

Orange County Government

Orange County Administration Center 201 S Rosalind Ave. Orlando, FL 32802-1393

Legislation Text

File #: 25-068, Version: 1

Interoffice Memorandum

DATE: December 16, 2024

TO: Mayor Jerry L. Demings and County Commissioners

THROUGH: Anne Kulikowski, Director, Administrative Services Department

FROM: Sara Flynn-Kramer, Manager, Capital Projects Division

CONTACT: Sara Flynn-Kramer

PHONE: 407-836-0048

DIVISION: Capital Projects Division

ACTION REQUESTED:

Approval of Change Order No 2, Purchase Order M104816 Fire Station #48, with Architects Design Group Inc in the amount of \$99,701.12, for a revised lump sum contract amount of \$405,836.91. District 1. (Capital Projects Division)

PROJECT: Fire Station #48

PURPOSE: To provide funding for additional design services to complete the capital improvements.

BUDGET: Accounting Line Number: 1046-034-0808-6210

JUSTIFICATION/DISCUSSION:

This change order is to provide additional professional design services for the extension of the Orange County Utilities 16" water line within the right of way down Avalon Road to the Fire Station #48 site, produce a hydraulic report, provide plans for the directional drilling under the roadway, prepare applications for all state and local permitting, and design the maintenance of traffic plans. When the original design purchase order was issued, the extent of the off-site work that would be required was unknown. This additional design effort also includes some architectural design options and renderings to evaluate the front entrance of the fire station as it relates to the street, as requested by the Fire Rescue Department.

PREVIOUS ACTIONS TO THIS CONTRACT:

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The Purchase Order award was approved on August 10, 2021.

Original Purchase Order dated July 20, 2021 Lump sum amount - \$ 257,120.80

Change Order No. 1 dated June 17, 2024 Lump sum amount - \$ 49,014.99

Mirror the design so that fire trucks will exit from

the front of the station

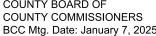
Proposed Change Order No. 2 Lump sum amount - \$ 99,701.12

Additional design services for renderings of the front entrance and the extension of the 16" water line down Avalon Road

Proposed Final Purchase Order Amount

\$ 405,836.91

APPROVED BY ORANGE COUNTY BOARD OF







BCC Mtg. Date: January 7, 2025 ORANGE COUNTY PROCUREMENT DIVISION

REQUEST DATE	BUDGET FY	GRANT FUNDING									
09/17/24	24/25	N/A THIS REQUEST COMPLIES WITH COST PRINCIPLES									

CHANGE ORDER REQUEST FORM									09/17/24 24/25				WITH COST PRINCIPLES						
DEPARTMENT/DIVISION CONTACT NAME								CONTACT PHONE				BUYER/PA/CA NAME							
Administrative Servcies / Capital Projects Jose Canas									36-0081										
VENDOR CHANGE ORDER NO.					1	DOCUMENT NO. (ATTACH FIRST PAGE)			TYPE	CONTRACT NUMBER			CANCEL ENTIRE PO/DO						
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JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS) 405,836,91																			
Additional design services for site constraints and owner requested changes. BCC District 1.																			
By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.																			
VENDOR/ CONTRACTOR AUTHORIZATION AND DATE: 12/10/2024																			
DEPARTMENT APPROVAL SIGNATURE DATE: 12/1/2																			
OFFICIAL PROCUREMENT DIVISION USE ONLY																			
PROCUREMENT APPROVAL: DATE:																			
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