




March 29, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division
407-836-0048

Subject: Award of Invitation for Bids Y23-755-SH, Fire Stations #30, #36, #40, #72 Fuel
Storage Systems Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-755-SH, Fire Stations #30, #36, #40, and #72 Fuel Storage Systems Replacement, to the low responsive and responsible bidder, Don Wood, Inc., in the total contract award amount of \$514,800.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables as defined in the Invitation for Bids, including, but not limited to, State Division of Corporations registration, E-verify, insurance, and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PROCUREMENT:

Work under this contract includes removing or abandoning existing underground fuel tanks and replacing them with new aboveground fuel tanks that include automated fuel management systems. The project is located in Districts 1, 2, 3, and 6.

FUNDING:

Funding is available in account number 1023-034-0772-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Don Wood, Inc. has a satisfactory record of performance for this type of work and has been determined to be responsible. Therefore, award is recommended to Don Wood, Inc.

Award of Invitation for Bids Y23-755-SH, Fire Stations #30, #36, #40, and #72 Fuel Storage
Systems Replacement
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Bid tabulation is as follows:

<u>Bidder:</u>	<u>Total Estimated Bid:</u>
Don Wood, Inc.	\$514,800
Prime Construction Group, Inc.	\$989,700



BUSINESS DEVELOPMENT DIVISION

February 20, 2023

TO: Sean Hynes, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Bid Evaluation

PROJECT: **Y23-755-SH / Fire Station #30, #36, #40, and #72 Fuel Storage Systems Replacement**

The Business Development Division evaluated two bids submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had limited Minority/Women Business Enterprise availability. As a result, the M/WBE goal was reduced from 25% to 23%. At the time of bid opening, at least 36 M/WBE firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Don Wood, Inc., reported 44.76% in M/WBE participation and met the Orange County M/WBE participation goal **per the Ordinance requirement**. While they listed MWBE firms with the bid they did not provide the scope of services on Attachment C-2.

Business Development issued a Submittal of Clarification email request on February 20, 2023, for the low bidder to submit:

- The prime contractor and subcontractors' scope of services omitted from Attachment C-2.
- Good Faith Effort Form Action #1, #2, #3, #4, and #5

On February 22, 2023, the low bidder responded and submitted:

- an updated Attachment C-2 with the prime contractor's and subcontractors scope of service
- Good Faith Effort Action #1-Email Documentation provided
- Good Faith Effort Action #3- an updated Attachment C-4
- Good Faith Effort Action #4- Some quotes provided
- Good Faith Effort Action #5- No documentation submitted

Sheena Ferguson

Interoffice Memorandum

Please note the following certified M/WBE participation:

MBE-HM	Central Florida Construction Walls	\$42,178
MBE-HM	On Point Surveying	\$14,880
MBE-AM	Power Engineering Group	\$173,385
Total MWBE Participation		\$230,443 (44.76%)

The second low bid, submitted by Prime Construction Group, Inc., reported 23.57% in M/WBE participation and met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

WBE-WF	JML Advertising	\$825
MBE-AFAM	HZ Construction	\$232,400
Total MWBE Participation		\$233,225 (23.57%)

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON						
Y23-755-SH / Fire Station #30, #36, #40, and #72 Fuel Storage Systems Replacement						
Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 23%)	GFE	EEO % M / W
Low Bid	Don Wood, Inc.	\$514,800.00	\$230,443.00	44.76%	N/A	0 / 0 %
2nd Low	Prime Construction Group, Inc.	\$989,700.00	\$233,225.00	23.57%	N/A	38 / 10 %