Mental Health and Homelessness Issues Division
407-836-7608

SUBJECT: Ratification of Amendment No. 1, Contract Y23-2403, Providing Funding for Homelessness Outreach, Prevention, and Diversion, Federal Subrecipient Agreement

ACTION REQUESTED:

Ratification of Amendment No. 1, Contract Y23-2403, Providing Funding for Homelessness Outreach, Prevention, and Diversion, Federal Subrecipient Agreement, with Samaritan Resource Center, Inc., in the amount of \$57,111.19, for a revised total contract amount of \$691,342.11.

PROCUREMENT:

This amendment adds funds to the approved budget for indirect costs associated in providing homelessness outreach, prevention, and diversion.

APPROVALS:

The Mental Health and Homelessness Issues Division concurs with this request.

REMARKS:

On March 21, 2023, the Board authorized award of Y23-2403 to Samaritan Resource Center, Inc., in the contract amount of \$634,230.92. This subaward was issued from the American Rescue Plan Act of 2021 Coronavirus Local Fiscal Recovery Fund allocation received by the County on May 18, 2021. As the County's subrecipient, Samaritan Resource Center, Inc. expands homeless outreach to more underserved outer regions of Orange County. The Federal Subrecipient expands the area to which such services are typically provided while increasing its current service level, creating additional capacity to serve the homeless and housing insecure, and increase health and safety awareness. Samaritan Resource Center, Inc. provides Bridge Housing, Flexible Financial Assistance, and Street Outreach Health Services to COVID-19 impacted Orange County residents.

At the time of Board award, the budget inadvertently left off the amount of \$57,111.19 for Indirect Costs. This amendment increases the contract by this amount and requests approval for the Federal Subrecipient to invoice dating back to the start of the contract, April 5, 2023.