



Interoffice Memorandum

April 18, 2025

To: Melisa Vergara, Contracting Agent
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Y25-137-MV, Emergency Generator Maintenance and Repairs for Utilities
Department Revised

Orange County would receive federal funding through the Federal Emergency Management Agency (FEMA) for the services solicited in the Invitation For Bid. Accordingly, Orange County's M/WBE ordinance and program do not apply to this solicitation.

Orange County shall participate in the federal requirements 2 CFR 200.321 (or 45 C. F. R. 75.330 for Health and Human Services funds) to ensure small and minority-owned firms, women-owned business enterprises, and labor surplus area firms have been afforded subcontracting opportunities.

The Business Development Division evaluated the five bids to denote whether an executed and notarized "Affidavit of Compliance Requirements" form submitted with the proposal was compliant with the federal requirements. CJ's Sales and Service of Ocala, Inc. and Nixon Power Services reported subcontracting in their bids but provided an unnotarized Affidavit of Compliance form. Alternative Power Solutions, Inc., Accurate Power and Technology, Inc., and Zabatt Engine Services, Inc did not report subcontracting in their bid and their Affidavit of Compliance forms were not notarized.

Listed below are respondents to the subject IFB with their small and minority-owned firms, women-owned business enterprises, and labor surplus area firms' utilization:

Prime Contractor	Firms listed	Type of Work	Percentage of Subcontract
CJ's Sales and Service of Ocala, Inc.	Tank Wizards Inc.	Services	24%
	Total Federal Participation %		24%

Sheena Ferguson 4.18.2025

Prime Contractor	Firms listed	Type of Work	Percentage of Subcontract
Alternative Power Solutions, Inc	None		0%
	Total Federal Participation %		0%

Prime Contractor	Firms listed	Type of Work	Percentage of Subcontract
Accurate Power and Technology, Inc	None		0%
	Total Federal Participation %		0%

Prime Contractor	Firms listed	Type of Work	Percentage of Subcontract
Nixon Power Services	Carbon Fuel Services*	Services	40%
	Total Federal Participation %		0%

* SBA certification not confirmed

Prime Contractor	Firms listed	Type of Work	Percentage of Subcontract
Zabatt Engine Services, Inc.	None		0%
	Total Federal Participation %		0%

Also, I confirm that my recommendation is free of conflicts of interest.