




**Interoffice Memorandum**

**DATE:** January 8, 2021

**TO:** Katie A. Smith, Deputy Clerk of the Board of County Commissioners (BCC), County Comptroller's Office

**THRU:** Agenda Development BCC

**FROM:** Alberto A. Vargas, MArch, Manager Planning Division 

**CONTACT PERSON:** **Alberto A. Vargas, MArch, Manager Planning Division**  
(407) 836-5354 or [Alberto.Vargas@ocfl.net](mailto:Alberto.Vargas@ocfl.net)

**SUBJECT:** Request Public Hearing on February 23, 2021  
**Ordinance/Comprehensive Plan – Adoption of Regular Cycle Staff-Initiated Text Amendment and Ordinance**

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**TYPE OF HEARING:** Adoption of Future Land Use Staff-Initiated Text Amendment and Ordinance

**AMENDMENT:** 2019-2-C-CP-3: Comprehensive Plan Administrative Clean-up to Urban Design Element, Recreation Element, Open Space Element, and Conservation Element  
AND  
Ordinance for Proposed Amendment

**DISTRICT #:** Countywide

**ESTIMATED TIME REQUIRED FOR PUBLIC HEARING:** 2 minutes

**HEARING CONTROVERSIAL:** Yes

**HEARING REQUIRED BY FL STATUTE OR CODE:** Part II, Chapter 163, Florida Statutes and Orange County Code

**ADVERTISING  
REQUIREMENTS:**

Fiscal & Operational Support Division will publish display advertisement in local newspaper of general circulation.

**ADVERTISING TIMEFRAMES:**

At least ten (10) days prior to public hearings for Comprehensive Plan Amendments.

**APPLICANT/ABUTTERS  
TO BE NOTIFIED:**

N/A. Fiscal & Operational Support Division will send notices to all affected property owners.

**SPANISH CONTACT PERSON:**

Para más información en español acerca de estas reuniones públicas o de cambios por ser efectuados, favor de llamar a la División de Planificación, al 407-836-5600.

**MATERIALS BEING SUBMITTED  
AS BACKUP FOR PUBLIC  
HEARING REQUEST:**

Fiscal & Operational Support Division will provide the Clerk's Office with proof of publication the Friday prior to the Public Hearing.

The staff report binder will be provided under separate cover seven (7) days prior to the public hearing.

**SPECIAL INSTRUCTIONS TO  
CLERK (IF ANY):**

**Please schedule the public hearing concurrent with the Ordinance for the proposed amendment. Also, this amendment needs to be heard concurrently with Future Land Use Text Amendment 2019-2-C-CP-1, Future Land Use Text Amendment 2019-2-C-CP-2, Future Land Use Text Amendment 2020-2-B-CP-4, and Future Land Use Text Amendment 2020-2-C-CP-5.**

- c: Chris Testerman, AICP, Assistant County Administrator
- Joel Prinsell, Deputy County Attorney, County Attorney's Office
- Jon Weiss, P.E., Director, Planning, Environmental, and Development Services Department
- Eric P. Raasch, AICP, Planning Administrator, Planning Division
- Gregory Gologowski, AICP, Chief Planner, Planning Division
- Olan Hill, Assistant Manager, Planning Division