



## Interoffice Memorandum

October 30, 2024

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Kurt N. Petersen, Director, Office of Management and Budget

SUBJECT: Consent Agenda Item for December 3, 2024  
Budget Amendment #25-06, Fund #7050  
U.S. Department of Health and Human Services  
State of Florida Department of Economic Opportunity  
Community Services Block Grant  
Contract #E2015 – NFA #44095, NFA #42715, and NFA #41202  
Community Action Division/Community and Family Services  
Department

On September 21, 2023, the Board approved an estimated budget for the Community Services Block Grant program in the amount of \$954,366. The U.S. Department of Health and Human Services, through the Florida Department of Economic Opportunity, has now awarded subgrant NFA #44095 in the amount of \$909,376 and an amendment to increase subgrant NFA #42715 in the amount of \$221,739 for a total grant budget in the amount of \$1,131,115, which represents an increase in the amount of \$176,749.

In addition, subgrant NFA #41202 needs an adjustment to decrease the budget by \$74,546 and lastly, a budget amendment is needed to account for the following revenue received in FY 2024: refunded from prior year expenses in the amount of \$1,438; sale of surplus in the amount of \$503; and miscellaneous revenue in the amount of \$8,133. Therefore, the total budget amendment request is for an increase in the amount of \$112,277.

With this funding, the Community Action Division will continue to enhance and strengthen family services programs for low-income families, youth, and seniors to assist in empowering them to become self-sufficient. The grant period for this subaward is from July 1, 2024 through September 30, 2025.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Mayor Jerry L. Demings  
 -AND-  
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**Revenue:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
7050-062-7540-3140	Health and Human Services	\$ 102,203
7050-062-7542-6440	Sale of Surplus Furniture & Equipment	490
7050-062-7545-6440	Sale of Surplus Furniture & Equipment	13
7050-062-7545-6855	Refund Prior Year Expense	1,438
7050-062-0466-8120	Interfund Grant Transfers	8,133
	<b>TOTAL REVENUE</b>	<b><u>\$ 112,277</u></b>

**Expenditures:**

<b>Account Number</b>	<b>Classification</b>	<b>Amount</b>
2JG-7050-062-7542-4110	Office Supplies (Not Including Printing)	\$ 490
2GM-7050-062-7545-4115	Miscellaneous Operating Supplies	111,787
	<b>TOTAL EXPENDITURES</b>	<b><u>\$ 112,277</u></b>

KP/TW/ao