




Interoffice Memorandum

February 24, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

CONTACT: Andres Salcedo, P.E, Deputy Director, Utilities Department
(407) 254-9719

SUBJECT: Consultant Selection, Request for Proposals Y20-815-TA,
Engineering Services for Wekiwa Springs Septic Tank Retrofit
Project

RECOMMENDATION:

Selection of Barnes, Ferland and Associates, Inc. to provide Engineering Services for Wekiwa Springs Septic Tank Retrofit Project, Request for Proposals Y20-815-TA. Further, request the Board authorize negotiation and execution of a contract by the Procurement Division provided that the contract does not exceed the budget of \$3,400,000.

The Procurement Committee evaluated the proposals on February 19, 2020. Commissioner Betsy VanderLey was assigned to the Procurement Committee.

PURPOSE:

This project consists of the design, permitting, and construction administration for the construction of a gravity sewer system to replace 367 existing septic tanks within the Sweetwater West, Wekiwa Highlands, Palms 1 and 2 subdivisions located in northwest Orange County. The project will be a multi-phase design. Sustainability components include preservation of natural resources and groundwater quality. The work is located in District 2.

DISCUSSION:

One proposal was received in response to the Request for Proposals (RFP). To ensure an open and competitive process, the RFP was posted on the Orange County website. Queries to other potential proposers who declined to compete on this project resulted in the following findings:

HAZEN AND SAWYER: Declined to propose due to high workload and future business opportunities.

BLACK AND VEATCH: Declined to propose due to high workload and future business opportunities.

The Procurement Committee evaluated the proposal in accordance with the criteria set forth in the RFP. Consensus scores from the Procurement Committee are attached.

RFP# Y20-815-TA
ENGINEERING SERVICES FOR WEKIWA SPRINGS SEPTIC TANK RETROFIT PROJECT

	PROJECT MANAGER (1.666)		PROJECT ENGINEER (1.666)		PROJECT TEAM		M/WBE PARTICIPATIO	LOCATION		VOLUME		SCOPE		VETERAN S	WORKE R	TOTAL
WEIGHT:	15		10		15		15	10		5		30		2	1	
1= Poor Avg. 2= Below Avg. Excellent 3= Average	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	
Barnes, Ferland and Associates, Inc. (BFA)	3.00	74.97	3.00	49.98	4.00	60.00	75.00	5.00	50.00	2.00	10.00	4.00	120.00	2.00		441.95



INTEROFFICE MEMORANDUM

January 31, 2020

TO: Tracy Attenasio, Contracting Agent
Procurement Division

FROM: Chayla German, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y20-815-TA/ENGINEERING SERVICES FOR WEKIWA SPRINGS SEPTIC TANK
RETROFIT PROJECT

APPROVED: *Sheena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% minority, 6% women. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation.

1. Barnes, Ferland and Associates, Inc.
MINORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Geodata Consultants, Inc.	MBE-HM (2)	10%	Surveying Services
Antillian Engineering Associates, Inc.	MBE-AFAM (1)	4%	Geotechnical Engineering Services
Electrical Design Associates, Inc.	WBE-HF (26)	5%	Electrical Engineering
ACLUS Engineering, LLC	MBE-HM (2)	3%	State Funding Assistance
Civil/Site Engineering, Inc.	WBE-WF (6)	5%	General Civil and MOT Design Services

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 39%
 Total WBE Workforce: 14%
 Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected	SDV Sub-consultant Role
Roger A. Repsiten, PE, AIA, CGC-DBA: RDC	3%	Constructability Review and Bid Evaluation

Registered SDV(s) Proposed: 1
 SDV Bonus Points: 2

Displaced Worker(s) Proposed: 0
 Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Displaced workers)