



Interoffice Memorandum

May 26, 2021

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell*
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Sonya L. Hill (407) 836-7409
Sandra Moore (407) 836-8913

SUBJECT: **Consent Agenda Item – June 8, 2021**
Filing of Head Start Policy Council Program Information and Updates for the
Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

- Head Start Policy Council Meeting Minutes January 21, 2021
- Head Start Policy Council Program Information and Updates February 2021
- Head Start Policy Council Meeting Minutes February 18, 2021
- Head Start Policy Council Program Information and Updates March 2021
- Head Start Policy Council Meeting Minutes March 25, 2021
- Head Start Policy Council Program Information and Updates April 2021

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Meeting Minutes January 21, 2021, Head Start Policy Council Program Information and Updates February 2021, Head Start Meeting Minutes February 18, 2021, Head Start Council Program Information and Updates March 2021, Head Start Policy Council Meeting Minutes March 25, 2021, and Head Start Policy Council Program Information and Updates April 2021 for the official county record.

SLH/smm:jam

Enclosures



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
 1201 20th Street
 Orlando, FL 32805
 January 21, 2021

Call to Order by: Aquila Drayton, Chairperson
 Roll Call by: Ruby Collier, Treasurer

Attended By:

Jessica Vasquez	Callahan	Representative
Rachel Padgett	Bithlo	Representative
Brittney Nicole Perra	Dover Shores	Representative
Natasha McPhee	Frontline	Representative
Shaney Watkins	Hungerford	Representative
Alyssa St. Hilaire	John Bridges	Alternate
Gelynotte Gomez	McCoy	Representative
Yadira Alvarez	McCoy	Alternate
Aquila Drayton	Pine Hills	Representative
Paul Charles	Southwood	Representative
Mitchel Etienne	Southwood	Alternate
Yarializ Negron	Three Points	Representative
Ruby Collier	W/S ELC	Representative
Permelia Gibson	W/S Elementary	Representative
Vanessa Lewis	BCC	BCC Alternate
AnnMaria Alvarado	CHS	Community Rep
Pamela Clark	OCPS	Community Rep

Excused

Steve Martin	5 th 3 rd Bank	Community Rep
Shirohn Scott	Hal Marston	Representative
Michael Rodriguez	Taft	Representative

Quorum Established

Staff:

Sonya Hill	Main Office
Sandra Moore	Main Office
Yvette Meade	Main Office
Pedro Berrios	Warehouse
Yolanda Soto	Hal Marston
Dena Kelnhofer Davila	Main Office
Zhor Elmekali	Pine Hills
Michael Padgett	Pine Hills

Virtual

Sawsan Mohiuddin	County Attorney's Office
Limarys Rivera	Main Office
Sandra Ruff	Main Office
Dwayne Horne	Main Office
Briandra Lucas	Main Office
Marina DeLeon	Main Office

Chairperson called for a motion to adopt the agenda with a change to table the Quality Assurance training and add the Sunshine Law training

Motion: Ruby Collier, WS/ELC Representative
Second: Paul Charles, Southwood Representative
Motion carried with no objections

Secretary's Report to be read on own for the sake of time.

Budget Report by Sandra Ruff, Manager and Ruby Collier, Treasurer

Status of BCC Agenda Items by Sonya Hill

One item was submitted for approval.

Commissioner's Liaison Report by Vanessa Lewis

Manager's Monthly Report by Sonya Hill

- ChildPlus will be holding on-site training with the Health unit in January.
- Head Start Director made the annual presentation to the Mayor and BCC as required by the Head Start Program Performance Standards.
- Director presented introduction and overview to new Deputy County Administrator, Carla Bell Johnson.

Sunshine and Public Records Laws Training by Sawsan Mohiuddin – Annual training included information on; the general rule, meetings, social media, and penalties.

Unit Reports:

Education – Limarys Rivera
Mental Health & Disabilities – Dena Kelnhofer Davila
Medical & Dental – Marina DeLeon
ERSEA – Briandra Lucas
PFCE – Dwayne Horne

Old Business:

Proposed changes to the By-laws – Sonya Hill
Ms. Hill detailed the proposed changes to the By-laws.

Chairperson called for vote on said changes

Motion: made at Executive Committee meeting
Second: Shaney Watkins, Hungerford Representative
Motion carried with no objections

New Business:

Fatherhood Engagement Feature (video) due to technical difficulties, it could not be shown.

Chairperson called for a motion to adjourn the meeting

Motion: Shaney Watkins, Hungerford Representative

Second: Rachael Padgett, Bithlo Representative

Motion carried with no objections

Meeting Adjourned at 8:29p.m.

Next Policy Council Meeting February 18, 2021



Lonnie C. Bell Jr.
Director, Community & Family
Services

Orange County Government

HEAD START POLICY COUNCIL



Sonya L. Hill
Head Start Division Manager

PROGRAM INFORMATION & UPDATES



FEBRUARY 2021



Orange County
Community & Family Services Department
Head Start Division



POLICY COUNCIL MONTHLY MEETING

Who: **POLICY COUNCIL MEMBERS**

Date: **THURSDAY – FEBRUARY 18, 2021**

Time: **6:30 PM**

Location: **HOLDEN HEIGHTS
COMMUNITY CENTER
1201 20TH Street
Orlando, FL 32805**

Childcare Provided & Snacks for Kids

Sandra Moore:
407-836-8913 or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921 or Email Yvette.Meade@ocfl.net

PLEASE STAY SAFE!!!!



AGENDA



Orange County Government ● Head Start Policy Council ● Holden Heights Community Center
1201 20th Street, Orlando, FL 32805
February 18, 2020 ● 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Secretary Report*
 - a. *Review of Minutes from January 21, 2020*
5. *HR Report for December 2020 and January 2021*
6. Budget Report
7. Status of BCC Agenda Items
8. Officer's Report
9. Commissioner/Commissioner Liaison's Report
10. Manager's Report
11. Quality Assurance / Monitoring and Evaluation Self-Assessment Process
12. Unit Reports
 - Education, Medical & Dental, Mental Health & Disabilities, PFCE
13. Old Business
 - a. Proposed By-law changes
14. New Business
 - a. Executive Committee Nominations
 - b. Community Rep Nominations
15. Adjourn

Head Start Policy Council

Human Resources Committee

December 2020 Actions

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily) – DECEMBER 2020

Job Title	Reason	Employee's Name
None	None	None

III. Separation from employment (Voluntarily) – DECEMBER 2020

Job Title	Reason	Employee's Name
Center Supervisor	Work / Life Balance	Karen Dunne
Teacher Assistant	Family Reasons	Carol Moshiri
Teacher Assistant	Conflict with SUPV / Co worker	Iris Marquez Quintana
Teacher	Health Reasons	Luz Vazquez

IV. Current Head Start Openings – As of 02/9/2021

Job Title	Number of Positions	Potential Candidates in process for hire
Center Supervisor	5	
Licensed Practical Nurse	1	
Sr. Family Services Worker	2	
Family Services Worker	1	
Teacher Assistant	13	
Teacher	2	
Monitoring & Eval Coordinator	1	
Quality Assurance Coordinator	1	
Behavioral Intervention Specialist	1	
Nutrition Coordinator	1	
Contract Administrator	1	

Head Start Policy Council

Human Resources Committee

January 2021 Actions

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily) – January 2021

Job Title	Reason	Employee's Name
Technician On Call	Temporary assignment ended	Ebonee Peak
Technician On Call	Temporary assignment ended	Javone Morton
Technician On Call	Temporary assignment ended	Enriqueta Muller Teran
Technician On Call	Temporary assignment ended	Ebony Henderson

III. Separation from employment (Voluntarily) – January 2021

Job Title	Reason	Employee's Name
Contract Administrator	Retirement	Khadija Pirzadeh
Teacher's Aide	Other Reasons	Brianna Grant

IV. Current Head Start Openings – As of 02/9/2021

Job Title	Number of Positions	Potential Candidates in process for hire
Center Supervisor	5	
Licensed Practical Nurse	1	
Sr. Family Services Worker	2	
Family Services Worker	1	
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Quality Assurance Coordinator	1	
Behavioral Intervention Specialist	1	
Nutrition Coordinator	1	
Contract Administrator	1	

Head Start Budget Summary January 2021

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name	Current Budget 2020 - 2021	OCT	NOV	DEC	JAN	Encumbered	TOTAL Budget YTD	BALANCE	TOTAL YTD
7521 - ADMINISTRATION	\$1,421,045	\$42,479	\$99,789	\$120,738	\$86,346	\$10,878	\$349,352	\$1,060,815	25.35%
7522 - EDUCATION	\$10,940,056	\$559,088	\$1,114,194	\$1,392,882	\$887,263	\$179,887	\$3,953,426	\$6,806,742	37.78%
7523 - USDA ADMINISTRATION	\$189,735	\$8,138	\$14,032	\$19,849	\$12,941	\$0.00	\$54,961	\$134,774	28.97%
7524 - USDA OPERATIONS	\$1,380,829	\$12,138	\$35,619	\$102,311	\$83,642	\$459,420	\$233,711	\$687,698	50.20%
7525 - TRAINING	\$156,870	\$0.00	\$0.00	\$6,595	\$6,434	\$10,000.00	\$13,029	\$133,841	14.68%
7526 - DISABILITIES	\$393,707	\$18,625	\$30,474	\$40,984	\$28,626	\$57,597	\$118,710	\$217,401	44.78%
7527 - HEALTH AND DENTAL	\$355,930	\$12,442	\$27,896	\$32,959	\$20,536	\$0.00	\$93,832	\$262,098	26.36%
7528 - PCFE	\$2,010,555	\$81,196	\$157,358	\$211,664	\$139,404	\$0.00	\$589,623	\$1,420,932	29.33%
7534 - FACILITIES AND OPERATIONS	\$853,339	\$30,361	\$29,406	\$47,948	\$29,923	\$0.00	\$137,638	\$715,701	16.13%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7521 : ADMIN - 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FA	REGULAR SALARIES and WAGES	839,811.00	28,172.89	48,463.75	78,381.70	54,332.19	.00	.00	.00	.00	209,350.53	630,460.47	24.93
1130	3FA	OTHER SALARIES and WAGES	5,000.00	2,862.90	4,977.00	5,139.00	2,098.50	.00	.00	.00	.00	15,077.40	-10,077.40	301.55
1140	3FA	OVERTIME	2,764.00	123.88	1,836.37	602.51	8.46	.00	.00	.00	.00	2,571.22	192.78	93.03
2110	3FA	FICA TAXES	64,246.00	2,291.10	4,056.17	6,207.59	4,069.57	.00	.00	.00	.00	16,624.43	47,621.57	25.88
2120	3FA	RETIREMENT CONTRIBUTION	83,981.00	2,818.80	5,019.88	7,897.74	5,434.06	.00	.00	.00	.00	21,170.48	62,810.52	25.21
2130	3FA	LIFE and HEALTH INSURANCE	231,600.00	6,209.03	10,456.04	16,139.95	13,122.96	.00	.00	.00	.00	45,927.98	185,672.02	19.83
2131	3FA	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FA	PAYMENTS TO OPEB TRUST	8,077.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,077.00	.00
		SALARIES	1,235,479.00	42,478.60	74,809.21	114,368.49	79,065.74	.00	.00	.00	.00	310,722.04	924,756.96	25.15
3125	3FB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	.00
3179	3FC	CONTRACT SVC EMPLOY AGENT	20,600.00	.00	443.04	2,808.21	4,526.20	.00	.00	.00	9,530.20	7,777.45	3,292.35	84.02
3410	3FC	LOCAL TRAVEL	3,500.00	.00	.00	419.68	.00	.00	.00	.00	.00	419.68	3,080.32	11.99
3510	3FC	POSTAGE and MESSENGER SVCS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
3530	3FC	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00
3610	3FC	RENTAL OF EQUIPMENT	8,000.00	.00	.00	345.50	471.14	.00	.00	.00	832.35	816.64	6,351.01	20.61
3720	3FC	COMMUNICATIONS	2,000.00	.00	.00	1,006.04	.00	.00	.00	.00	.00	1,006.04	993.96	50.30
3820	3FC	MAINTENANCE OF EQUIPMENT	3,500.00	.00	.00	145.47	548.55	.00	.00	.00	515.48	694.02	2,290.50	34.56
3910	3FC	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4010	3FC	DUES and MEMBERSHIPS	8,000.00	.00	.00	.00	750.00	.00	.00	.00	.00	750.00	7,250.00	9.38
4020	3FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	3FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	4,000.00	.00	.00	1,357.05	277.37	.00	.00	.00	.00	1,634.42	2,365.58	40.86
4115	3FC	MISCELLANEOUS OPERATING SUPPLIES	2,000.00	.00	.00	250.47	286.48	.00	.00	.00	.00	536.95	1,463.05	26.85
4121	3FC	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	27.84	.00	.00	.00	.00	27.84	22.16	55.68
4123	3FC	EQUIPMENT LESS THAN \$1000	50.00	.00	.00	.00	359.98	.00	.00	.00	.00	359.98	-309.98	719.96
4412	3FC	PROMOTIONAL EXPENSES	50.00	.00	.00	36.94	33.00	.00	.00	.00	.00	69.94	-19.94	139.88
4418	3FC	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4422	3FC	SCHOLARSHIPS, AWARDS, BENEF	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4482	3FG	SELF INS-PROP CASUALTY	24,537.00	.00	24,537.00	.00	.00	.00	.00	.00	.00	24,537.00	.00	100.00
		OPERATIONS	185,566.00	.00	24,980.04	6,369.36	7,280.56	.00	.00	.00	10,878.03	38,629.96	136,058.01	26.68
		TOTAL UNIT 7521	1,421,045.00	42,478.60	99,789.25	120,737.85	86,346.30	.00	.00	.00	10,878.03	349,352.00	1,060,814.97	25.35

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7522 : SERVICES: 33% OF FY ELASPED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGE USED YR
1120	3FE	REGULAR SALARIES and WAGES	6,706,000.00	366,596.68	618,528.52	904,342.49	577,971.70	.00	.00	.00	.00	.00	2,467,439.39	4,238,560.61	36.7
1130	3FE	OTHER SALARIES and WAGES	10,000.00	795.91	899.95	223.83	1,663.17	.00	.00	.00	.00	.00	3,582.86	6,417.14	35.8
1140	3FE	OVERTIME	5,000.00	87.86	35,998.34	29,494.91	-35,901.98	.00	.00	.00	.00	.00	29,679.13	-24,679.13	593.9
1155	3FE	COVID - SICK LEAVE	.00	.00	.00	1,866.24	.00	.00	.00	.00	.00	.00	1,866.24	-1,866.24	.0
2110	3FE	FICA TAXES	513,009.00	26,995.95	48,489.94	69,980.48	40,420.03	.00	.00	.00	.00	.00	185,886.40	327,122.60	36.7
2120	3FE	RETIREMENT CONTRIBUTION	670,600.00	36,944.10	66,270.78	94,777.08	54,589.70	.00	.00	.00	.00	.00	252,581.66	418,018.34	37.6
2130	3FE	LIFE and HEALTH INSURANCE	2,289,657.00	93,124.61	157,602.35	234,314.39	196,454.40	.00	.00	.00	.00	.00	681,495.75	1,608,161.25	29.7
2131	3FE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.0
2200	3FE	PAYMENTS TO OPEB TRUST	100,512.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100,512.00	.0
		SALARIES	10,294,778.00	524,545.11	927,789.88	1,334,999.42	835,197.02	.00	.00	.00	.00	.00	3,622,531.43	6,672,246.57	36.1
		PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	8,000.00	.00	.00	189.88	145.25	.00	.00	.00	.00	8,009.25	335.13	-344.38	104.3
3167	3FF	JANITORIAL SVC and SUPPLY	100.00	647.73	.00	.00	.00	.00	.00	.00	.00	.00	647.73	-547.73	647.7
3170	3FF	SOFTWARE LICENSING SUPPORT FEE	45,000.00	.00	.00	.00	20,037.21	.00	.00	.00	.00	.00	20,037.21	24,962.79	44.9
3192	3FF	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.0
3197	3FF	OTHER INSURANCE and BONDS	100.00	.00	.00	8,568.00	.00	.00	.00	.00	.00	.00	8,568.00	-8,468.00	8,568.0
3350	3FF	LOCAL TRAVEL	10,000.00	.00	1,090.29	1,022.02	.00	.00	.00	.00	.00	.00	2,112.31	7,887.69	21.1
3410	3FF	MOVING EXPENSE-CO ASSETS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.0
3520	3FF	TOLL CHARGES	1,000.00	.00	166.88	2,225.43	135.33	.00	.00	.00	.00	.00	2,527.64	-1,527.64	252.7
3530	3FF	RENTAL OF EQUIPMENT	5,000.00	.00	.00	9,165.13	8,812.65	.00	.00	.00	.00	33,808.54	17,977.78	-46,786.32	1,035.7
3610	3FF	LEASES-BUILDINGS/STRUCTURES	100.00	32,716.70	.00	.00	.00	.00	.00	.00	.00	.00	32,716.70	-32,616.70	32,716.7
3620	3FF	UTILITIES	100.00	839.37	.00	3,064.63	682.27	.00	.00	.00	.00	.00	4,586.27	-4,486.27	4,586.2
3710	3FF	COMMUNICATIONS	18,000.00	.00	1,618.69	5,057.84	712.86	.00	.00	.00	.00	.00	7,389.39	10,610.61	41.0
3720	3FF	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	100.00	338.75	.00	.00	.00	.00	.00	.00	.00	.00	338.75	-238.75	338.7
3810	3FF	MAINTENANCE OF EQUIPMENT	100.00	.00	.00	3,341.50	4,407.62	.00	.00	.00	.00	9,062.40	7,749.12	-16,711.52	16,811.5
3820	3FF	GRAPHIC REPROD SVCS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.0
3910	3FF	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	3,000.00	.00	.00	5,186.25	.00	.00	.00	.00	.00	.00	5,186.25	-2,186.25	172.6
4020	3FF	LICENSE AND CERTIFICATION FEES	100.00	.00	.00	125.00	.00	.00	.00	.00	.00	.00	125.00	-25.00	125.0
4040	3FF	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	22,000.00	.00	.00	3,809.31	45.98	.00	.00	.00	.00	.00	3,855.29	18,144.71	17.5
4110	3FF	MISCELLANEOUS OPERATING SUPPLIES	71,850.00	.00	.00	1,237.21	323.20	.00	.00	.00	.00	.00	1,560.41	70,289.59	2.1
4115	3FF	EVENT/MEAL REIMBURSEMENTS	5,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,500.00	.0
4116	3FF	COMPUTER EQUIPMENT LESS THAN \$500	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.0
4121	3FF	EQUIPMENT LESS THAN \$1000	11,150.00	.00	.00	745.00	2,350.95	.00	.00	.00	.00	.00	3,095.95	8,054.05	27.7
4123	3FF	FOOD and DIETARY	234,188.00	.00	.00	12,894.92	14,412.84	.00	.00	.00	.00	129,007.28	27,307.76	77,872.96	66.7
4135	3FF	CLOTHING AND WEARING APPAREL	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.0
4175	3FF	MISC SUPPLIES OR EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.0
4195	3FF	PROMOTIONAL EXPENSES	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.0
4412	3FF	EDUCATIONAL ASSISTANCE PROGRAM	4,000.00	.00	.00	1,250.00	.00	.00	.00	.00	.00	.00	1,250.00	2,750.00	31.2
4418	3FF	IMPROVEMTS TO NON-COUNTY ASSETS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.0
4440	3FF	PARENT ACTIVITY FUND	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.0
4450	3FF	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,360.00	.0

4482	3FG	SELF INS-PROP CASUALTY	183,530.00	.00	183,528.00	.00	.00	.00	.00	.00	.00	.00	183,528.00	2.00	100.0	
6410	3FF	EQUIPMENT	3,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,250.00	.0	
8120	3FF	AID TO OTHER GOVT AGENCIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.0	
		OPERATIONS	645,278.00	34,542.55	186,403.86	57,882.12	52,066.16	.00	.00	.00	.00	.00	179,887.47	330,894.69	134,495.84	79.11
		TOTAL UNIT 7522	10,940,056.00	559,087.66	1,114,193.74	1,392,881.54	887,263.18	.00	.00	.00	.00	.00	179,887.47	3,953,426.12	6,806,742.41	37.71

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7401 DEPT: 062 UNIT: 7523 : USDA-ADMIN : 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FQ	REGULAR SALARIES and WAGES	113,112.00	5,818.56	9,697.60	14,546.41	9,697.60	.00	.00	.00	.00	39,760.17	73,351.83	35.15
1140	3FQ	OVERTIME	1,500.00	169.80	246.32	2.80	.00	.00	.00	.00	.00	418.92	1,081.08	27.93
2110	3FQ	FICA TAXES	10,030.00	439.37	729.48	1,088.31	726.63	.00	.00	.00	.00	2,983.79	7,046.21	29.75
2120	3FQ	RETIREMENT CONTRIBUTION	13,111.00	598.84	994.39	1,454.92	969.76	.00	.00	.00	.00	4,017.91	9,093.09	30.65
2130	3FQ	LIFE and HEALTH INSURANCE	42,000.00	1,111.44	1,852.40	2,527.10	1,547.16	.00	.00	.00	.00	7,038.10	34,981.90	16.76
2200	3FQ	PAYMENTS TO OPEB TRUST	1,889.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,889.00	.00
		SALARIES	181,642.00	8,138.01	13,520.19	19,619.54	12,941.15	.00	.00	.00	.00	54,218.89	127,423.11	29.85
3125	3FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,543.00	.00
3410	3FR	LOCAL TRAVEL	1,000.00	.00	212.29	229.37	.00	.00	.00	.00	.00	441.66	558.34	44.17
3530	3FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3820	3FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	3FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4418	3FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4482	3FS	SELF INS-PROP CASUALTY	300.00	.00	300.00	.00	.00	.00	.00	.00	.00	300.00	.00	100.00
		OPERATIONS	8,093.00	.00	512.29	229.37	.00	.00	.00	.00	.00	741.66	7,351.34	9.16
		TOTAL UNIT 7523	189,735.00	8,138.01	14,032.48	19,848.91	12,941.15	.00	.00	.00	.00	54,960.55	134,774.45	28.97

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7401 DEPT: 062 UNIT: 7524 : USDA-SERVICES: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FT	REGULAR SALARIES and WAGES	133,635.00	7,899.32	13,719.60	20,403.90	12,920.79	.00	.00	.00	.00	.00	54,943.61	78,691.39	41.11
1140	3FT	OVERTIME	500.00	.00	596.43	630.00	-749.25	.00	.00	.00	.00	.00	477.18	22.82	95.44
2110	3FT	FICA TAXES	10,223.00	564.39	1,028.68	1,534.83	859.17	.00	.00	.00	.00	.00	3,987.07	6,235.93	39.00
2120	3FT	RETIREMENT CONTRIBUTION	13,363.00	789.93	1,431.60	2,103.39	1,217.15	.00	.00	.00	.00	.00	5,542.07	7,820.93	41.47
2130	3FT	LIFE and HEALTH INSURANCE	84,000.00	2,884.78	4,808.88	7,196.46	5,566.38	.00	.00	.00	.00	.00	20,456.50	63,543.50	24.35
2131	3FT	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FT	PAYMENTS TO OPEB TRUST	3,778.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,778.00	.00
		SALARIES	245,499.00	12,138.42	21,585.19	31,868.58	19,814.24	.00	.00	.00	.00	.00	85,406.43	160,092.57	34.79
3170	3FU	JANITORIAL SVC and SUPPLY	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4110	3FU	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4115	3FU	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4123	3FU	EQUIPMENT LESS THAN \$1000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4130	3FU	HOUSEHOLD AND KITCHEN SUPPLIES	3,300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,300.00	.00
4135	3FU	FOOD and DIETARY	1,114,946.00	.00	.00	70,442.17	63,828.14	.00	.00	.00	.00	459,420.17	134,270.31	521,255.52	53.25
4482	3FS	SELF INS-PROP CASUALTY	14,034.00	.00	14,034.00	.00	.00	.00	.00	.00	.00	.00	14,034.00	.00	100.00
		OPERATIONS	1,135,330.00	.00	14,034.00	70,442.17	63,828.14	.00	.00	.00	.00	459,420.17	148,304.31	527,605.52	53.53
		TOTAL UNIT 7524	1,380,829.00	12,138.42	35,619.19	102,310.75	83,642.38	.00	.00	.00	.00	459,420.17	233,710.74	687,698.09	50.20

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7526 : DISABILITY : 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT								PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL		% BUDGET USED YTD	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR			YTD	BALANCE		
1120	3FI	REGULAR SALARIES and WAGES	223,978.00	13,602.88	18,164.80	27,272.12	18,546.43	.00	.00	.00	.00	.00	77,586.23	146,391.77	34.64	
1140	3FI	OVERTIME	500.00	4.47	3.31	1,124.44	553.49	.00	.00	.00	.00	.00	1,685.71	-1,185.71	337.14	
2110	3FI	FICA TAXES	17,134.00	956.89	1,249.73	1,995.24	1,307.49	.00	.00	.00	.00	.00	5,509.35	11,624.65	32.15	
2120	3FI	RETIREMENT CONTRIBUTION	22,398.00	1,360.74	1,816.81	2,839.66	1,909.99	.00	.00	.00	.00	.00	7,927.20	14,470.80	35.39	
2130	3FI	LIFE and HEALTH INSURANCE	56,000.00	2,700.42	4,500.70	6,729.72	5,146.52	.00	.00	.00	.00	.00	19,077.36	36,922.64	34.07	
2131	3FI	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
2200	3FI	PAYMENTS TO OPEB TRUST	1,795.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,795.00	.00	
		SALARIES	321,805.00	18,625.40	25,735.35	39,961.18	27,463.92	.00	.00	.00	.00	.00	111,785.85	210,019.15	34.74	
3195	3FK	CONTRACT SERVICES MEDICAL	45,000.00	.00	.00	482.20	1,162.50	.00	.00	.00	.00	.00	57,596.54	1,644.70	-14,241.24	131.65
3410	3FK	LOCAL TRAVEL	2,200.00	.00	251.16	263.22	.00	.00	.00	.00	.00	.00	.00	514.38	1,685.62	23.38
3530	3FK	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00
3720	3FK	COMMUNICATIONS	2,400.00	.00	35.70	277.20	.00	.00	.00	.00	.00	.00	.00	312.90	2,087.10	13.04
4020	3FK	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4040	3FK	LICENSE AND CERTIFICATION FEES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	3FK	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4115	3FK	MISCELLANEOUS OPERATING SUPPLIES	12,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,000.00	.00
4121	3FK	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4418	3FK	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	3FG	SELF INS-PROP CASUALTY	4,452.00	.00	4,452.00	.00	.00	.00	.00	.00	.00	.00	.00	4,452.00	.00	100.00
		OPERATIONS	71,902.00	.00	4,738.86	1,022.62	1,162.50	.00	.00	.00	.00	.00	57,596.54	6,923.98	7,381.48	89.73
		TOTAL UNIT 7526	393,707.00	18,625.40	30,474.21	40,983.80	28,626.42	.00	.00	.00	.00	.00	57,596.54	118,709.83	217,400.63	44.78

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7525 : TRAINING: 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3185	3FH	CONTRACT SVC-TRAINING CONTRACTUAL SERVICES NOT	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00	40,000.00	20.00
3197	3FH	OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	1,250.00	.00	.00	.00	.00	.00	1,250.00	750.00	62.50
3420	3FH	OUT OF COUNTY TRAVEL	38,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	38,000.00	.00
3610	3FH	RENTAL OF EQUIPMENT	2,000.00	.00	.00	.00	613.60	.00	.00	.00	.00	.00	613.60	1,386.40	30.68
3620	3FH	LEASES-BUILDINGS/STRUCTURES	3,370.00	.00	.00	.00	1,280.00	.00	.00	.00	.00	.00	1,280.00	2,090.00	37.98
3910	3FH	GRAPHIC REPROD SVCS BOOKS, COMPACT DISKS, VIDEOS, AND	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4020	3FH	SUBSCRIPTIONS	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4030	3FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	6,594.94	1,500.00	.00	.00	.00	.00	.00	8,094.94	29,905.06	21.30
4040	3FH	LICENSE AND CERTIFICATION FEES OFFICE SUPPLIES (NOT INCLUDING	3,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,500.00	.00
4110	3FH	PRINTING)	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4115	3FH	MISCELLANEOUS OPERATING SUPPLIES	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4116	3FH	EVENT/MEAL REIMBURSEMENTS	3,500.00	.00	.00	.00	1,790.43	.00	.00	.00	.00	.00	1,790.43	1,709.57	51.16
4418	3FH	EDUCATIONAL ASSISTANCE PROGRAM	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
		OPERATIONS ONLY	156,870.00	.00	.00	6,594.94	6,434.03	.00	.00	.00	.00	10,000.00	13,028.97	133,841.03	14.68
		TOTAL UNIT 7525	156,870.00	.00	.00	6,594.94	6,434.03	.00	.00	.00	.00	10,000.00	13,028.97	133,841.03	14.68

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7534 : HEAD START FACILITIES AND OPERATIONS
BUDGET: 33% OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGE USED YT
1120	3FL	REGULAR SALARIES and WAGES	138,032.00	6,572.00	10,996.86	16,555.67	11,099.89	.00	.00	.00	.00	.00	45,224.42	90,807.58	33.2
1130	3FL	OTHER SALARIES and WAGES	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.0
1140	3FL	OVERTIME	5,000.00	21.99	491.77	215.24	28.98	.00	.00	.00	.00	.00	757.98	4,242.02	15.1
2110	3FL	FICA TAXES	10,408.00	463.76	811.05	1,196.63	770.20	.00	.00	.00	.00	.00	3,241.64	7,166.36	31.1
2120	3FL	RETIREMENT CONTRIBUTION	13,603.00	659.40	1,148.86	1,677.10	1,112.90	.00	.00	.00	.00	.00	4,598.26	9,004.74	33.8
2130	3FL	LIFE and HEALTH INSURANCE	56,000.00	2,313.06	3,855.20	5,769.86	4,358.12	.00	.00	.00	.00	.00	16,296.24	39,703.76	29.1
		SALARIES	231,043.00	10,030.21	17,303.74	25,414.50	17,370.09	.00	.00	.00	.00	.00	70,118.54	160,924.46	30.3
		PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	15,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,000.00	.0
3167	3FM	AGENCIES	15,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,000.00	.0
3170	3FM	JANITORIAL SVC and SUPPLY	10,000.00	647.73	647.73	647.73	647.73	.00	.00	.00	.00	.00	2,590.92	7,409.08	25.9
3179	3FM	CONTRACT SVC EMPLOY AGENT CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.0
3197	3FM	OTHERWISE SPECIFIED	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.0
3350	3FM	OTHER INSURANCE and BONDS	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.0
3410	3FM	LOCAL TRAVEL	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.0
3520	3FM	MOVING EXPENSE-CO ASSETS	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.0
3530	3FM	TOLL CHARGES	700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	700.00	.0
3610	3FM	RENTAL OF EQUIPMENT	30,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	30,000.00	.0
3620	3FM	LEASES-BUILDINGS/STRUCTURES	390,000.00	18,504.70	10,276.70	10,276.70	10,276.70	.00	.00	.00	.00	.00	49,334.80	340,665.20	12.6
3710	3FM	UTILITIES	30,000.00	839.37	839.37	839.37	839.37	.00	.00	.00	.00	.00	3,357.48	26,642.52	11.1
3720	3FM	COMMUNICATIONS	2,700.00	.00	.00	451.44	.00	.00	.00	.00	.00	.00	451.44	2,248.56	16.7
		MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	33,000.00	338.75	338.75	6,780.36	338.75	.00	.00	.00	.00	.00	7,796.61	25,203.39	23.6
3810	3FM	MAINTENANCE OF EQUIPMENT	30,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	30,000.00	.0
3820	3FM	INTERNAL FLEET MANAGEMENT													
3825	3FD	CHARGES	21,198.00	.00	.00	3,257.94	450.05	.00	.00	.00	.00	.00	3,707.99	17,488.01	17.4
3910	3FM	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.0
4110	3FM	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.0
4115	3FM	MISCELLANEOUS OPERATING SUPPLIES	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.0
4121	3FM	COMPUTER EQUIPMENT LESS THAN \$500	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.0
4123	3FM	EQUIPMENT LESS THAN \$1000	10,000.00	.00	.00	279.96	.00	.00	.00	.00	.00	.00	279.96	9,720.04	2.8
4126	3FM	TOOLS and SMALL IMPLEMENTS	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.0
4175	3FM	CLOTHING AND WEARING APPAREL	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.0
4195	3FM	MISC SUPPLIES OR EXPENSES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.0
6410	3FO	EQUIPMENT	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.0
		OPERATIONS	622,296.00	20,330.55	12,102.55	22,533.50	12,552.80	.00	.00	.00	.00	.00	67,519.20	554,776.80	10.8
		TOTAL UNIT 7534	853,339.00	30,360.76	29,406.29	47,948.00	29,922.69	.00	.00	.00	.00	.00	137,637.74	715,701.26	16.1

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7528 : PARENT, FAMILY & COMMUNITY - 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FX	REGULAR SALARIES and WAGES	1,139,894.00	56,545.83	95,989.78	142,002.34	91,903.00	.00	.00	.00	.00	.00	388,440.95	753,453.05	33.9%
1130	3FX	OTHER SALARIES and WAGES	10,000.00	.00	.00	486.00	2,586.60	.00	.00	.00	.00	.00	3,072.60	6,927.40	30.7%
1140	3FX	OVERTIME	5,000.00	86.58	1,380.36	107.42	-843.24	.00	.00	.00	.00	.00	731.12	4,268.88	14.6%
1155	3FG	COVID - SICK LEAVE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.0%
2110	3FX	FICA TAXES	87,202.00	4,130.22	7,140.46	10,599.53	6,705.52	.00	.00	.00	.00	.00	28,575.73	58,626.27	32.7%
2120	3FX	RETIREMENT CONTRIBUTION	350,000.00	6,135.25	10,525.60	15,531.82	9,892.15	.00	.00	.00	.00	.00	42,084.82	307,915.18	12.0%
2130	3FX	LIFE and HEALTH INSURANCE	350,000.00	14,298.11	24,218.82	36,738.22	28,711.27	.00	.00	.00	.00	.00	101,964.42	248,035.58	29.1%
2131	3FX	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.0%
2200	3FX	PAYMENTS TO OPEB TRUST	13,910.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,910.00	.0%
		SALARIES	1,956,006.00	81,195.99	139,253.02	205,465.33	136,955.30	.00	.00	.00	.00	.00	562,869.64	1,393,136.36	28.7%
3410	3FY	LOCAL TRAVEL	3,000.00	.00	72.33	195.51	.00	.00	.00	.00	.00	.00	267.84	2,732.16	8.9%
3530	3FY	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.0%
3720	3FY	COMMUNICATIONS	5,000.00	.00	.00	1,698.13	.00	.00	.00	.00	.00	.00	1,698.13	3,301.87	33.9%
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS													
4020	3FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.0%
4110	3FY	MISCELLANEOUS OPERATING SUPPLIES	7,000.00	.00	.00	2,955.80	2,388.48	.00	.00	.00	.00	.00	5,344.26	1,655.74	76.3%
4115	3FY	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	59.99	.00	.00	.00	.00	.00	59.99	-9.99	119.9%
4123	3FY	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	1,349.70	.00	.00	.00	.00	.00	.00	1,349.70	-849.70	289.9%
4412	3FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.0%
4418	3FY	EDUCATIONAL ASSISTANCE PROGRAM	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.0%
4450	3FY	PARENT ACTIVITY FUND	9,216.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,216.00	.0%
4482	3FG	SELF INS-PROP CASUALTY	18,033.00	.00	18,033.00	.00	.00	.00	.00	.00	.00	.00	18,033.00	.00	100.0%
		OPERATIONS	54,549.00	.00	18,105.33	6,199.14	2,448.45	.00	.00	.00	.00	.00	26,752.92	27,798.08	49.0%
		TOTAL UNIT 7528	2,010,555.00	81,195.99	157,358.35	211,664.47	139,403.75	.00	.00	.00	.00	.00	589,622.56	1,420,932.44	29.3%

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7527 : HEALTH & DEVELOPMENT: 33% OF F
ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGE USED YTI
1120	3FV	REGULAR SALARIES and WAGES	220,912.00	9,014.41	15,024.01	22,047.46	14,043.70	.00	.00	.00	.00	60,129.58	160,782.42	27.2
1140	3FV	OVERTIME	500.00	98.66	383.94	1,702.25	-384.77	.00	.00	.00	.00	1,800.08	-1,300.08	360.0
1155	3FV	COVID - SICK LEAVE	.00	.00	.00	.00	922.88	.00	.00	.00	.00	922.88	-922.88	.0
2110	3FV	FICA TAXES	16,899.00	655.76	1,109.68	1,800.72	1,039.69	.00	.00	.00	.00	4,605.85	12,293.15	27.2
2120	3FV	RETIREMENT CONTRIBUTION	22,091.00	911.31	1,540.80	2,444.20	1,458.19	.00	.00	.00	.00	6,354.50	15,736.50	28.7
2130	3FV	LIFE and HEALTH INSURANCE	70,000.00	1,761.74	2,936.24	4,312.07	3,301.40	.00	.00	.00	.00	12,311.45	57,688.55	17.5
2131	3FV	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.0
2200	3FV	PAYMENTS TO OPEB TRUST	897.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	897.00	.0
		SALARIES	331,299.00	12,441.88	20,994.67	32,306.70	20,381.09	.00	.00	.00	.00	86,124.34	245,174.66	26.0
3179	3FW	CONTRACT SVC EMPLOY AGENT	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.0
3195	3FW	CONTRACT SERVICES MEDICAL	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.0
3410	3FW	LOCAL TRAVEL	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.0
3530	3FW	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.0
3720	3FW	COMMUNICATIONS	2,280.00	.00	.00	322.00	.00	.00	.00	.00	.00	322.00	1,958.00	14.1
4020	3FW	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.0
4110	3FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500.00	.00	.00	.00	154.77	.00	.00	.00	.00	154.77	1,345.23	10.3
4115	3FW	MISCELLANEOUS OPERATING SUPPLIES	3,000.00	.00	.00	329.80	.00	.00	.00	.00	.00	329.80	2,670.20	10.9
4121	3FW	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.0
4123	3FW	EQUIPMENT LESS THAN \$1000	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.0
4143	3FW	MEDandSURG SUPPLIES	4,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,100.00	.0
4418	3FW	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.0
4482	3FG	SELF INS-PROP CASUALTY	6,901.00	.00	6,901.00	.00	.00	.00	.00	.00	.00	6,901.00	.00	100.0
		OPERATIONS	24,631.00	.00	6,901.00	651.80	154.77	.00	.00	.00	.00	7,707.57	16,923.43	31.2
		TOTAL UNIT 7527	355,930.00	12,441.88	27,895.67	32,958.50	20,535.86	.00	.00	.00	.00	93,831.91	262,098.09	26.3

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 0001 DEPT: 062 UNIT: 7529 : HEAD START GENERAL FUND (COUNTY SUPPORT) - 33% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD BALANCE	% BUDGET USED YTD	
1120	HZE	REGULAR SALARIES and WAGES	271,120.00	4,675.20	7,792.00	10,051.87	7,792.00	.00	.00	.00	.00	.00	30,311.07	240,808.93	11.18
2110	HZE	FICA TAXES	20,708.00	353.49	589.12	762.77	588.73	.00	.00	.00	.00	.00	2,294.11	18,413.89	11.08
2120	HZE	RETIREMENT CONTRIBUTION	27,122.00	467.52	779.20	1,005.19	779.20	.00	.00	.00	.00	.00	3,031.11	24,090.89	11.18
2130	HZE	LIFE and HEALTH INSURANCE	84,016.00	798.32	1,330.54	1,986.67	1,541.76	.00	.00	.00	.00	.00	5,657.29	78,358.71	6.73
2131	HZE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
		SALARIES	402,966.00	6,294.53	10,490.86	13,806.50	10,701.69	.00	.00	.00	.00	.00	41,293.58	361,672.42	10.25
		CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	22,800.00	.00	.00	.00	.00	.00	.00	.00	.00	22,280.00	.00	520.00	97.72
3197	HZE	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	110,753.00	.00	.00	.00	41,368.00	.00	.00	.00	.00	76,459.96	41,368.00	-7,074.96	106.39
3810	HZE	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	HZE	MISCELLANEOUS OPERATING SUPPLIES	500.00	-10.52	.00	.00	.00	.00	.00	.00	.00	.00	-10.52	510.52	-2.10
4115	HZE	EQUIPMENT LESS THAN \$1000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	HZE	FOOD and DIETARY	705.00	.00	.00	.00	.00	.00	.00	.00	.00	965.00	.00	-260.00	136.88
4135	HZE	SELF INS-PROP CASUALTY	256.00	256.00	.00	.00	.00	.00	.00	.00	.00	.00	256.00	.00	100.00
4482	HZE	STRUCT and FAC OTH TH BLDGS	2,026.00	.00	.00	.00	2,026.00	.00	.00	.00	.00	.00	2,026.00	.00	100.00
6310	HZE	COMPUTER EQUIPMENT > \$500	5,705.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,705.00	.00
6438	HZE	OPERATIONS	143,295.00	245.48	.00	.00	43,394.00	.00	.00	.00	.00	99,704.96	43,639.48	-49.44	100.03
		TOTAL UNIT 7529	546,281.00	6,540.01	10,490.86	13,806.50	54,095.69	.00	.00	.00	.00	99,704.96	84,933.06	361,622.98	33.80

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2021: FUND: 7046 DEPT: 062 UNIT: 7535 : HEAD START
RECOVERY AND DISASTER GRANT**

OBJECT	APPR	OBJECT NAME	CURRENT						PRE-ENC AMOUNT	ENC AMOUNT	TOTAL		% BUDGET USED YTD
			BUDGET	OCT	NOV	DEC	JAN	FEB			YTD	BALANCE	
3125	2GA	INDIRECT COSTS	333,100.00	.00	.00	.00	.00	.00	.00	.00	.00	333,100.00	.00
3170	2GB	JANITORIAL SVC and SUPPLY	10,500.00	.00	.00	.00	.00	.00	.00	.00	.00	10,500.00	.00
3197	2GB	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	15,770.00	.00	.00	.00	.00	.00	.00	.00	.00	15,770.00	.00
3420	2GB	OUT OF COUNTY TRAVEL	35,500.00	.00	.00	.00	.00	.00	.00	.00	.00	35,500.00	.00
3810	2GB	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	1,022,000.00	.00	.00	.00	.00	.00	.00	.00	.00	1,022,000.00	.00
4020	2GB	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	6,437.00	.00	.00	.00	.00	.00	.00	.00	.00	6,437.00	.00
4030	2GB	TRAINING AND EDUCATIONAL COST	123,032.00	.00	.00	.00	.00	.00	.00	.00	.00	123,032.00	.00
4040	2GB	LICENSE AND CERTIFICATION FEES	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4110	2GB	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	24,000.00	.00	.00	.00	.00	.00	.00	.00	.00	24,000.00	.00
4115	2GB	MISCELLANEOUS OPERATING SUPPLIES	53,902.00	.00	.00	.00	.00	.00	.00	140.00	.00	53,762.00	.26
4120	2GB	SOFTWARE < \$1000	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00
4123	2GB	EQUIPMENT LESS THAN \$1000	52,000.00	.00	.00	.00	.00	.00	.00	.00	.00	52,000.00	.00
4143	2GB	MEDandSURG SUPPLIES	12,500.00	.00	.00	.00	.00	.00	.00	.00	.00	12,500.00	.00
6310	2GC	STRUCT and FAC OTH TH BLDGS	400,000.00	.00	.00	.00	.00	.00	.00	.00	.00	400,000.00	.00
6410	2GC	EQUIPMENT	46,000.00	.00	.00	.00	.00	.00	.00	.00	.00	46,000.00	.00
6420	2GC	ROLLING STOCK	80,000.00	.00	.00	.00	.00	.00	.00	72,642.00	.00	7,358.00	90.80
		OPERATIONS ONLY	2,232,741.00	.00	.00	.00	.00	.00	.00	72,782.00	.00	2,159,959.00	3.26
		TOTAL UNIT 7535	2,232,741.00	.00	.00	.00	.00	.00	.00	72,782.00	.00	2,159,959.00	3.26

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JANUARY 31, 2020: FUND: 8291 DEPT: 062 UNIT: 7536 : 58% OF GRANT YEAR ELAPSED, WHICH COMMENCED ON JULY 1, 2020.

OBJECT	APPR	OBJECT NAME	CURRENT								PRE-ENC AMOUNT	ENC AMOUNT	TOTAL		% BUDGET USED YTD
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR			YTD	BALANCE	
1120	2EA	REGULAR SALARIES and WAGES	766,476.00	.00	1,200.00	6,000.00	2,400.00	.00	.00	.00	.00	.00	9,600.00	756,876.00	1.25
2110	2EA	FICA TAXES	58,667.00	.00	87.29	443.82	174.37	.00	.00	.00	.00	.00	705.48	57,961.52	1.20
2120	2EA	RETIREMENT CONTRIBUTION	76,648.00	.00	120.00	600.00	240.00	.00	.00	.00	.00	.00	960.00	75,688.00	1.25
2130	2EA	LIFE and HEALTH INSURANCE	292,216.00	.00	340.18	1,698.07	787.82	.00	.00	.00	.00	.00	2,826.07	289,389.93	.97
2200	2EA	PAYMENTS TO OPEB TRUST	639.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	639.00	.00
		SALARIES	1,194,646.00	.00	1,747.47	8,741.89	3,602.19	.00	.00	.00	.00	.00	14,091.55	1,180,554.45	1.18
3125	2EB	INDIRECT COSTS	42,498.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	42,498.00	.00
3410	2EC	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4020	2EC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4110	2EC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,600.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,600.00	.00
4115	2EC	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4123	2EC	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	2EC	SELF INS-PROP CASUALTY	198.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	198.00	.00
		OPERATIONS	46,396.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	46,396.00	.00
		TOTAL UNIT 7536	1,241,042.00	.00	1,747.47	8,741.89	3,602.19	.00	.00	.00	.00	.00	14,091.55	1,226,950.45	1.14

P-CARD Exps. Report
CFS Dept- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
CLAYTON, AMANDA	OFFICEMAX/OFFICEDEPT#6876	1/8/2021	1/11/2021	\$34.99	7001	062	7528	4121	ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	OFFICEMAX/OFFICEDEPT#6876	1/14/2021	1/18/2021	\$89.20	7001	062	7528	4110	ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	OFFICE DEPOT	1/21/2021	1/25/2021	\$28.86	7001	062	7528	4110	ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	OFFICEMAX/OFFICEDEPT#6876	1/21/2021	1/25/2021	\$129.99	7001	062	7528	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	1/6/2021	1/7/2021	\$64.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	1/6/2021	1/7/2021	\$64.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	1/6/2021	1/7/2021	\$64.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	1/6/2021	1/7/2021	\$64.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	WATER - COFFEE DELIVERY	1/6/2021	1/7/2021	\$469.25	7001	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	1/6/2021	1/7/2021	\$64.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	1/6/2021	1/7/2021	\$95.04	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	1/6/2021	1/7/2021	\$64.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	1/7/2021	1/8/2021	\$64.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	1/20/2021	1/21/2021	\$1.41	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/20/2021	1/21/2021	\$43.25	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	1/21/2021	1/22/2021	\$1.41	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/21/2021	1/22/2021	\$43.25	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	WAVE - WOOPER APPAREL IN	1/22/2021	1/25/2021	\$8,600.00	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	WAVE - WOOPER APPAREL IN	1/22/2021	1/25/2021	\$8,600.00	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/25/2021	1/26/2021	\$13.25	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	1/25/2021	1/26/2021	\$43.25	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	1/25/2021	1/26/2021	\$0.43	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	1/25/2021	1/26/2021	\$1.41	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/25/2021	1/27/2021	\$227.88	7001	062	7522	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/25/2021	1/27/2021	\$27.98	7001	062	7522	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/26/2021	1/28/2021	\$579.99	7001	062	7522	4123	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/26/2021	1/28/2021	\$384.14					ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	1/26/2021	1/28/2021	\$41.51					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	KAPLAN EARLY LEARNING COM	1/6/2021	1/7/2021	\$8,022.15					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	1/22/2021	1/25/2021	\$50.00					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	1/23/2021	1/25/2021	\$29.78					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	1/23/2021	1/25/2021	\$37.37					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	1/25/2021	1/27/2021	\$390.67					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	1/25/2021	1/27/2021	\$37.98					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICE DEPOT	1/25/2021	1/27/2021	\$9.18					ORANGE COUNTY BOCC- PCard
FLORES, DAISY	THE WEBSTAUANT STORE	1/13/2021	1/14/2021	\$206.61	7001	062	7524	4130	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1440	1/4/2021	1/5/2021	\$24.50	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1440	1/6/2021	1/7/2021	\$23.34	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1440	1/11/2021	1/12/2021	\$21.20	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1501	1/11/2021	1/12/2021	\$53.00	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1501	1/12/2021	1/13/2021	\$31.12	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WAL-MART #5988	1/25/2021	1/26/2021	\$5.96	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #436	1/26/2021	1/27/2021	\$20.93	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #436	1/26/2021	1/27/2021	\$54.44	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WM SUPERCENTER	1/26/2021	1/27/2021	\$74.88	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1501	1/27/2021	1/28/2021	\$4.29	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard

P-CARD Exps. Report

CFS Dept- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
MOORE, SANDRA	CDW GOVT #6250887	1/6/2021	1/7/2021	\$247.00	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	1/7/2021	1/8/2021	\$38.85	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	1/8/2021	1/11/2021	\$34.99	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/8/2021	1/11/2021	\$55.56	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/8/2021	1/11/2021	\$33.58	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	UNITED TROPHY AND AWARDS	1/13/2021	1/14/2021	\$59.00	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	1/13/2021	1/14/2021	\$38.97	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	1/13/2021	1/14/2021	\$104.90	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	1/14/2021	1/14/2021	\$112.95	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	UNITED TROPHY AND AWARDS	1/21/2021	1/22/2021	\$59.00	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	WAL-MART #3162	1/21/2021	1/22/2021	\$48.64	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	1/25/2021	1/27/2021	\$31.99	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	1/25/2021	1/27/2021	\$20.26	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/25/2021	1/27/2021	\$256.46	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	1/25/2021	1/27/2021	\$27.34	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	1/27/2021	1/27/2021	\$119.85	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	UNITED TROPHY AND AWARDS	1/27/2021	1/28/2021	\$59.00	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	1/27/2021	1/29/2021	\$14.98	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	Amazon.com 4Z33Q5903	1/28/2021	1/28/2021	\$89.99	7000	062			ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	LOWES #01598	1/8/2021	1/11/2021	\$38.88					ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	PUBLIX #436	1/8/2021	1/11/2021	\$96.90					ORANGE COUNTY BOCC- PCard
RUFF, SANDRA D	NATIONAL HEAD START ASSO	1/25/2021	1/26/2021	\$1,995.00	7007	062	7521		ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	NATIONAL HEAD START ASSO	1/25/2021	1/26/2021	\$500.00	7007	062	7521		ORANGE COUNTY BOCC- TCard
SANDERS, NICK A	ALL RITE FENCE SERVICES I	12/30/2020	1/4/2021	\$1,655.11	7001	062	7534	3197	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	ALL RITE FENCE SERVICES I	12/30/2020	1/4/2021	\$1,605.17	7001	062	7534	3197	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	FLORIDA PAINTS	12/30/2020	1/4/2021	\$67.30	7001	062	7534	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	THE HOME DEPOT	12/30/2020	1/4/2021	\$99.00	7001	062	7534	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	FASTENAL COMPANY	1/4/2021	1/5/2021	\$9,933.84	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	FASTENAL COMPANY	1/4/2021	1/5/2021	\$9,933.84	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	IN BORRERO FACILITY SERV	1/5/2021	1/6/2021	\$1,500.00	7001	062	7522	3197	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	IN AL-LEN LOCK	1/6/2021	1/8/2021	\$10.00	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	GRAYBAR ELECTRIC COMPANY	1/7/2021	1/8/2021	\$73.61	7001	062	7522	3197	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	IN HERON ELECTRIC	1/11/2021	1/12/2021	\$9,948.60	7001	062	7522	3197	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	GRAINGER	1/13/2021	1/14/2021	\$184.90	7001	062	7522	4126	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	GRAINGER	1/13/2021	1/14/2021	\$610.00	7001	062	7522	4126	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	IN TITAN MECHANICAL	1/19/2021	1/20/2021	\$142.50	7001	062	7522	3820	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	1/21/2021	1/22/2021	\$333.25	7001	062	7522	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	1/22/2021	1/25/2021	\$347.16	7001	062	7522	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	SQ NATIONAL CONSTR	1/25/2021	1/26/2021	\$1,900.00	7001	062	7522	3197	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	IN TITAN MECHANICAL	1/26/2021	1/27/2021	\$294.00	7001	062	7522	3820	ORANGE COUNTY BOCC- PCard



Interoffice Memorandum

January 21, 2021

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Lonnie C. Bell, Jr., Director
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

Y Brown for Lonnie

SUBJECT: **Consent Agenda Item – February 9, 2021**
Florida Department of Children and Families
Application for a License to Operate a Child Care Facility

The Head Start Division requests Board approval of a renewal license between Florida Department of Children and Families and Orange County. This license will allow the Head Start Program to provide comprehensive early childhood development for preschool children and support to their families at John H. Bridges Head Start. The effective date of this license is from May 7, 2021 through May 7, 2022. The license fee of \$100 will be paid with Head Start funds.

This is a standard application for a license that is required by the Florida Department of Children and Families for all licensed child care facilities.

ACTION REQUESTED: Approval and execution of Florida Department of Children and Families Application for a License to Operate a Child Care Facility at John H. Bridges Head Start. This application is only executed by Orange County.

SH/kp:jamh

Attachment

c: Carla Bell Johnson, Assistant County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Manager, Fiscal Division, Community and Family Services
Jamille Clemens, Grants Supervisor, Finance Division
Nanette Melo, Assistant Manager, Office of Management and Budget
Auria Oliver, Management and Budget Advisor, Office of Management and Budget

Parent Family and Community Engagement 2020-2021

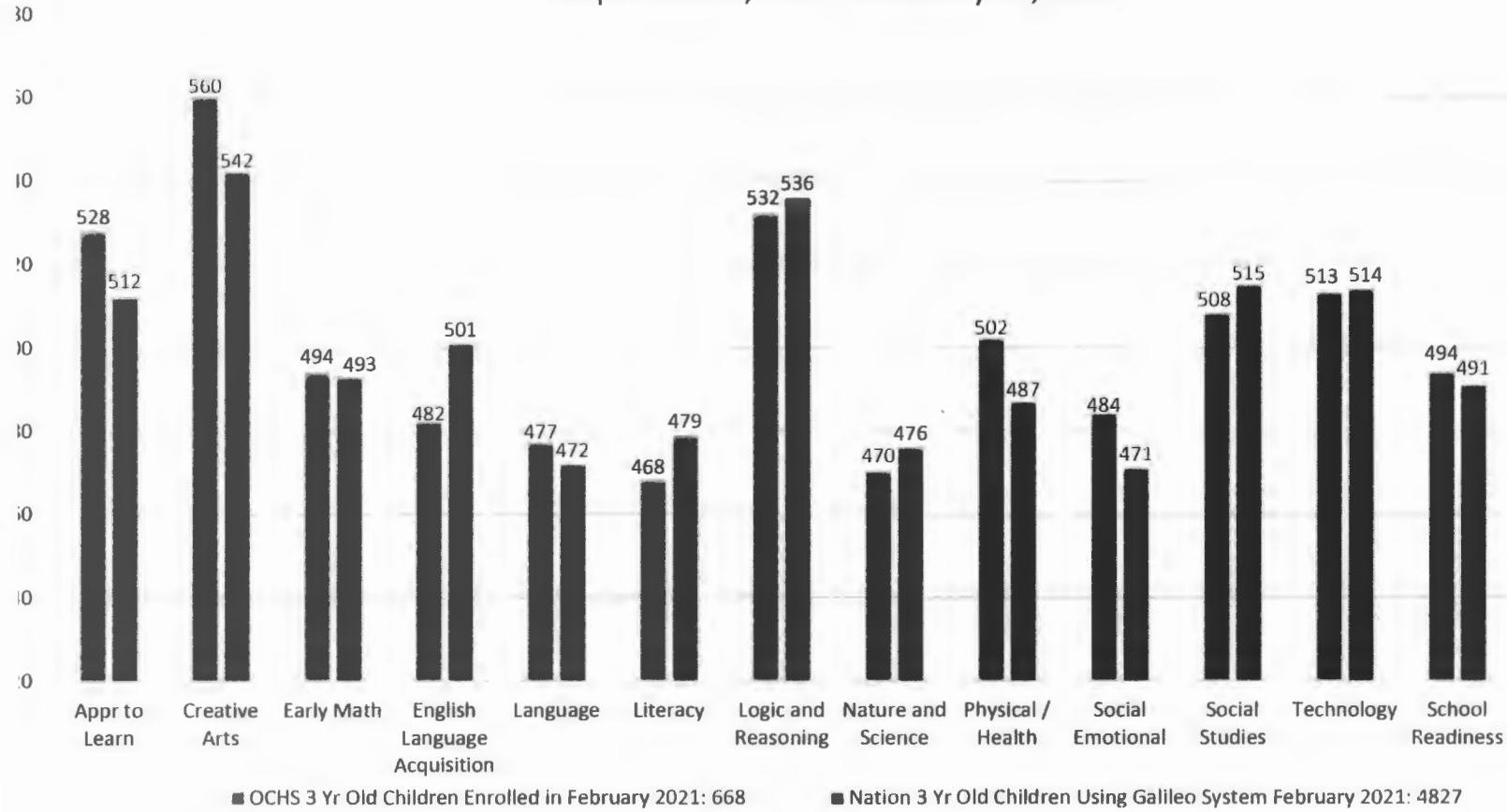
Monthly Report: January 2021

- (20) Home visits for attendance.
- (3) Families received Crisis/Emergency Assistance.
- (20) Parents received Educational Services (GED-2/ESOL-18).
- (985) Health Services Follow ups were done by Family Service Worker.
- (186) Families were referred for family services.
- (238) were provided families services
- (22) Parent Meetings were held this month. (496) parents attended parent meetings and (42) males attended during the month.
- (22) Fatherhood Activities was held this month. (240) Fathers attended fatherhood initiatives.
- (11) Parents Trainings were held this month. (222) parents attended Parents Trainings.
- (136) Homeless families, (6) Referrals, (27) Acquired Housing, (86%) Attendance, (89) Partnership Agreements

Trainings/Activities:

- Cooking matters at home
- Parents rights and responsibilities
- School Readiness
- Vocational/Technical Schools
- Disabilities and Mental Health
- Clarena Castro-UF Family Nutritionist
- Taxes and Financial Stability
- Southern Technical Institute
- Financial Literacy
- Health Screenings
- School Readiness
- Handling Trauma with children
- Handwashing

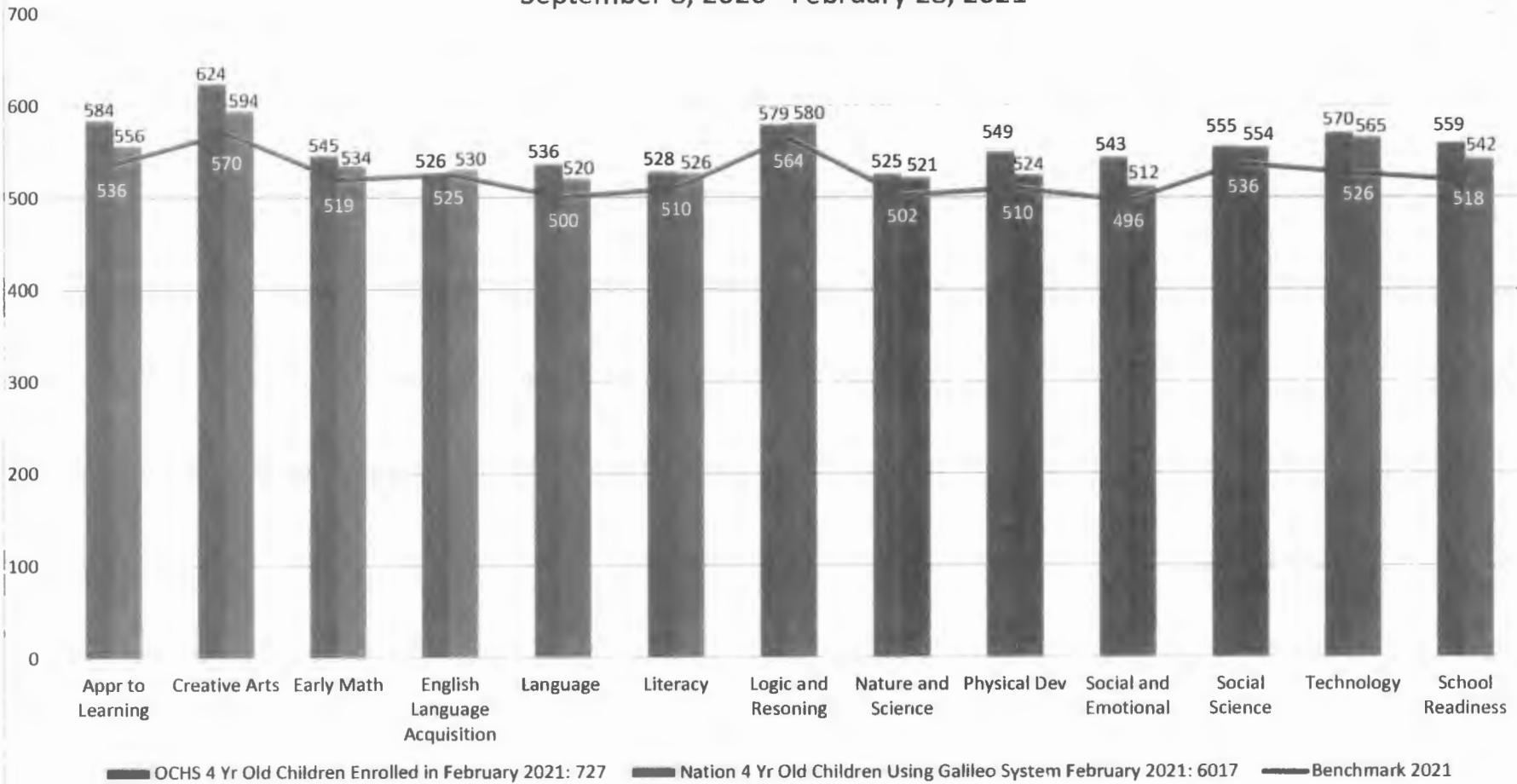
Orange County Head Start
Early Childhood Assessment Scores
Three Year Old (3 Yrs)
September 8, 2020 - February 28, 2021



Orange County Head Start Early Childhood Assessment Scores 2021	
Category	Score
APL	491
CA	514
EM	470
ELA	490
LAN	449
LIT	469
LR	521
NS	453
PDH	471
SED	454
SS	492
TECH	484
School Read	465

*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

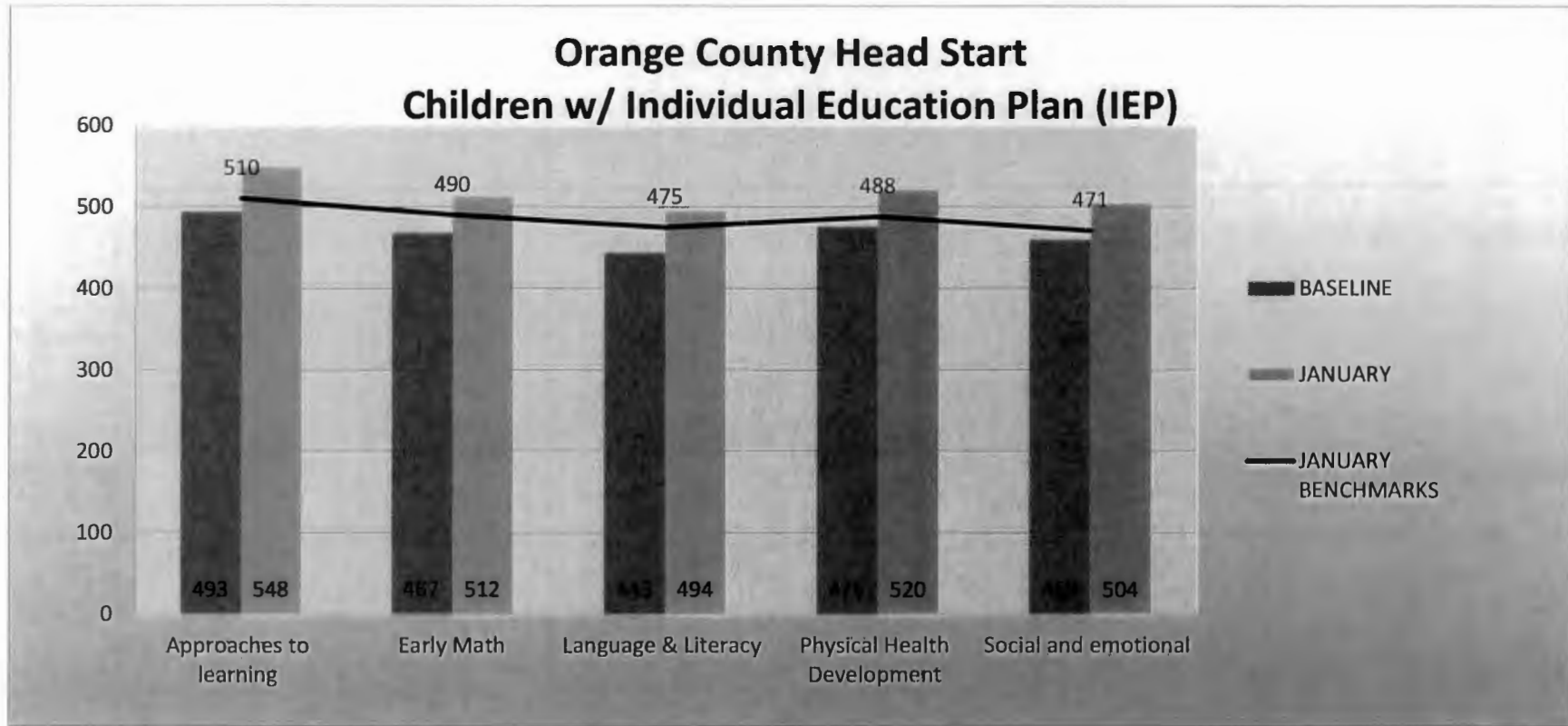
Orange County Head Start
Early Childhood Assessment Scores
Four Year Old (4 Yrs)
September 8, 2020 - February 28, 2021



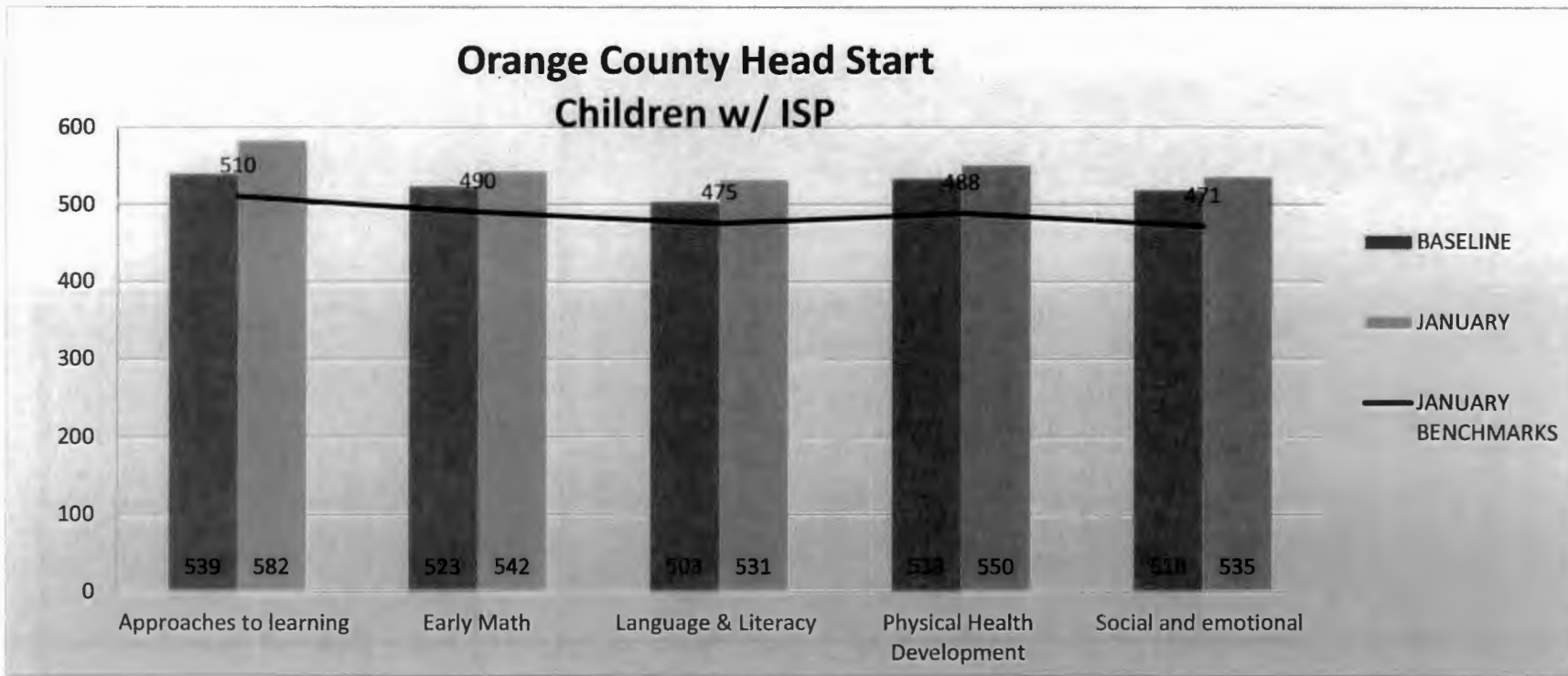
Developmental Area	February 2021
APL	545
CA	570
EM	519
ELA	520
LAN	500
LIT	510
LR	500
NS	502
PDH	510
SED	485
SS	536
TECH	570
SR	518

*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

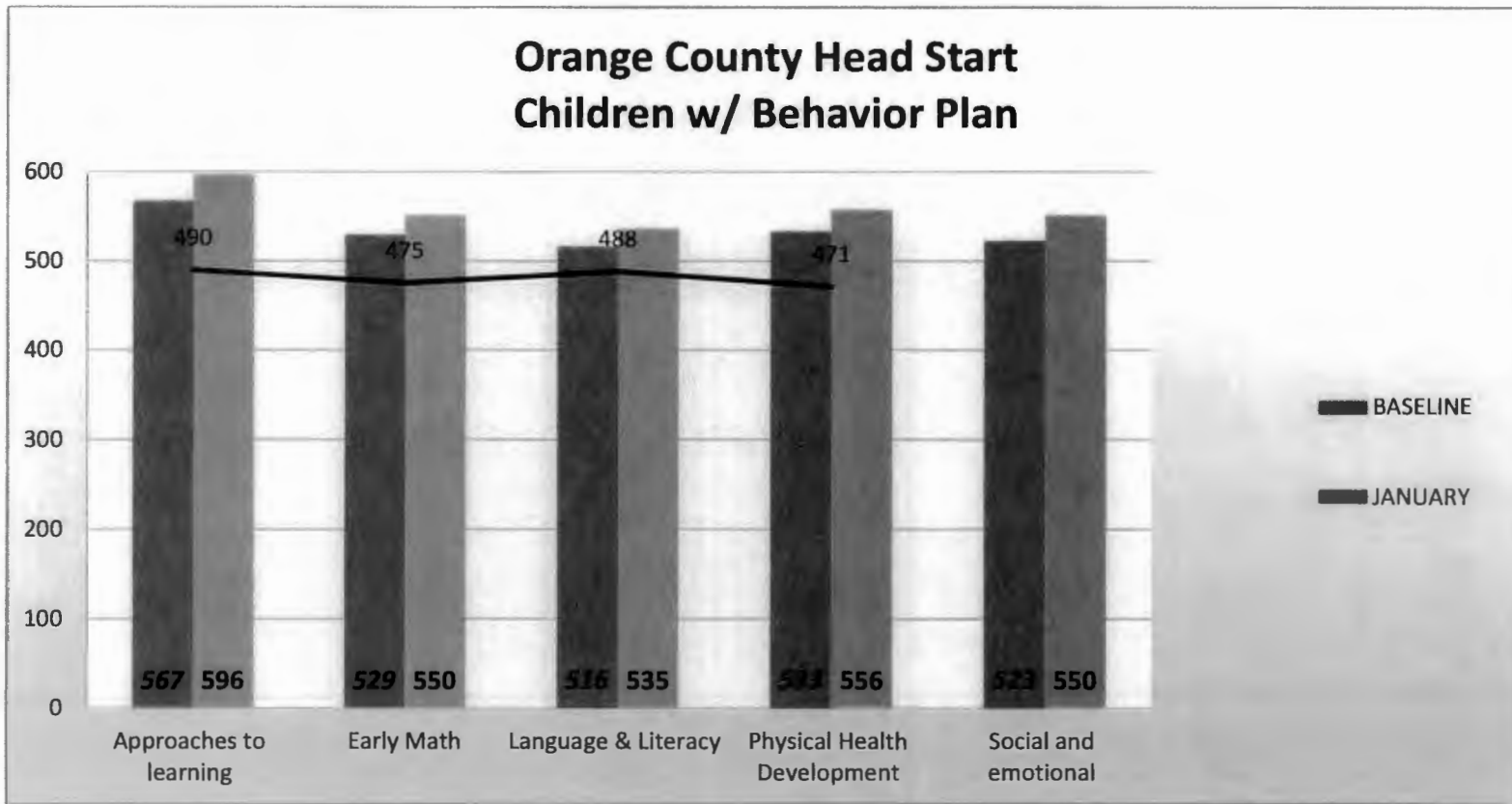
	BASELINE	JANUARY	JANUARY BENCHMARKS
Approaches to learning	493	548	510
Early Math	467	512	490
Language & Literacy	443	494	475
Physical Health Development	475	520	488
Social and emotional	459	504	471



	BASELINE	JANUARY	JANUARY BENCHMARKS
Approaches to learning	539	582	510
Early Math	523	542	490
Language & Literacy	503	531	475
Physical Health Development	533	550	488
Social and emotional	518	535	471



	BASELINE	JANUARY	JANUARY BENCHMARKS
Approaches to learning	567	596	510
Early Math	529	550	490
Language & Literacy	516	535	475
Physical Health Development	533	556	488
Social and emotional	523	550	471



Orange County Head Start Medical and Dental Unit Monthly Report

Program Description	2020 - 2021 Program Year		
	December	January 2021	
Total Number of HS children served (report source: CP2001)	903	1335	
Number of children meeting requirement of health physicals	790	1102	
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	78	62	
Number of HS children meeting medical home requirement (report source: CP3021D)	615	1097	
Number of HS children meeting immunization requirement (report source: CP3320)	872	1311	
Number of HS children with an dental exam (report source: CP3035)	412	448	
Number of children needing dental treatment	101	100	
Number of Health Action Plan (report source CP2110)	170	176	
Number of Site Visit for LPN monthly	22	12	
Number of pregnant mothers receiving dental care (report source: CP9740 - PIR C.21)	N/A	N/A	

1536 Funded

Head Start 2020-2021

Health
Up-to-Date
Requirements

45%

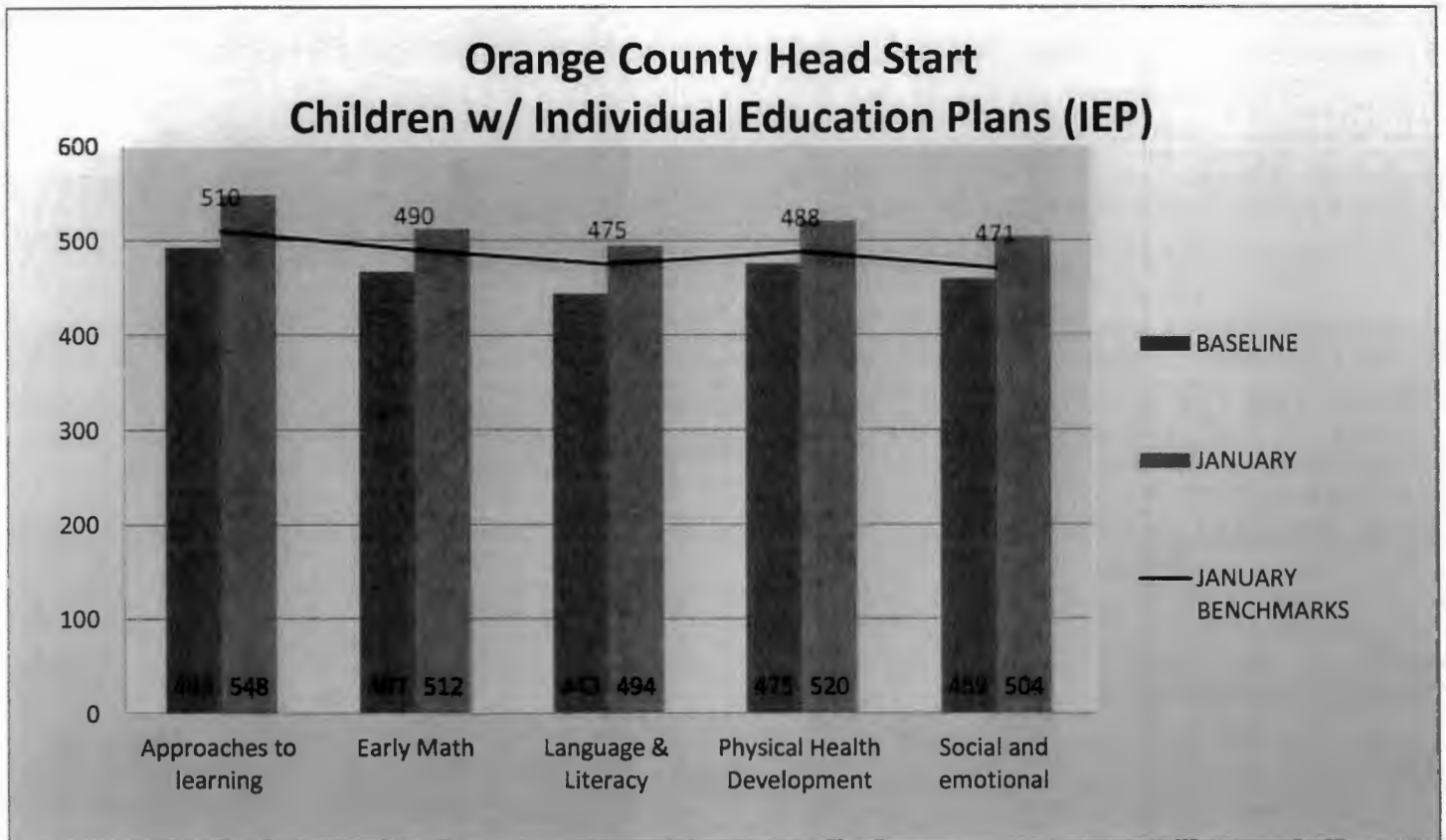
Health
Up-to-Date
Requirements

60%

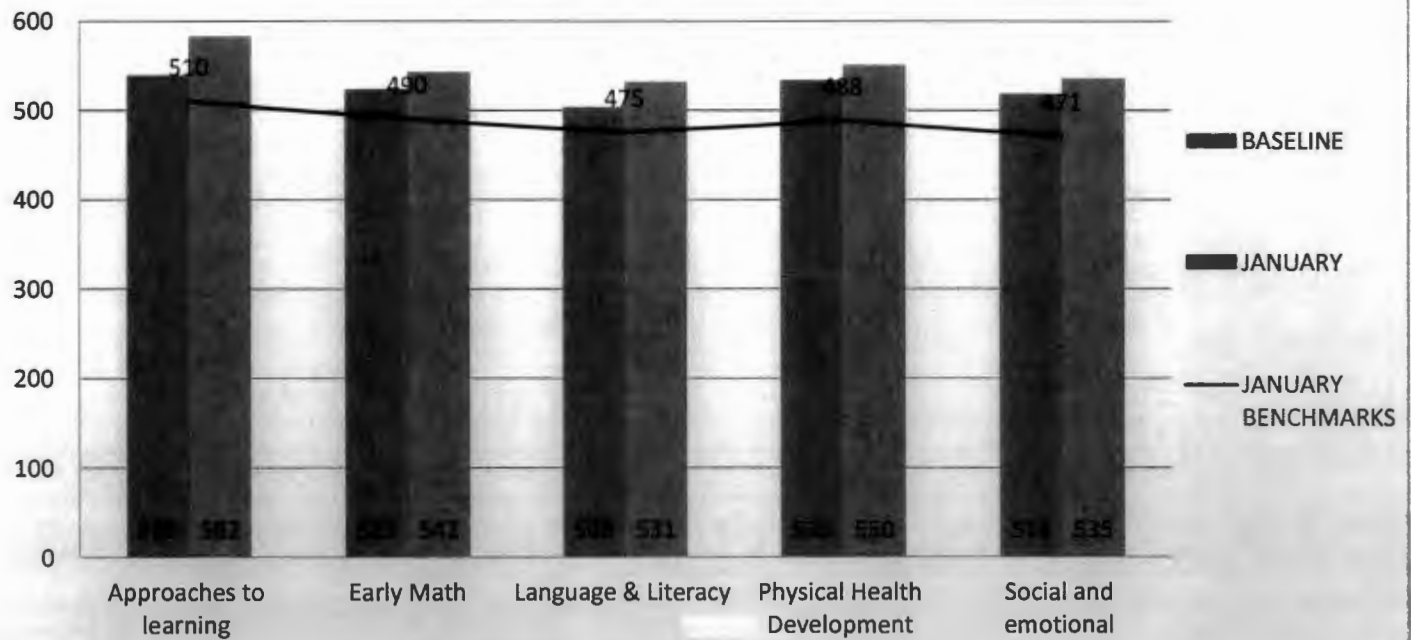
Mental Health & Disability January 2021 Children Outcomes

Benchmarks January

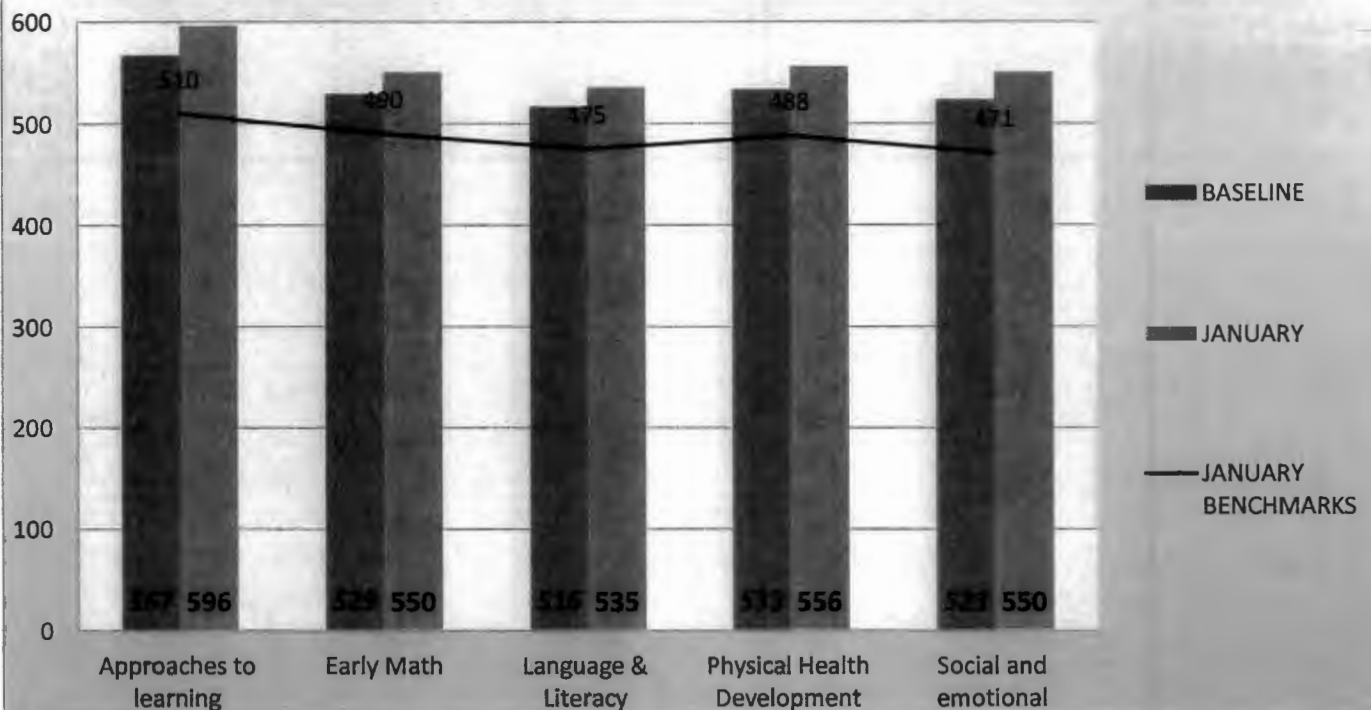
Domains	Developmental Level
APL	510
EM	490
LL	475
PHD	488
SED	471



Orange County Head Start Children w/ Individual Service Plan (ISP)



Orange County Head Start Children w/ Behavior Plan (BP)





Drive-Thru
**COMMUNITY
BABY SHOWER**
FOR TEEN MOMS

FREE EVENT
MUST REGISTER ONLINE

WHO: Orange County pregnant & postpartum women, teens and young adults (23 and under)

WHAT: Receive information, connect with local resources, and receive a gift

WHEN: FEBRUARY 20, 2014
10 AM - 12PM

WHERE: HOLDEN HEIGHTS
COMMUNITY CENTER
1201 20TH STREET
ORLANDO, FL 32804

Register Online at
BIGSIS.org/Events

Register Online at:
BIGSIS.org/Events





2021 Self-Assessment Implementation Plan

Orange County Head Start

**Orange County Head Start
Community & Family Services Dept.
2021 Self-Assessment Plan**

Objective:

Evaluate the program's progress toward meeting goals, compliance with regulatory requirements, and the effectiveness of professional development and family engagement systems in promoting school readiness.

Plan:

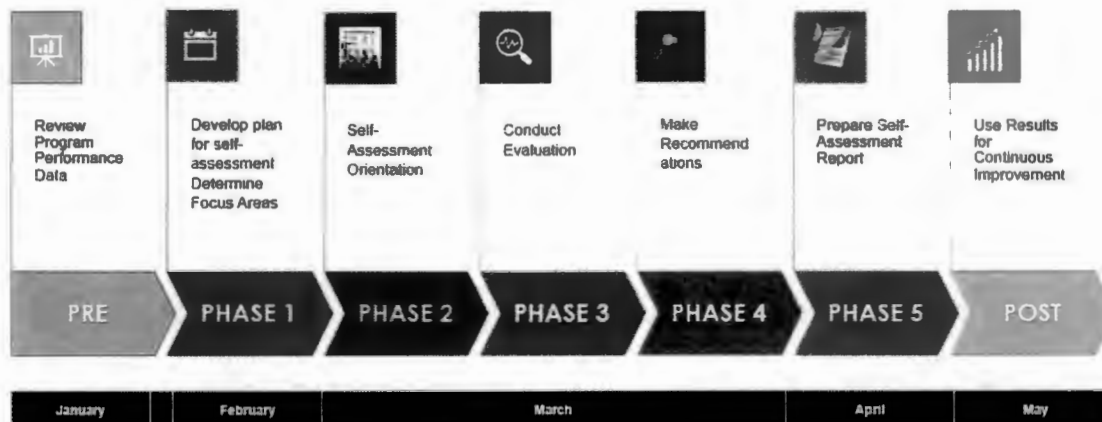
A mix of stakeholders, including Head Start management and staff, governing body, Policy Council and community partners will come together for a one-week period to complete the self-assessment. Using a strength-based approach, the Self-Assessment team will analyze program data, such as ongoing monitoring data and monthly reports, to assess progress toward goals, compliance and the effectiveness of systems for supporting school readiness. The focus will be on outcomes, or in other words, what has been achieved. The results of the Self-Assessment will be used to develop a plan for continuous improvement that will strengthen program quality and ensure progress toward goals and objectives.

This year the Self-Assessment will be conducted virtually as opposed to in-person due to the COVID-19 pandemic. The Self-Assessment team will convene as a large group in the virtual meeting space for an orientation to the process and then later disburse into smaller groups using virtual breakout rooms. Each group will be assigned a content expert and team leader who will be responsible for guiding the group through the analysis of the data and facilitate discussion. The team leader will be the individual responsible for documenting all discoveries and recommendations from their group.

**Orange County Head Start
Community & Family Services Dept.
2021 Self-Assessment Plan**

Timeline:

Self-Assessment Timeline - 2021



January 2021

- Self-Assessment Kick-Off meeting – January 4, 2021
- Program data review – January 27, 2021

February 2021

- Finalize focus areas and Self-Assessment Plan – February 10, 2021
- Submit for Approval by Policy Council – February 18, 2021
- Submit for Approval to Governing Body – TBD
- Stakeholders invited to participate on the team – TBD

March 2021

- Orientation – March 8, 2021
- Self-Assessment to analyze data and make recommendations – March 8, 2021 to March 10, 2021

April 2021

- Final Self-Assessment report – April 1, 2021
- Submit for Approval to Policy Council – April 15, 2021
- Submit for Approval to Governing Body – TBD

May 2021

**Orange County Head Start
Community & Family Services Dept.
2021 Self-Assessment Plan**

- Develop Program Improvement Plan – TBD

June 2021

- Self-Assessment Report and Program Improvement Plan submitted to Regional Office – TBD

Topics:

1. **Health and Safety:** Review the progress achieved on the OCHS's incident reporting process and the effectiveness of the injury prevention system to promote health and safety.
2. **Emergency Preparedness:** Develop a plan to ensure the program is able to provide PPE for staff and children for the next 3-5 years and support the safety needs of children and families at home.
3. **Professional Development:** Review the progress achieved toward OCHS's goal of enhancing its professional development tracking system and the effectiveness of the professional development system to promote school readiness.
4. **School Readiness:** Determine the impact of CLASS scores on children's outcomes and school readiness.
5. **Family Engagement:** Determine the impact of parent engagement on children's outcomes and the effectiveness of the family engagement system to promote school readiness.

Data:

- Monthly reports
- Quarterly progress results
- Professional development data
- CLASS scores
- Child outcomes
- Family engagement outcomes
- Ongoing monitoring data

**Orange County Head Start
Community & Family Services Dept.
2021 Self-Assessment Plan**

Subgroups:

The Self-Assessment team will be divided into subgroups for each focus area topic. Subgroups will:

- Explore systemic issues
- Review and analyze data
- Engage in dialogue about the data
- Examine progress on goals and objectives
- Describe what was discovered through analysis and dialogue

Once the subgroups have completed their review, the Self-Assessment team will come back together as a whole to:

- Consolidate discoveries across teams
- Prepare final recommendations to inform program planning
- Provide feedback on the process to improve next year's self-assessment

Self-Assessment Results:

Recommendations from the Self-Assessment team will be used to create the final report. The final report will be approved by the Policy Council and governing body. The final report will also be used by the program planning team for future planning and goal-setting and to develop a Program Improvement Plan. Once completed, both the Self-Assessment report and the Program Improvement Plan will be submitted to the Regional Office.



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
 1201 20th Street
 Orlando, FL 32805
 February 18, 2021

Call to Order by: Aquila Drayton, Chairperson
 Roll Call by: Salomey Calixte, Secretary

Attended By:

Jessica Vasquez	Aloma	Representative
Charlene Marsh	Callahan	Alternate
Brittney Nicole Perra	Dover Shores	Representative
Diana Iglesias	East Orange	Alternate
Natalie Borges	Engelwood	Representative
Jennifer Houston	Evans	Representative
Natasha McPhee	Frontline	Representative
Ashley Garcia	Frontline	Alternate
Vanessa Percival	Lila Mitchell	Alternate
Gelynotte Gomez	McCoy	Representative
Aquila Drayton	Pine Hills	Chairperson
Salomey Calixte	South Orlando YMCA	Representative
Paul Charles	Southwood	Representative
Mitchel Etienne	Southwood	Alternate
Hanoi Mijares	Ventura	Representative
Ruby Collier	W/S ELC	Representative
Vanessa Lewis	BCC	Alternate
Maritza Vasquez	Past Parent	Community Rep
Tanya Hall	4C	Community Rep
Krystle Young	4C	Community Rep

Excused

Rachael Padget	Bithlo	Representative
Steve Martin	5 th 3 rd Bank	Community Rep
Permelia Gibson	Taft	Representative
Michael Rodriguez	Taft	Representative
Ann Marie Alvarado	CHS	Community Rep

Quorum Established

Staff:

Sonya Hill	Main Office
Sandra Moore	Main Office
Yvette Meade	Main Office

Pedro Berrios	Warehouse
Ariel Olavarria	Warehouse
Yolanda Soto	Hal Marston
Orvie Mizell Bullock	Main Office
Sandra Ruff	Main Office
Sonja Hawkins Morgan	Washington Shores Elementary

Virtual

Dwayne Horne	Main Office
Marina Deleon	Main Office
Shauna Kirby	Main Office
Khrislee Garcia	Main Office
Bernadette Dimitriadis	Main Office
Shamella Harmon	Main Office
Vidya Deonarine	Main Office
Teresa Williams	Main Office
Colette Thomas	Main Office
Avis McWhite	Main Office

Chairperson called for a motion to adopt the agenda with one change to correct the center name for Jessica Vasquez, should be Aloma.

Motion: Jessica Vasquez, Aloma Representative

Second: Ashley Garcia, Frontline Representative

Motion carried with no objections

Secretary's Report by Sonya Hill, Manager- Ms. Hill highlighted the changes to the By-laws and Sunshine Law training

HR Report by Teresa Williams, Program Manager – Ms. Williams listed candidates with their credentials for the Center Supervisor positions

Chairperson called for a motion to approve the HR report

Motion: Salomey Calixte, Secretary

Second: Vanessa Percival, Lila Mitchell Alternate

Motion carried with no objections

Budget Report by Ruby Collier, Treasurer

Status of BCC Agenda Items by Aquila Drayton, Chairperson – One item was submitted for approval to the Mayor and County Commissioners

Officer's Report by Aquila Drayton, Chairperson

Ms. Drayton announced the need for a Vice-Chair person and encouraged all to apply.

Commissioner's Liaison Report by Vanessa Lewis – the COVID eviction amnesty provision will end on 2/19/21 at 6:p.m. If anyone needs assistance they can still apply up to 6:p.m. on 2/21/21. People may call 311 for more information.

Manager's Monthly Report by Sonya Hill

- The report will be given on a 2 month cycle from now on.

- February is National Dental Health month. Since the daily activities are restricted in the classroom due to COVID, the parents are urged to emphasize the importance of brushing with their children.
- The COVID positive cases for the children are less than 1% which is excellent. Parents should always keep sick children at home or if they have been exposed.
- The program needs help with recruitment. All parents should be advocates for Head Start, reaching out to potential clients. Management can provide flyers to give out.
- Anyone interested in attending the upcoming Region IV virtual conference, see Sonya after the meeting

Quality Assurance / Monitoring and Evaluation Self-Assessment Process by Shauna Kirby, Sr. Monitoring & Evaluation Coordinator

Ms. Kirby explained the annual Self-Assessment Plan. This is an evaluation of the Head Start program to ensure goals are being met and the program is in compliance with regulations. Meetings will be virtual due to COVID. She is seeking volunteers to participate from Policy Council. This is a great opportunity to learn more about the Head Start program and how changes are made within the program. The first meeting is March 8th.

Unit Reports:

Education – Vidya Deonarine

Medical & Dental – Marina DeLeon

PFCE – Dwayne Horne

Old Business:

Proposed By-law changes - The changes have been forwarded to the County attorney. We are awaiting a reply.

New Business:

- Executive Committee Nominations – Ms. Drayton requested nominations for Vice-Chairperson. No one came forth. Ms. Hill encouraged all to step up to this opportunity and had applications handed out to the Council to bring back to the next meeting.
- Community Representative Nominations – There were 2 nominations 1. Krystle Young, Family & Partnership Coordinator at 4C and 2. Tanya Hall, Sr. Program Manager at 4C. Both candidates spoke briefly about their background and desire to be on the Policy Council.

Chairperson called for motion of accept the nominations for Community Representative

Motion: Ashley Garcia, Frontline Representative

Second: Brittany Parra, Dover Shores Representative

Motion carried with no objections

Ms. Hill had the Council practice making motions and seconding.

Chairperson called for a motion to adjourn the meeting

Motion: Ashley Garcia, Frontline Alternate

Second: Salome Calixte, SOYMCA Representative

Motion carried with no objections

Meeting Adjourned at 8:14 p.m.



Lonnie C. Bell Jr.
Director, Community & Family
Services

Orange County Government

HEAD START POLICY COUNCIL



Sonya L. Hill
Head Start Division Manager

PROGRAM INFORMATION & UPDATES



MARCH 2021



Orange County
Community & Family Services Department
Head Start Division



POLICY COUNCIL MONTHLY MEETING

Who: **POLICY COUNCIL MEMBERS**

Date: **THURSDAY – MARCH 25, 2021**

Time: **6:30 PM**

Location: **HOLDEN HEIGHTS
COMMUNITY CENTER
1201 20TH Street
Orlando, FL 32805**

Childcare Provided & Snacks for Kids

Sandra Moore:
407-836-8913 or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921 or Email Yvette.Meade@ocfl.net

PLEASE STAY SAFE!!!!



AGENDA



Orange County Government ● Head Start Policy Council ● Holden Heights Community Center
1201 20th Street, Orlando, FL 32805
March 25, 2021 ● 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Secretary Report*
 - a. *Review of Minutes from February 18, 2021*
5. *HR Report for February 2021*
6. *Budget Report*
7. *Manager’s Report*
8. *Officer’s Report*
9. *Commissioner/Commissioner Liaison’s Report*
10. *Fiscal COLA Application Presentation*
11. *Quality Assurance / Monitoring and Evaluation Training*
12. *Unit Updates*
PFCE, ERSEA, Mental Health & Disabilities
13. *Old Business*
 - a. *Executive Committee Nominations*
14. *Adjourn*

Head Start Policy Council
Human Resources Committee
~~February 2021 Actions~~

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

Job Title	Reason	Employee's Name

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Sr. Family Services Worker	Another Job	Briandra Lucas
Family Services Worker	Another Job	Zackery Dancy
Teacher	Another Job	Eica Troche-Trinidad

IV. Current Head Start Openings – As of 3/11/2020

Job Title	Number of Positions	Potential Candidates in process for hire
Center Supervisor	4	
Licensed Practical Nurse	1	
Sr. Family Services Worker	2	
Family Services Worker	3	
Teacher Assistant	14	
Teacher	3	
Monitoring & Eval Coordinator	1	
Contract Administrator	1	
Quality Assurance Coordinator	1	
Behavioral Intervention Specialist	1	

Head Start Budget Summary February 2021

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name	Current Budget 2020 - 2021	OCT	NOV	DEC	JAN	FEB	ENC	TOTAL Budget YTD	BALANCE	TOTAL YTD
7521 - ADMINISTRATION	\$1,421,045	\$42,479	\$99,789	\$120,738	\$86,346	\$207,594	\$9,176	\$556,947	\$854,923	39.84%
7522 - EDUCATION	\$10,940,056	\$559,088	\$1,114,194	\$1,392,882	\$887,263	\$878,830	\$170,975	\$4,832,256	\$5,936,824	45.73%
7523 - USDA ADMINISTRATION	\$189,735	\$8,138	\$14,032	\$19,849	\$12,941	\$19,494	\$0.00	\$74,454	\$120,066	38.28%
7524 - USDA OPERATIONS	\$1,380,829	\$12,138	\$35,619	\$102,311	\$83,642	\$74,928	\$421,222	\$202,867	\$898,133	44.83%
7525 - TRAINING	\$156,870	\$0.00	\$0.00	\$6,595	\$6,434	\$10,601	\$0.00	\$23,630	\$133,239	15.06%
7526 - DISABILITIES	\$393,707	\$18,625	\$30,474	\$40,984	\$28,626	\$25,816	\$57,597	\$144,526	\$192,085	51.21%
7527 - HEALTH AND DENTAL	\$355,930	\$12,442	\$27,896	\$32,959	\$20,536	\$19,588	\$0.00	\$113,420	\$242,511	31.87%
7528 - PCFE	\$2,010,555	\$81,196	\$157,358	\$211,664	\$139,404	\$135,322	\$0.00	\$724,945	\$1,285,610	36.06%
7534 - FACILITIES AND OPERATIONS	\$853,339	\$30,361	\$29,406	\$47,948	\$29,923	\$32,228	\$0.00	\$169,866	\$683,473	19.91%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7001 DEPT: 062 UNIT: 7521: HEAD START ADMIN: 42% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FA	REGULAR SALARIES and WAGES	839,811.00	28,172.89	48,463.75	78,381.70	54,332.19	71,304.77	.00	.00	.00	.00	.00	280,655.30	559,155.70	33.42
1130	3FA	OTHER SALARIES and WAGES	5,000.00	2,862.90	4,977.00	5,139.00	2,098.50	2,911.40	.00	.00	.00	.00	.00	17,988.80	-12,988.80	359.78
1140	3FA	OVERTIME	2,764.00	123.88	1,836.37	602.51	8.46	57.69	.00	.00	.00	.00	.00	2,628.91	135.09	95.11
2110	3FA	FICA TAXES	64,246.00	2,291.10	4,056.17	6,207.59	4,069.57	5,314.57	.00	.00	.00	.00	.00	21,939.00	42,307.00	34.15
2120	3FA	RETIREMENT CONTRIBUTION	83,981.00	2,818.80	5,019.88	7,897.74	5,434.06	5,018.52	.00	.00	.00	.00	.00	26,189.00	57,792.00	31.18
2130	3FA	LIFE and HEALTH INSURANCE	231,800.00	6,209.03	10,456.04	16,139.95	13,122.96	12,745.87	.00	.00	.00	.00	.00	58,673.85	172,926.15	25.33
2131	3FA	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FA	PAYMENTS TO OPEB TRUST	8,077.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,077.00	.00
		SALARIES	1,235,479.00	42,478.60	74,809.21	114,368.49	79,065.74	97,352.82	.00	.00	.00	.00	.00	408,074.86	827,404.14	33.03
3125	3FB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	106,329.00	.00	.00	.00	.00	.00	106,329.00	.00	100.00
3179	3FC	CONTRACT SVC EMPLOY AGENT	20,600.00	.00	443.04	2,808.21	4,526.20	2,113.65	.00	.00	.00	.00	7,416.55	9,891.10	3,292.35	84.02
3410	3FC	LOCAL TRAVEL	3,500.00	.00	.00	419.68	.00	135.47	.00	.00	.00	.00	.00	555.15	2,944.85	15.86
3510	3FC	POSTAGE and MESSENGER SVCS	100.00	.00	.00	.00	.00	31.35	.00	.00	.00	.00	.00	31.35	68.65	31.35
3530	3FC	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00
3610	3FC	RENTAL OF EQUIPMENT	8,000.00	.00	.00	345.50	471.14	235.57	.00	.00	.00	.00	596.78	1,052.21	6,351.01	20.61
3720	3FC	COMMUNICATIONS	2,000.00	.00	.00	1,006.04	.00	543.40	.00	.00	.00	.00	.00	1,549.44	450.56	77.47
3820	3FC	MAINTENANCE OF EQUIPMENT	3,500.00	.00	.00	145.47	548.55	253.00	.00	.00	.00	.00	1,162.48	947.02	1,390.50	60.27
3910	3FC	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4010	3FC	DUES and MEMBERSHIPS	8,000.00	.00	.00	.00	750.00	.00	.00	.00	.00	.00	.00	750.00	7,250.00	9.38
4020	3FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	3FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	4,000.00	.00	.00	1,357.05	277.37	599.80	.00	.00	.00	.00	.00	2,234.22	1,765.78	55.86
4115	3FC	MISCELLANEOUS OPERATING SUPPLIES COMPUTER EQUIPMENT LESS THAN \$500	2,000.00	.00	.00	250.47	286.48	.00	.00	.00	.00	.00	.00	536.95	1,463.05	26.85
4121	3FC	EQUIPMENT LESS THAN \$1000	50.00	.00	.00	.00	27.84	.00	.00	.00	.00	.00	.00	27.84	22.16	55.68
4123	3FC	PROMOTIONAL EXPENSES	50.00	.00	.00	36.94	33.00	.00	.00	.00	.00	.00	.00	69.94	-19.94	139.88
4418	3FC	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4422	3FC	SCHOLARSHIPS,AWARDS,BENEF	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4482	3FG	SELF INS-PROP CASUALTY OPERATIONS	24,537.00	.00	24,537.00	.00	.00	.00	.00	.00	.00	.00	.00	24,537.00	.00	100.00
		TOTAL UNIT 7521	1,421,045.00	42,478.60	99,789.25	120,737.85	86,346.30	207,594.06	.00	.00	.00	.00	9,175.81	556,946.06	854,923.13	39.84

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7001 DEPT: 062 UNIT: 7522 : SERVICES : 42% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FE	REGULAR SALARIES and WAGES	6,706,000.00	366,596.68	618,528.52	904,342.49	577,971.70	578,667.06	.00	.00	.00	.00	.00	3,046,106.45	3,659,893.55	45.42
1130	3FE	OTHER SALARIES and WAGES	10,000.00	795.91	899.95	223.83	1,663.17	2,294.04	.00	.00	.00	.00	.00	5,876.90	4,123.10	58.77
1140	3FE	OVERTIME	5,000.00	87.86	35,998.34	29,494.91	-35,901.98	-9,909.52	.00	.00	.00	.00	.00	19,769.61	-14,769.61	395.39
1155	3FE	COVID - SICK LEAVE	.00	.00	.00	1,866.24	.00	.00	.00	.00	.00	.00	.00	1,866.24	-1,866.24	.00
2110	3FE	FICA TAXES	513,009.00	26,995.95	48,489.94	69,980.48	40,420.03	41,524.32	.00	.00	.00	.00	.00	227,410.72	285,598.28	44.33
2120	3FE	RETIREMENT CONTRIBUTION	670,600.00	36,944.10	66,270.78	94,777.08	54,589.70	57,273.60	.00	.00	.00	.00	.00	309,855.26	360,744.74	46.21
2130	3FE	LIFE and HEALTH INSURANCE	2,289,657.00	93,124.61	157,602.35	234,314.39	196,454.40	176,238.53	.00	.00	.00	.00	.00	857,734.28	1,431,922.72	37.46
2131	3FE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FE	PAYMENTS TO OPEB TRUST	100,512.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100,512.00	.00
		SALARIES	10,294,778.00	524,545.11	927,789.88	1,334,999.42	835,197.02	846,088.03	.00	.00	.00	.00	.00	4,468,619.46	5,826,158.54	43.41
		PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	8,000.00	.00	.00	189.88	145.25	1,255.90	.00	.00	.00	.00	7,918.75	1,591.03	-1,509.78	118.87
3170	3FF	JANITORIAL SVC and SUPPLY	100.00	647.73	.00	.00	.00	.00	.00	.00	.00	.00	.00	647.73	-547.73	647.73
3192	3FF	SOFTWARE LICENSING SUPPORT FEE	45,000.00	.00	.00	.00	20,037.21	.00	.00	.00	.00	.00	.00	20,037.21	24,962.79	44.53
3197	3FF	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	1,000.00	.00	.00	.00	.00	150.00	.00	.00	.00	.00	.00	150.00	850.00	15.00
3350	3FF	OTHER INSURANCE and BONDS	100.00	.00	.00	8,568.00	.00	.00	.00	.00	.00	.00	.00	8,568.00	-8,468.00	8,568.00
3410	3FF	LOCAL TRAVEL	10,000.00	.00	1,090.29	1,022.02	.00	780.87	.00	.00	.00	.00	.00	2,893.18	7,106.82	28.93
3520	3FF	MOVING EXPENSE-CO ASSETS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
3530	3FF	TOLL CHARGES	1,000.00	.00	166.88	2,225.43	135.33	166.99	.00	.00	.00	.00	.00	2,694.63	-1,694.63	269.46
3610	3FF	RENTAL OF EQUIPMENT	5,000.00	.00	.00	9,165.13	8,812.65	3,680.33	.00	.00	.00	.00	30,128.21	21,658.11	-46,786.32	1,035.73
3620	3FF	LEASES-BUILDINGS/STRUCTURES	100.00	32,716.70	.00	.00	.00	.00	.00	.00	.00	.00	.00	32,716.70	-32,616.70	32,716.70
3710	3FF	UTILITIES	100.00	839.37	.00	3,064.63	682.27	2,614.24	.00	.00	.00	.00	.00	7,200.51	-7,100.51	7,200.51
3720	3FF	COMMUNICATIONS	18,000.00	.00	1,618.69	5,057.84	712.86	3,592.84	.00	.00	.00	.00	.00	10,982.23	7,017.77	61.01
3810	3FF	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	100.00	338.75	.00	.00	.00	.00	.00	.00	.00	.00	.00	338.75	-238.75	338.75
3820	3FF	MAINTENANCE OF EQUIPMENT	100.00	.00	.00	3,341.50	4,407.62	1,574.12	.00	.00	.00	.00	10,863.28	9,323.24	-20,086.52	20,186.52
3910	3FF	GRAPHIC REPROD SVCS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4020	3FF	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	3,000.00	.00	.00	5,186.25	.00	1,188.00	.00	.00	.00	.00	.00	6,374.25	-3,374.25	212.48
4040	3FF	LICENSE AND CERTIFICATION FEES	100.00	.00	.00	125.00	.00	.00	.00	.00	.00	.00	.00	125.00	-25.00	125.00
4110	3FF	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	22,000.00	.00	.00	3,809.31	45.98	5,297.76	.00	.00	.00	.00	.00	9,153.05	12,846.95	41.60
4115	3FF	MISCELLANEOUS OPERATING SUPPLIES	71,850.00	.00	.00	1,237.21	323.20	1,055.83	.00	.00	.00	.00	.00	2,816.24	69,233.76	3.64
4116	3FF	EVENT/MEAL REIMBURSEMENTS	5,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,500.00	.00
4121	3FF	COMPUTER EQUIPMENT LESS THAN \$500	100.00	.00	.00	.00	.00	380.20	.00	.00	.00	.00	.00	380.20	-280.20	380.20
4123	3FF	EQUIPMENT LESS THAN \$1000	11,150.00	.00	.00	745.00	2,350.95	376.70	.00	.00	.00	.00	.00	3,472.65	7,877.35	31.14
4135	3FF	FOOD and DIETARY	234,188.00	.00	.00	12,894.92	14,412.84	9,851.13	.00	.00	.00	.00	122,065.01	37,158.89	74,964.10	67.99
4175	3FF	CLOTHING AND WEARING APPAREL	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.00
4195	3FF	MISC SUPPLIES OR EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4412	3FF	PROMOTIONAL EXPENSES	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4418	3FF	EDUCATIONAL ASSISTANCE PROGRAM	4,000.00	.00	.00	1,250.00	.00	777.42	.00	.00	.00	.00	.00	2,027.42	1,972.58	50.69
4440	3FF	IMPROVEMTS TO NON-COUNTY ASSETS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4450	3FF	PARENT ACTIVITY FUND	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4452	3FN	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,360.00	.00
4482	3FG	SELF INS-PROP CASUALTY	183,530.00	.00	183,528.00	.00	.00	.00	.00	.00	.00	.00	.00	183,528.00	2.00	100.00
6410	3FJ	EQUIPMENT	3,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,250.00	.00

8120	3FF	AID TO OTHER GOVT AGENCIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
		OPERATIONS	645,278.00	34,542.55	186,403.86	57,882.12	52,066.16	32,742.33	.00	.00	.00	.00	170,975.25	363,637.02	110,665.73	82.85
		TOTAL UNIT 7522	10,940,056.00	559,087.66	1,114,193.74	1,392,881.54	887,263.18	878,830.36	.00	.00	.00	.00	170,975.25	4,832,256.48	5,938,824.27	46.73

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7401 DEPT: 062 UNIT: 7523 : USDA (ADMIN): 42% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FQ	REGULAR SALARIES and WAGES	113,112.00	5,818.56	9,697.60	14,546.41	9,697.60	9,697.60	.00	.00	.00	.00	.00	49,457.77	63,654.23	43.72
1140	3FQ	OVERTIME	1,500.00	169.80	246.32	2.80	.00	8.28	.00	.00	.00	.00	.00	427.20	1,072.80	28.48
2110	3FQ	FICA TAXES	10,030.00	439.37	729.48	1,088.31	726.63	727.24	.00	.00	.00	.00	.00	3,711.03	6,318.97	37.00
2120	3FQ	RETIREMENT CONTRIBUTION	13,111.00	598.84	994.39	1,454.92	969.76	970.59	.00	.00	.00	.00	.00	4,988.50	8,122.50	38.05
2130	3FQ	LIFE and HEALTH INSURANCE	42,000.00	1,111.44	1,852.40	2,527.10	1,547.16	1,547.16	.00	.00	.00	.00	.00	8,585.26	33,414.74	20.44
2200	3FQ	PAYMENTS TO OPEB TRUST	1,889.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,889.00	.00
		SALARIES	181,642.00	8,138.01	13,520.19	19,619.54	12,941.15	12,950.87	.00	.00	.00	.00	.00	67,169.76	114,472.24	36.98
3125	3FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	6,543.00	.00	.00	.00	.00	.00	6,543.00	.00	100.00
3410	3FR	LOCAL TRAVEL	1,000.00	.00	212.29	229.37	.00	.00	.00	.00	.00	.00	.00	441.66	558.34	44.17
3530	3FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3820	3FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	3FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	4,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,100.00	.00
4418	3FR	EDUCATIONAL ASSISTANCE PROGRAM	835.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	835.00	.00
4482	3FS	SELF INS-PROP CASUALTY	300.00	.00	300.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00	100.00
		OPERATIONS	12,878.00	.00	512.29	229.37	.00	6,543.00	.00	.00	.00	.00	.00	7,284.66	5,593.34	56.57
		TOTAL UNIT 7523	194,520.00	8,138.01	14,032.48	19,848.91	12,941.15	19,493.87	.00	.00	.00	.00	.00	74,454.42	120,065.58	38.28

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7401 DEPT: 062 UNIT: 7524 : USDA (SERVICES) - 42% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FT	REGULAR SALARIES and WAGES	133,635.00	7,899.32	13,719.60	20,403.90	12,920.79	13,112.47	.00	.00	.00	.00	.00	68,056.08	65,578.92	50.93
1140	3FT	OVERTIME	500.00	.00	596.43	630.00	-749.25	-472.50	.00	.00	.00	.00	.00	4.68	495.32	.94
2110	3FT	FICA TAXES	10,223.00	564.39	1,028.68	1,534.83	859.17	895.00	.00	.00	.00	.00	.00	4,882.07	5,340.93	47.76
2120	3FT	RETIREMENT CONTRIBUTION	13,363.00	789.93	1,431.60	2,103.39	1,217.15	1,264.00	.00	.00	.00	.00	.00	6,806.07	6,556.93	50.93
2130	3FT	LIFE and HEALTH INSURANCE	84,000.00	2,884.78	4,808.88	7,196.46	5,566.38	5,566.38	.00	.00	.00	.00	.00	26,022.88	57,977.12	30.98
2131	3FT	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FT	PAYMENTS TO OPEB TRUST	3,778.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,778.00	.00
		SALARIES	245,499.00	12,138.42	21,585.19	31,868.58	19,814.24	20,365.35	.00	.00	.00	.00	.00	105,771.78	139,727.22	43.08
3170	3FU	JANITORIAL SVC and SUPPLY	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4110	3FU	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4115	3FU	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4123	3FU	EQUIPMENT LESS THAN \$1000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4130	3FU	HOUSEHOLD AND KITCHEN SUPPLIES	3,300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,300.00	.00
4135	3FU	FOOD and DIETARY	1,362,111.00	.00	.00	70,442.17	63,828.14	54,562.33	.00	.00	.00	.00	421,222.99	188,832.64	752,055.37	44.79
4482	3FS	SELF INS-PROP CASUALTY	14,034.00	.00	14,034.00	.00	.00	.00	.00	.00	.00	.00	.00	14,034.00	.00	100.00
		OPERATIONS	1,382,495.00	.00	14,034.00	70,442.17	63,828.14	54,562.33	.00	.00	.00	.00	421,222.99	202,866.64	758,405.37	45.14
		TOTAL UNIT 7524	1,627,994.00	12,138.42	35,619.19	102,310.75	83,642.38	74,927.68	.00	.00	.00	.00	421,222.99	308,638.42	898,132.59	44.83

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7001 DEPT: 062 UNIT: 7526 : DISABILITY : 42% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FI	REGULAR SALARIES and WAGES	223,978.00	13,602.88	18,164.80	27,272.12	18,546.43	17,941.30	.00	.00	.00	.00	.00	95,527.53	128,450.47	42.65
1140	3FI	OVERTIME	500.00	4.47	3.31	1,124.44	553.49	-769.72	.00	.00	.00	.00	.00	915.99	-415.99	183.20
2110	3FI	FICA TAXES	17,134.00	956.89	1,249.73	1,995.24	1,307.49	1,159.97	.00	.00	.00	.00	.00	6,869.32	10,464.68	38.92
2120	3FI	RETIREMENT CONTRIBUTION	22,398.00	1,360.74	1,816.81	2,839.86	1,909.99	1,717.16	.00	.00	.00	.00	.00	9,644.36	12,753.64	43.06
2130	3FI	LIFE and HEALTH INSURANCE	56,000.00	2,700.42	4,500.70	6,729.72	5,148.52	5,146.52	.00	.00	.00	.00	.00	24,223.88	31,776.12	43.26
2131	3FI	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FI	PAYMENTS TO OPEB TRUST	1,795.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,795.00	.00
		SALARIES	321,805.00	18,825.40	25,735.35	39,961.18	27,463.92	25,195.23	.00	.00	.00	.00	.00	136,981.08	184,823.92	42.57
3195	3FK	CONTRACT SERVICES MEDICAL	45,000.00	.00	.00	482.20	1,162.50	500.00	.00	.00	.00	.00	57,096.54	2,144.70	-14,241.24	131.65
3410	3FK	LOCAL TRAVEL	2,200.00	.00	251.16	263.22	.00	.00	.00	.00	.00	.00	.00	514.38	1,685.62	23.38
3530	3FK	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00
3720	3FK	COMMUNICATIONS	2,400.00	.00	35.70	277.20	.00	120.75	.00	.00	.00	.00	.00	433.65	1,966.35	18.07
		BOOKS, COMPACT DISKS, VIDEOS, AND														
4020	3FK	SUBSCRIPTIONS	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4040	3FK	LICENSE AND CERTIFICATION FEES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
		OFFICE SUPPLIES (NOT INCLUDING														
4110	3FK	PRINTING)	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4115	3FK	MISCELLANEOUS OPERATING SUPPLIES	12,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,000.00	.00
		COMPUTER EQUIPMENT LESS THAN														
4121	3FK	\$500	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4418	3FK	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	3FG	SELF INS-PROP CASUALTY	4,452.00	.00	4,452.00	.00	.00	.00	.00	.00	.00	.00	.00	4,452.00	.00	100.00
		OPERATIIONS	71,902.00	.00	4,738.86	1,022.62	1,162.50	620.75	.00	.00	.00	.00	57,096.54	7,544.73	7,260.73	89.90
		TOTAL UNIT 7526	393,707.00	18,825.40	30,474.21	40,983.80	28,826.42	25,815.98	.00	.00	.00	.00	57,096.54	144,525.81	192,084.65	51.21

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7001 DEPT: 062 UNIT: 7525 : TRAINING : 42% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3185	3FH	CONTRACT SVC-TRAINING CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	50,000.00	.00	.00	.00	.00	10,000.00	.00	.00	.00	.00	.00	10,000.00	40,000.00	20.00
3197	3FH	OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	1,250.00	.00	.00	.00	.00	.00	.00	1,250.00	750.00	62.50
3420	3FH	OUT OF COUNTY TRAVEL	38,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	38,000.00	.00
3610	3FH	RENTAL OF EQUIPMENT	2,000.00	.00	.00	.00	613.60	.00	.00	.00	.00	.00	.00	613.60	1,386.40	30.68
3620	3FH	LEASES-BUILDINGS/STRUCTURES	3,370.00	.00	.00	.00	1,280.00	.00	.00	.00	.00	.00	.00	1,280.00	2,090.00	37.98
3910	3FH	GRAPHIC REPROD SVCS BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4020	3FH	SUBSCRIPTIONS	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4030	3FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	6,594.94	1,500.00	375.00	.00	.00	.00	.00	.00	8,469.94	29,530.06	22.29
4040	3FH	LICENSE AND CERTIFICATION FEES OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,500.00	.00
4110	3FH	PRINTING)	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4115	3FH	MISCELLANEOUS OPERATING SUPPLIES	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4116	3FH	EVENT/MEAL REIMBURSEMENTS	3,500.00	.00	.00	.00	1,790.43	226.13	.00	.00	.00	.00	.00	2,016.56	1,483.44	57.62
4418	3FH	EDUCATIONAL ASSISTANCE PROGRAM OPERATIONS ONLY	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
		TOTAL UNIT 7525	156,870.00	.00	.00	6,594.94	6,434.03	10,601.13	.00	.00	.00	.00	.00	23,630.10	133,239.90	15.06

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7001 DEPT: 062 UNIT: 7534 : HEAD START FACILITIES & OPERATIONS: 42% OF FY ELAPSED.

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FL	REGULAR SALARIES and WAGES	136,032.00	6,572.00	10,996.88	16,555.67	11,099.89	10,995.89	.00	.00	.00	.00	.00	56,220.31	79,811.69	41.33
1130	3FL	OTHER SALARIES and WAGES	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
1140	3FL	OVERTIME	5,000.00	21.99	491.77	215.24	28.98	106.09	.00	.00	.00	.00	.00	864.07	4,135.93	17.28
2110	3FL	FICA TAXES	10,408.00	463.78	811.05	1,196.63	770.20	788.01	.00	.00	.00	.00	.00	4,009.65	6,398.35	38.52
2120	3FL	RETIREMENT CONTRIBUTION	13,603.00	659.40	1,148.86	1,877.10	1,112.90	1,110.20	.00	.00	.00	.00	.00	5,708.46	7,894.54	41.96
2130	3FL	LIFE and HEALTH INSURANCE	56,000.00	2,313.06	3,855.20	5,769.86	4,358.12	4,358.12	.00	.00	.00	.00	.00	20,654.36	35,345.64	36.88
		SALARIES	231,043.00	10,030.21	17,303.74	25,414.50	17,370.09	17,338.31	.00	.00	.00	.00	.00	87,456.85	143,586.15	37.85
		PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	15,000.00	.00	.00	.00	.00	100.00	.00	.00	.00	.00	.00	100.00	14,900.00	.67
3167	3FM	AGENCIES	15,000.00	.00	.00	.00	.00	100.00	.00	.00	.00	.00	.00	100.00	14,900.00	.67
3170	3FM	JANITORIAL SVC and SUPPLY	10,000.00	647.73	647.73	647.73	647.73	647.73	.00	.00	.00	.00	.00	3,238.65	6,761.35	32.39
3179	3FM	CONTRACT SVC EMPLOY AGENT CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
3197	3FM	OTHERWISE SPECIFIED	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
3350	3FM	OTHER INSURANCE and BONDS	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
3410	3FM	LOCAL TRAVEL	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
3520	3FM	MOVING EXPENSE-CO ASSETS	7,000.00	.00	.00	.00	.00	1,515.00	.00	.00	.00	.00	.00	1,515.00	5,485.00	21.64
3530	3FM	TOLL CHARGES	700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	700.00	.00
3610	3FM	RENTAL OF EQUIPMENT	30,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	30,000.00	.00
3620	3FM	LEASES-BUILDINGS/STRUCTURES	390,000.00	18,504.70	10,276.70	10,276.70	10,276.70	10,276.70	.00	.00	.00	.00	.00	59,611.50	330,388.50	15.29
3710	3FM	UTILITIES	30,000.00	839.37	839.37	839.37	839.37	1,068.07	.00	.00	.00	.00	.00	4,425.55	25,574.45	14.75
3720	3FM	COMMUNICATIONS	2,700.00	.00	.00	451.44	.00	226.71	.00	.00	.00	.00	.00	678.15	2,021.85	25.12
3810	3FM	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	33,000.00	336.75	338.75	6,780.36	338.75	393.89	.00	.00	.00	.00	.00	8,190.50	24,809.50	24.82
3820	3FM	MAINTENANCE OF EQUIPMENT INTERNAL FLEET MANAGEMENT	30,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	30,000.00	.00
3825	3FD	CHARGES	21,196.00	.00	.00	3,257.94	450.05	532.91	.00	.00	.00	.00	.00	4,240.90	16,955.10	20.01
3910	3FM	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	3FM	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4115	3FM	MISCELLANEOUS OPERATING SUPPLIES COMPUTER EQUIPMENT LESS THAN \$500	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
4121	3FM	EQUIPMENT LESS THAN \$1000	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4123	3FM	TOOLS and SMALL IMPLEMENTS	10,000.00	.00	.00	279.96	.00	129.00	.00	.00	.00	.00	.00	408.96	9,591.04	4.09
4126	3FM	CLOTHING AND WEARING APPAREL	4,400.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,400.00	.00
4175	3FM	MISC SUPPLIES OR EXPENSES	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.00
4195	3FM	EQUIPMENT	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
6410	3FO		2,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,800.00	.00
		OPERATIONS	622,296.00	20,330.55	12,102.55	22,533.50	12,552.60	14,890.01	.00	.00	.00	.00	.00	82,409.21	539,886.79	13.24
		TOTAL UNIT 7534	853,339.00	30,360.76	29,406.29	47,948.00	29,922.89	32,228.32	.00	.00	.00	.00	.00	169,866.06	683,472.94	19.91

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7001 DEPT: 062 UNIT: 7528 : PARENT, FAMILY & COMMUNITY - 42% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT								PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	BUDGET USED YTD	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR						MAY
1120	3FX	REGULAR SALARIES and WAGES	1,139,894.00	56,545.83	95,989.78	142,002.34	91,903.00	88,523.42	.00	.00	.00	.00	.00	474,984.37	664,929.63	41.67
1130	3FX	OTHER SALARIES and WAGES	10,000.00	.00	.00	486.00	2,586.60	2,880.00	.00	.00	.00	.00	.00	5,952.60	4,047.40	59.53
1140	3FX	OVERTIME	5,000.00	86.58	1,380.36	107.42	-843.24	121.77	.00	.00	.00	.00	.00	852.89	4,147.11	17.06
1155	3FG	COVID - SICK LEAVE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2110	3FX	FICA TAXES	87,202.00	4,130.22	7,140.46	10,599.53	6,705.52	6,578.53	.00	.00	.00	.00	.00	35,154.26	52,047.74	40.31
2120	3FX	RETIREMENT CONTRIBUTION	350,000.00	6,135.25	10,525.60	15,531.82	9,892.15	9,618.67	.00	.00	.00	.00	.00	51,703.49	298,296.51	14.77
2130	3FX	LIFE and HEALTH INSURANCE	350,000.00	14,298.11	24,216.82	36,738.22	26,711.27	25,135.40	.00	.00	.00	.00	.00	127,099.82	222,900.18	36.31
2131	3FX	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FX	PAYMENTS TO OPEB TRUST	13,910.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,910.00	.00
		SALARIES	1,956,006.00	81,195.99	139,253.02	205,465.33	136,955.30	132,857.79	.00	.00	.00	.00	.00	695,727.43	1,260,278.57	35.67
3410	3FY	LOCAL TRAVEL	3,000.00	.00	72.33	195.51	.00	69.06	.00	.00	.00	.00	.00	336.90	2,663.10	11.23
3530	3FY	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.00
3720	3FY	COMMUNICATIONS	5,000.00	.00	.00	1,698.13	.00	865.61	.00	.00	.00	.00	.00	2,563.74	2,436.26	51.27
4020	3FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	3FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	7,000.00	.00	.00	2,955.80	2,388.46	90.00	.00	.00	.00	.00	.00	5,434.26	1,565.74	77.63
4115	3FY	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4121	3FY	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	59.99	.00	.00	.00	.00	.00	.00	59.99	-9.99	119.98
4123	3FY	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	1,349.70	.00	1,439.93	.00	.00	.00	.00	.00	2,789.63	-2,289.63	557.93
4412	3FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
4418	3FY	EDUCATIONAL ASSISTANCE PROGRAM	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4450	3FY	PARENT ACTIVITY FUND	9,216.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,216.00	.00
4482	3FG	SELF INS-PROP CASUALTY	18,033.00	.00	18,033.00	.00	.00	.00	.00	.00	.00	.00	.00	18,033.00	.00	100.00
		OPERATIONS	54,549.00	.00	18,105.33	6,199.14	2,448.45	2,464.60	.00	.00	.00	.00	.00	29,217.52	25,331.48	53.56
		TOTAL UNIT 7528	2,010,555.00	81,195.99	157,358.35	211,664.47	139,403.75	135,322.39	.00	.00	.00	.00	.00	724,944.95	1,285,610.05	36.06

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7001 DEPT: 062 UNIT: 7527 : HEALTH AND DEVELOPMENT: 42% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	BUDGET USED YTD
1120	3FV	REGULAR SALARIES and WAGES	220,912.00	9,014.41	15,024.01	22,047.46	14,043.70	14,520.07	.00	.00	.00	.00	.00	74,649.85	148,262.35	33.79
1140	3FV	OVERTIME	500.00	98.66	383.94	1,702.25	-384.77	-1,238.29	.00	.00	.00	.00	.00	581.79	-61.79	112.36
1155	3FV	COVID - SICK LEAVE	.00	.00	.00	.00	922.88	.00	.00	.00	.00	.00	.00	922.88	-922.88	.00
2110	3FV	FICA TAXES	16,899.00	655.76	1,109.68	1,800.72	1,039.69	940.23	.00	.00	.00	.00	.00	5,548.08	11,352.92	32.82
2120	3FV	RETIREMENT CONTRIBUTION	22,091.00	911.31	1,540.80	2,444.20	1,458.19	1,328.18	.00	.00	.00	.00	.00	7,682.68	14,408.32	34.78
2130	3FV	LIFE and HEALTH INSURANCE	70,000.00	1,761.74	2,936.24	4,312.07	3,301.40	3,301.40	.00	.00	.00	.00	.00	15,612.85	54,387.15	22.30
2131	3FV	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FV	PAYMENTS TO OPEB TRUST	897.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	897.00	.00
		SALARIES	331,299.00	12,441.88	20,994.67	32,306.70	20,381.09	18,851.59	.00	.00	.00	.00	.00	104,975.93	226,323.07	31.69
3179	3FW	CONTRACT SVC EMPLOY AGENT	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
3195	3FW	CONTRACT SERVICES MEDICAL	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
3410	3FW	LOCAL TRAVEL	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
3530	3FW	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.00
3720	3FW	COMMUNICATIONS	2,280.00	.00	.00	322.00	.00	161.00	.00	.00	.00	.00	.00	483.00	1,797.00	21.18
4020	3FW	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4110	3FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500.00	.00	.00	.00	154.77	.00	.00	.00	.00	.00	.00	154.77	1,345.23	10.32
4115	3FW	MISCELLANEOUS OPERATING SUPPLIES	3,000.00	.00	.00	329.80	.00	575.00	.00	.00	.00	.00	.00	904.80	2,095.20	30.16
4121	3FW	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	3FW	EQUIPMENT LESS THAN \$1000	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4143	3FW	MEDandSURG SUPPLIES	4,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,100.00	.00
4418	3FW	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	3FG	SELF INS-PROP CASUALTY	6,901.00	.00	6,901.00	.00	.00	.00	.00	.00	.00	.00	.00	6,901.00	.00	100.00
		OPERATIONS	24,631.00	.00	6,901.00	651.80	154.77	736.00	.00	.00	.00	.00	.00	8,443.57	16,187.43	34.28
		TOTAL UNIT 7527	355,930.00	12,441.88	27,895.67	32,958.50	20,535.86	19,587.59	.00	.00	.00	.00	.00	113,419.50	242,510.50	31.87

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: ORANGE COUNTY SUPPORT: 42% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	HZE	REGULAR SALARIES and WAGES	270,820.00	4,875.20	7,792.00	10,051.87	7,792.00	9,428.13	.00	.00	.00	.00	.00	39,739.20	230,880.80	14.88
2110	HZE	FICA TAXES	20,708.00	353.49	589.12	762.77	588.73	713.89	.00	.00	.00	.00	.00	3,008.00	17,700.00	14.53
2120	HZE	RETIREMENT CONTRIBUTION	27,122.00	467.52	779.20	1,005.19	779.20	942.81	.00	.00	.00	.00	.00	3,973.92	23,148.08	14.65
2130	HZE	LIFE and HEALTH INSURANCE	84,018.00	798.32	1,330.54	1,988.87	1,541.76	1,541.76	.00	.00	.00	.00	.00	7,199.05	76,818.95	8.57
2131	HZE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2150	HZE	UNEMPLOYMENT COMPENSATION	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
		SALARIES	402,968.00	6,294.53	10,490.86	13,806.50	10,701.69	12,626.59	.00	.00	.00	.00	.00	53,920.17	349,045.83	13.38
3197	HZE	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	22,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,280.00	.00	520.00	97.72
3810	HZE	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	110,753.00	.00	.00	.00	41,368.00	58,274.97	.00	.00	.00	.00	18,184.99	99,642.97	-7,074.96	106.39
4110	HZE	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4115	HZE	MISCELLANEOUS OPERATING SUPPLIES	500.00	-10.52	.00	.00	.00	.00	.00	.00	.00	.00	.00	-10.52	510.52	-2.10
4123	HZE	EQUIPMENT LESS THAN \$1000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4135	HZE	FOOD and DIETARY	705.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	965.00	.00	-260.00	136.88
4482	HZE	SELF INS-PROP CASUALTY	258.00	258.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	256.00	.00	100.00
6310	HZE	STRUCT and FAC OTH TH BLDGS	2,028.00	.00	.00	.00	2,028.00	.00	.00	.00	.00	.00	.00	2,028.00	.00	100.00
6438	HZE	COMPUTER EQUIPMENT > \$500	5,705.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,705.00	.00
		OPERATIONS	143,295.00	245.48	.00	.00	43,394.00	58,274.97	.00	.00	.00	.00	41,429.99	101,914.45	-49.44	100.03
		TOTAL UNIT 7529	546,261.00	8,540.01	10,490.86	13,806.50	54,095.69	70,901.56	.00	.00	.00	.00	41,429.99	155,834.62	348,996.39	36.11

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 8291 DEPT: 062 UNIT: 7536 : VPK: 66% OF GRANT YEAR ELAPSED, WHICH COMMENCED ON JULY 1, 2020.

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	2EA	REGULAR SALARIES and WAGES	766,476.00	.00	1,200.00	6,000.00	2,400.00	26,865.59	.00	.00	.00	.00	.00	.00	36,465.59	730,010.41	4.76
2110	2EA	FICA TAXES	58,667.00	.00	87.29	443.82	174.37	1,971.14	.00	.00	.00	.00	.00	.00	2,676.62	55,990.38	4.56
2120	2EA	RETIREMENT CONTRIBUTION	76,648.00	.00	120.00	600.00	240.00	2,736.09	.00	.00	.00	.00	.00	.00	3,696.09	72,951.91	4.82
2130	2EA	LIFE and HEALTH INSURANCE	292,216.00	.00	340.18	1,698.07	787.82	6,952.52	.00	.00	.00	.00	.00	.00	9,778.59	282,437.41	3.35
2200	2EA	PAYMENTS TO OPEB TRUST	639.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	639.00	.00
		SALARIES	1,194,846.00	.00	1,747.47	8,741.89	3,602.19	38,525.34	.00	.00	.00	.00	.00	.00	52,816.89	1,142,029.11	4.40
3125	2EB	INDIRECT COSTS	42,498.00	.00	.00	.00	.00	2,588.47	.00	.00	.00	.00	.00	.00	2,588.47	39,909.53	6.09
3410	2EC	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4020	2EC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4110	2EC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,600.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,600.00	.00
4115	2EC	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4123	2EC	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	2EC	SELF INS-PROP CASUALTY	198.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	198.00	.00
		OPERATIONS	46,396.00	.00	.00	.00	.00	2,588.47	.00	.00	.00	.00	.00	.00	2,588.47	43,807.53	5.58
		TOTAL UNIT 7536	1,241,042.00	.00	1,747.47	8,741.89	3,602.19	41,113.81	.00	.00	.00	.00	.00	.00	55,205.36	1,185,836.64	4.45

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH FEBRUARY 28, 2021: FUND: 7046 DEPT: 062 UNIT: 7535 : HEAD START DISASTER RECOVERY
GRANT: 42% OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3125	2GA	INDIRECT COSTS	333,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	333,100.00	.00
3170	2GB	JANITORIAL SVC and SUPPLY	10,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,500.00	.00
3197	2GB	OTHERWISE SPECIFIED	15,770.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,770.00	.00
3420	2GB	OUT OF COUNTY TRAVEL	35,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	35,500.00	.00
3810	2GB	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	1,022,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,022,000.00	.00
4020	2GB	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	6,437.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,437.00	.00
4030	2GB	TRAINING AND EDUCATIONAL COST	123,032.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	123,032.00	.00
4040	2GB	LICENSE AND CERTIFICATION FEES	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4110	2GB	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	24,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,000.00	.00
4115	2GB	MISCELLANEOUS OPERATING SUPPLIES	53,902.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	140.00	.00	53,762.00	.26
4120	2GB	SOFTWARE < \$1000	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00
4123	2GB	EQUIPMENT LESS THAN \$1000	52,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	52,000.00	.00
4143	2GB	MEDandSURG SUPPLIES	12,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,500.00	.00
6310	2GC	STRUCT and FAC OTH TH BLDGS	400,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	400,000.00	.00
6410	2GC	EQUIPMENT	46,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	46,000.00	.00
6420	2GC	ROLLING STOCK	80,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	72,642.00	.00	7,358.00	90.80
		OPERATIONS	2,232,741.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	72,782.00	.00	2,159,959.00	3.26
		TOTAL UNIT 7535	2,232,741.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	72,782.00	.00	2,159,959.00	3.26

P-CARD EXPS REPORT
DEPT. 062- CFS

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
DEONARINE, VIDYA D	WAL-MART #0890	2/1/2021	2/2/2021	\$58.84	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	THE HOME DEPOT	2/2/2021	2/4/2021	\$13.79	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	THE HOME DEPOT	2/2/2021	2/4/2021	\$13.79	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	THE HOME DEPOT	2/2/2021	2/4/2021	\$13.79	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	THE HOME DEPOT	2/2/2021	2/4/2021	\$13.79	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	THE HOME DEPOT	2/2/2021	2/4/2021	\$13.79	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	THE HOME DEPOT	2/2/2021	2/4/2021	\$13.79	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	THE HOME DEPOT	2/2/2021	2/4/2021	\$13.79	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	THE HOME DEPOT	2/10/2021	2/12/2021	\$17.97	7001	062	7522		ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	2/1/2021	2/5/2021	(\$384.14)					ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	2/3/2021	2/8/2021	(\$18.29)					ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	2/3/2021	2/8/2021	(\$23.22)					ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/4/2021	2/5/2021	\$216.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	WATER - COFFEE DELIVERY	2/4/2021	2/5/2021	\$781.67	7001	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/4/2021	2/5/2021	\$64.32	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	USPS PO 1169260806	2/9/2021	2/10/2021	\$31.35	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/12/2021	2/15/2021	\$66.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/12/2021	2/15/2021	\$125.40	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	2/12/2021	2/15/2021	(\$579.99)					ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/12/2021	2/15/2021	\$66.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/12/2021	2/15/2021	\$105.08	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/12/2021	2/15/2021	\$79.40	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/12/2021	2/15/2021	\$66.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/12/2021	2/15/2021	\$146.96	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/12/2021	2/15/2021	\$178.64	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/17/2021	2/18/2021	\$66.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/17/2021	2/18/2021	\$146.96	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/17/2021	2/18/2021	\$125.40	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/17/2021	2/18/2021	\$66.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/17/2021	2/18/2021	\$105.08	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/17/2021	2/18/2021	\$178.64	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/17/2021	2/18/2021	\$66.00	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OC FIRE RESCUE FEES	2/17/2021	2/18/2021	\$79.40	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	WALMART.COM AZ	2/18/2021	2/19/2021	\$329.94					ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	USPS PO 1169260806	2/18/2021	2/19/2021	\$58.50	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	WALMART.COM AW	2/21/2021	2/22/2021	\$59.98					ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	WALMART.COM AW	2/21/2021	2/22/2021	\$30.03					ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	2/23/2021	2/24/2021	\$0.43	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	2/23/2021	2/24/2021	\$13.25	7001	062	7522	3167	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	2/24/2021	2/26/2021	\$58.48					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	1/29/2021	2/1/2021	\$41.98	7001	062	7534	4110	ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	1/29/2021	2/3/2021	\$5,027.91					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	1/29/2021	2/4/2021	\$19.26					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	SCHOOL NURSE SUPPLY INC	2/9/2021	2/10/2021	\$104.15					ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	CLIA LABORATORY PROGRAM	2/23/2021	2/24/2021	\$180.00	7001	062			ORANGE COUNTY BOCC- PCard
FLORES, DAISY	OFFICEMAX/OFFICEDEPT#6876	1/29/2021	2/3/2021	\$17.99	7001	062	7522	4121	ORANGE COUNTY BOCC- PCard

P-CARD EXPS REPORT
DEPT. 062- CFS

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
FLORES, DAISY	THE WEBSTAUANT STORE	2/5/2021	2/8/2021	\$335.56	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	SYSCO CORP	2/11/2021	2/12/2021	\$281.92	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	THE WEBSTAUANT STORE	2/23/2021	2/24/2021	\$275.00	7001	062	7522	4123	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #436	2/1/2021	2/2/2021	\$34.95	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WAL-MART #3162	2/1/2021	2/2/2021	\$20.31	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1338	2/5/2021	2/8/2021	\$56.63	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1501	2/8/2021	2/9/2021	\$30.96	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #436	2/19/2021	2/22/2021	\$10.70	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	WALGREENS #5658	2/19/2021	2/22/2021	\$79.92	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
GOMEZ, RENE K	PUBLIX #1338	2/23/2021	2/24/2021	\$24.13	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/28/2021	2/1/2021	\$50.39	7000	062	7521	4123	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	1/28/2021	2/1/2021	\$32.99	7000	062	7534	4110	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	1/28/2021	2/1/2021	\$30.14	7000	062	7534	4110	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/28/2021	2/1/2021	\$21.81	7001	062	7534	4110	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/28/2021	2/1/2021	\$21.81	7001	062	7521	4110	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	1/28/2021	2/1/2021	\$18.99	7000	062	7534	4110	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	PAYPAL MANAGEMENTI	1/29/2021	2/1/2021	\$396.48	7001	062	7522	3192	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/2/2021	2/3/2021	\$51.98	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/6/2021	2/8/2021	\$79.90	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	PAYPAL MANAGEMENTI	2/8/2021	2/9/2021	\$3,134.67	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/8/2021	2/9/2021	\$69.93	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/8/2021	2/9/2021	\$403.84	7000	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	2/10/2021	2/12/2021	\$299.90	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	2/12/2021	2/15/2021	\$211.98	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	2/15/2021	2/16/2021	\$35.94	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	2/22/2021	2/24/2021	\$31.90	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	DOLLAR TREE	2/24/2021	2/25/2021	\$12.00	7001	062			ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	LOWES #01598	2/2/2021	2/2/2021	(\$6.48)	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	TEACHSTONE TRAINING	2/12/2021	2/15/2021	\$1,479.24					ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	TEACHSTONE TRAINING	2/12/2021	2/15/2021	\$304.20					ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	TEACHSTONE TRAINING	2/12/2021	2/15/2021	\$550.00					ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	LOWES #01598	2/15/2021	2/16/2021	(\$20.00)					ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	LOWES #01598	2/15/2021	2/16/2021	\$389.94					ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	TEACHSTONE TRAINING	2/16/2021	2/17/2021	(\$18.58)					ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	TEACHSTONE TRAINING	2/16/2021	2/17/2021	(\$90.29)					ORANGE COUNTY BOCC- PCard
RIVERA, LIMARYS	LAKESHORE LEARNING MATER	2/24/2021	2/25/2021	\$568.10	7001	062	7522		ORANGE COUNTY BOCC- PCard
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/5/2021	2/8/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/5/2021	2/8/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	TTAS WEB	2/5/2021	2/8/2021	\$1,380.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/5/2021	2/8/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/5/2021	2/8/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	TTAS WEB	2/5/2021	2/8/2021	\$820.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/5/2021	2/8/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/5/2021	2/8/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/5/2021	2/8/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/5/2021	2/8/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard

P-CARD EXPS REPORT
DEPT. 062- CFS

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/8/2021	2/9/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	Feldesman Tucker Leifer F	2/8/2021	2/9/2021	\$150.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	TTAS WEB	2/8/2021	2/10/2021	\$1,600.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	ASAP	2/9/2021	2/9/2021	\$89.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	HS UNIVERSI	2/11/2021	2/12/2021	\$2,085.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	TTAS WEB	2/17/2021	2/19/2021	\$120.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	TPC TRAINCO	2/17/2021	2/19/2021	\$2,390.00	7406	062	7535	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	2021 ATCE	2/18/2021	2/19/2021	\$300.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	2021 ATCE	2/18/2021	2/19/2021	\$600.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	NATIONAL HEAD START ASSO	2/25/2021	2/26/2021	\$4,939.00	7001	062	7525	4030	ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	NATIONAL HEAD START ASSO	2/25/2021	2/26/2021	\$449.00	7001	062	7525		ORANGE COUNTY BOCC- TCard
SANDERS, NICK A	IN NU-AGE SYSTEMS,	1/29/2021	2/1/2021	\$4,762.91	7001	062	7534	3197	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	2/1/2021	2/2/2021	\$241.12	7001	062	7522	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	FLORIDA PAINTS	2/5/2021	2/8/2021	\$403.53	7001	062	7522	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	2/16/2021	2/17/2021	\$64.00	7001	062	7522	4126	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	IN BORRERO FACILITY SERV	2/16/2021	2/17/2021	\$235.00	7001	062			ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	IN A&A PLAYGROUNDS	2/16/2021	2/17/2021	\$1,200.00	7001	062			ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	IN AL-LEN LOCK	2/16/2021	2/18/2021	\$42.95	7001	062			ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	2/22/2021	2/23/2021	\$367.17	7001	062			ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	2/24/2021	2/25/2021	\$71.84	7001	062			ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	CARIBBEAN SUPERCENT	2/4/2021	2/5/2021	\$36.56	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #436	2/9/2021	2/10/2021	\$11.97	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	2/17/2021	2/18/2021	\$21.84	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4588	2/17/2021	2/18/2021	\$26.70	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #436	2/17/2021	2/18/2021	\$17.94	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #1174	2/23/2021	2/24/2021	\$29.33					ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #436	2/25/2021	2/26/2021	\$10.17					ORANGE COUNTY BOCC- PCard

Orange County Head Start

Parent Family and Community Engagement 2020-2021

Monthly Report: February 2021

- (12) Home visits for attendance.
- (1) Families received Crisis/Emergency Assistance.
- (40) Parents received Educational Services (GED-7/ESOL-33).
- (933) Health Services Follow ups were done by Family Service Worker.
- (26) Families were referred for family services.
- (335) were provided families services
- (21) Parent Meetings were held this month. (505) parents attended parent meetings and (81) males attended during the month.
- (21) Fatherhood Activities was held this month. (258) Fathers attended fatherhood initiatives.
- (23) Parents Trainings were held this month. (327) parents attended Parents Trainings.
- (153) Homeless families, (14) Referrals, (13) Received Services, (87.09%) Attendance

Trainings/Activities:

- Oral Health
- Healthy Eating
- Cooking Matters
- 5/3 Bank (Financial Training)
- Credit Repair
- Job Readiness Services



ORANGE COUNTY HEAD START 2020-2021

ERSEA REPORT

MONTH: February

YEAR: 2021

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Applications
Aloma	37	37	11%	10	0	7
Bithlo	34	23	4%	4	0	1
Callahan	49	48	8%	16	1	7
Hungerford	36	35	11%	8	0	3
Dillard	38	34	18%	5	1	6
Dover Shores	35	34	0%	4	0	8
East Orange	120	95	10%	33	0	4
Engelwood	60	59	31%	8	3	4
Evans	13	13	15%	3	2	1
Frontline	65	53	11%	6	0	3
Hal P Marston	85	67	6%	25	0	2
John Bridges	140	115	10%	46	0	3
Lila Mitchell	70	65	8%	6	0	2
McCoy	40	36	17%	6	2	5
Pine Hills	200	180	6%	45	0	3
SO YMCA	60	52	0%	20	9	4
Southwood	120	114	4%	33	3	9
Taft	120	97	12%	19	0	9
Three Points	60	54	7%	15	3	3
Ventura	40	35	23%	3	5	1
WS ELC	75	75	23%	9	0	3
WS Elementary	34	30	3%	10	0	3
Total	1536	1351	136(10.1%)	334	29	91
Goal	1536	1536	+ 154 (10%)	-191	+ 154 (10%)	48
Previous Month		1330	129 (9.7%)	309	33 (14%)	80

Monthly Chronic Absenteeism	Current Month	Monthly Goal	Previous Month	Reasons w/ Highest Percentages	
Severe Chronic Absences (20% Over)	24%	10%(154)	24%	Sick or Dr's Appointment	34%
Moderate Chronic Absences (10-20% Over)	25%	20%(307)	22%	Unexcused/No Show	26%
Not Chronically Absent (Less than 10%)	51%	70% (1075)	54%	Transportation	9%

ORANGE COUNTY HEAD START 2020-2021

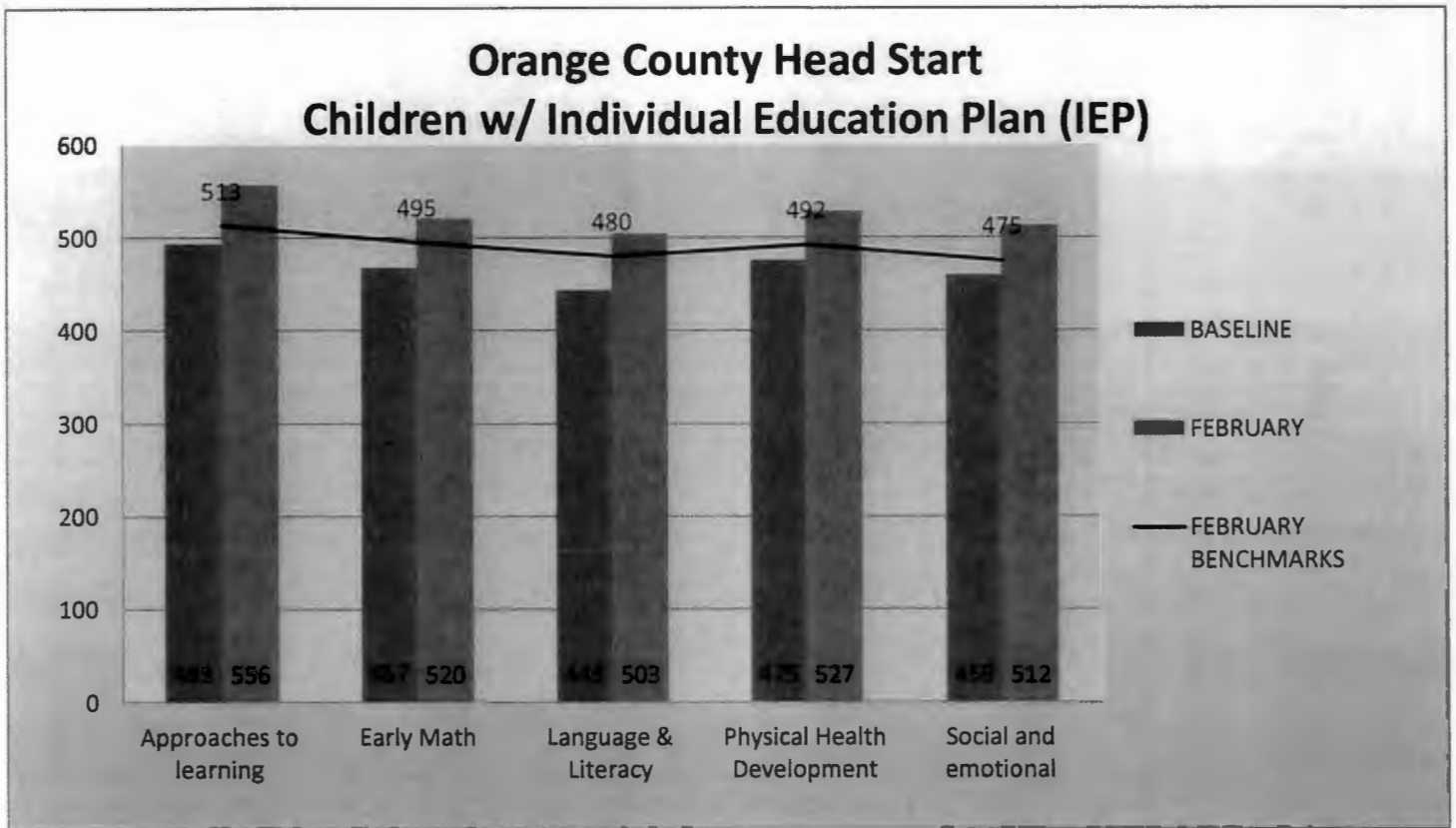
ERSEA REPORT

Site (Subject to Change)	Funded Enrollment (Subject to Change)	Returning Children (Subject to Change)	New Applications Needed by Site for Selections (Subject to Change)	Recruitment Efforts
Aloma	37	15	0	Christian Help Foundation, Metro Orlando Urban League, Threshold Center for Autism, Lutheran Counseling Services
Bithlo	34	11	11	Bithlo Neighborhood center for families, Foodmart USA, mjm food store
Callahan	49	27	1	J's market and convenience store, dollar general, Sam's super market, Sunoco gas
Hungerford	36	23	1	Neighborhood centers for families, Eatonville Post Office, P.E.C
Dillard	38	18	4	
Dover Shores	35	15	1	Donato Store, Big X dollar, Game Stop, Pet Land
East Orange	125	49	30	Waterford East, Tortuga Bay, Florida Sports and family health center
Engelwood	60	27	1	
Evans	13	8	0	Pine Hills dental, boys and girls club, library, gas station
Frontline	65	25	12	Oasis liquor store, bald head grocery, Dollar Tree
Hal P Marston	85	38	18	Palm grove apartments, village on mercy Beauty Exchange, blade runners, safe tax taxes
John Bridges	140	55	25	
Lila Mitchell	70	28	5	Pine hills dental, boys and girls club, library, gas station
McCoy	40	18	4	Donato Store, Big X dollar, Game Stop, Pet land
Pine Hills	200	81	20	Zero Degrees, cricket, tan tien oriental market, K & G Store, Flyers Wings and grills
SO YMCA	60	27	8	
Southwood	120	59	6	
Taft	120	42	23	Taft Neighborhood Center/community, Taft Community Action, Neighborhood food market
Three Points	60	25	6	
Ventura	40	18	5	Hoffner Dental clinic, colonial high school, True Health, Dollar Tree
WS ELC	75	33	0	Caribbean Sunshine Bakery, Washington shores primary learning center, laundry express and cleaner
WS Elementary	34	13	4	Walmart
Total	1536	655	185	

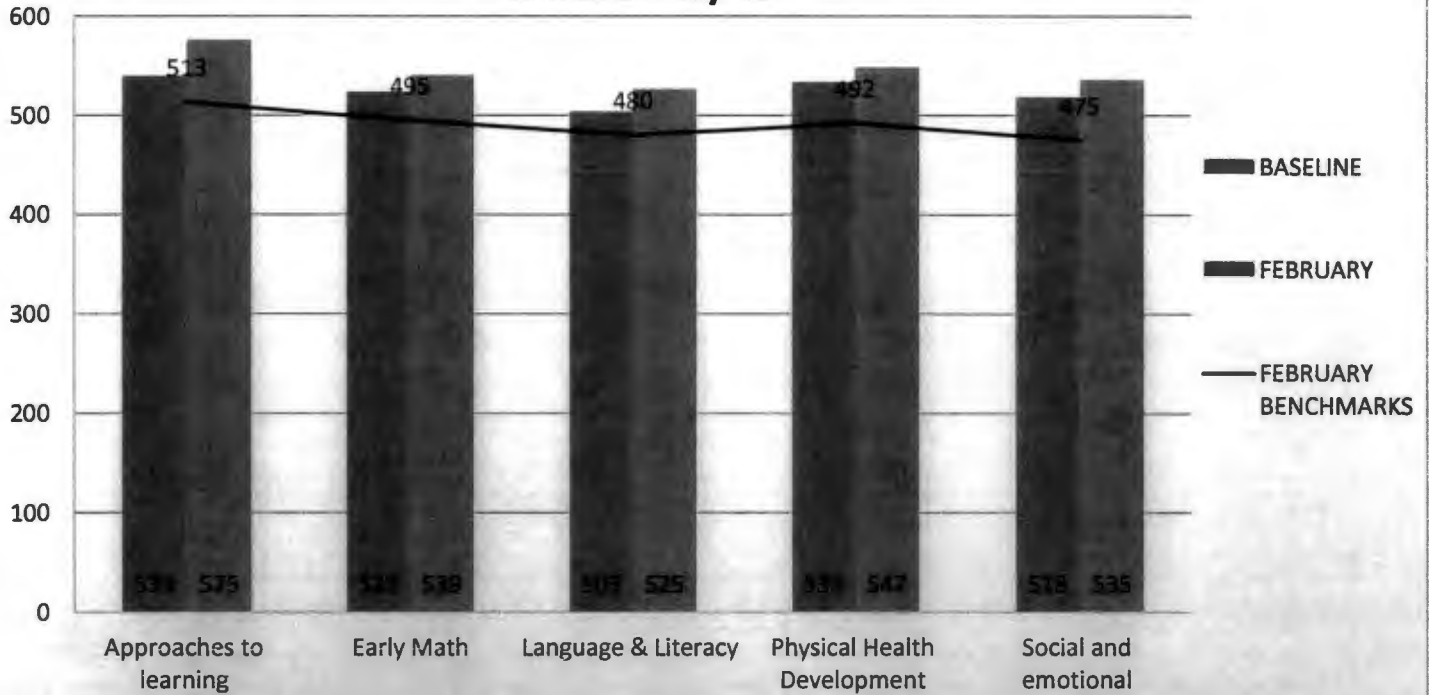
Mental Health & Disability February 2021 Children Outcomes

Benchmarks February

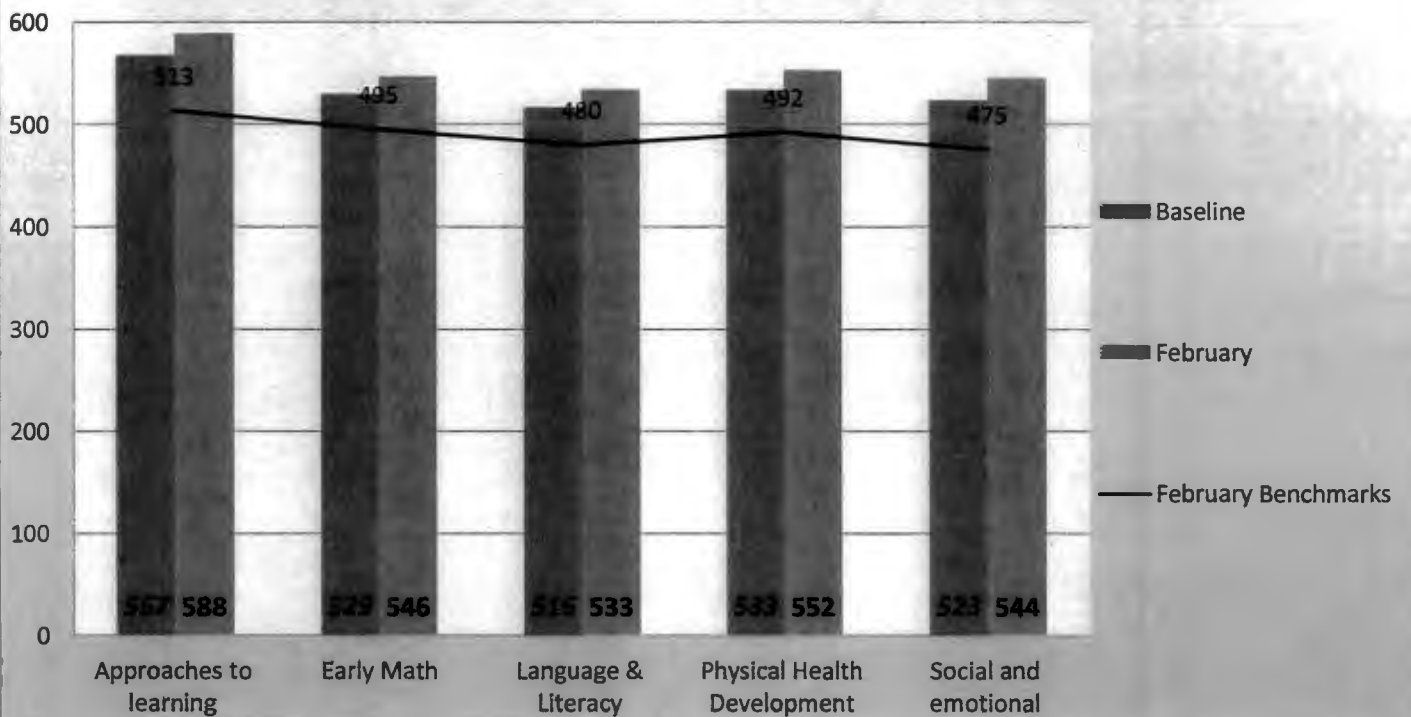
Domains	Developmental Level
APL	513
EM	495
LL	480
PHD	492
SED	475



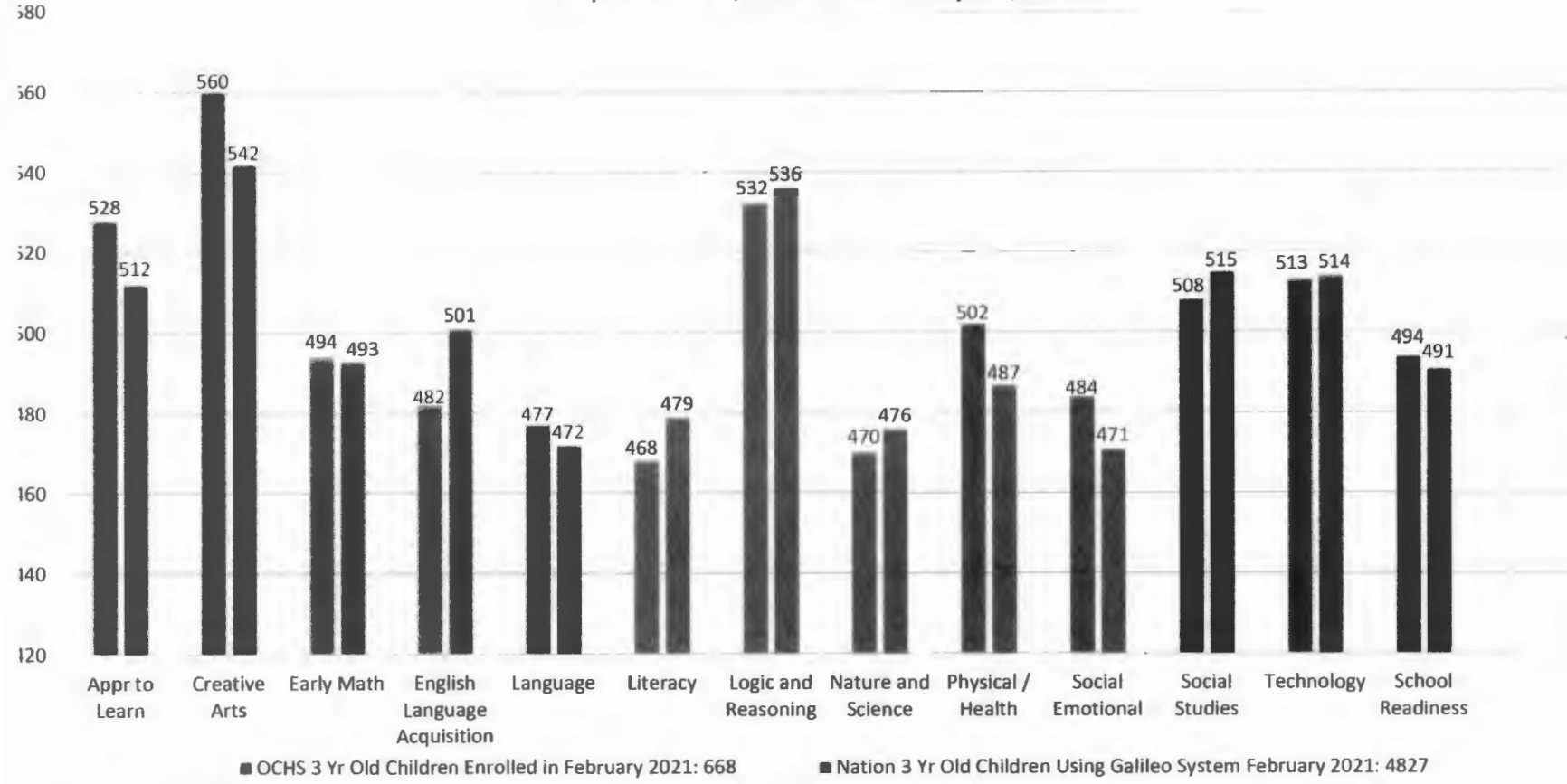
Orange County Head Start Children w/ ISP



Orange County Head Start Children w/ Behavior Plan



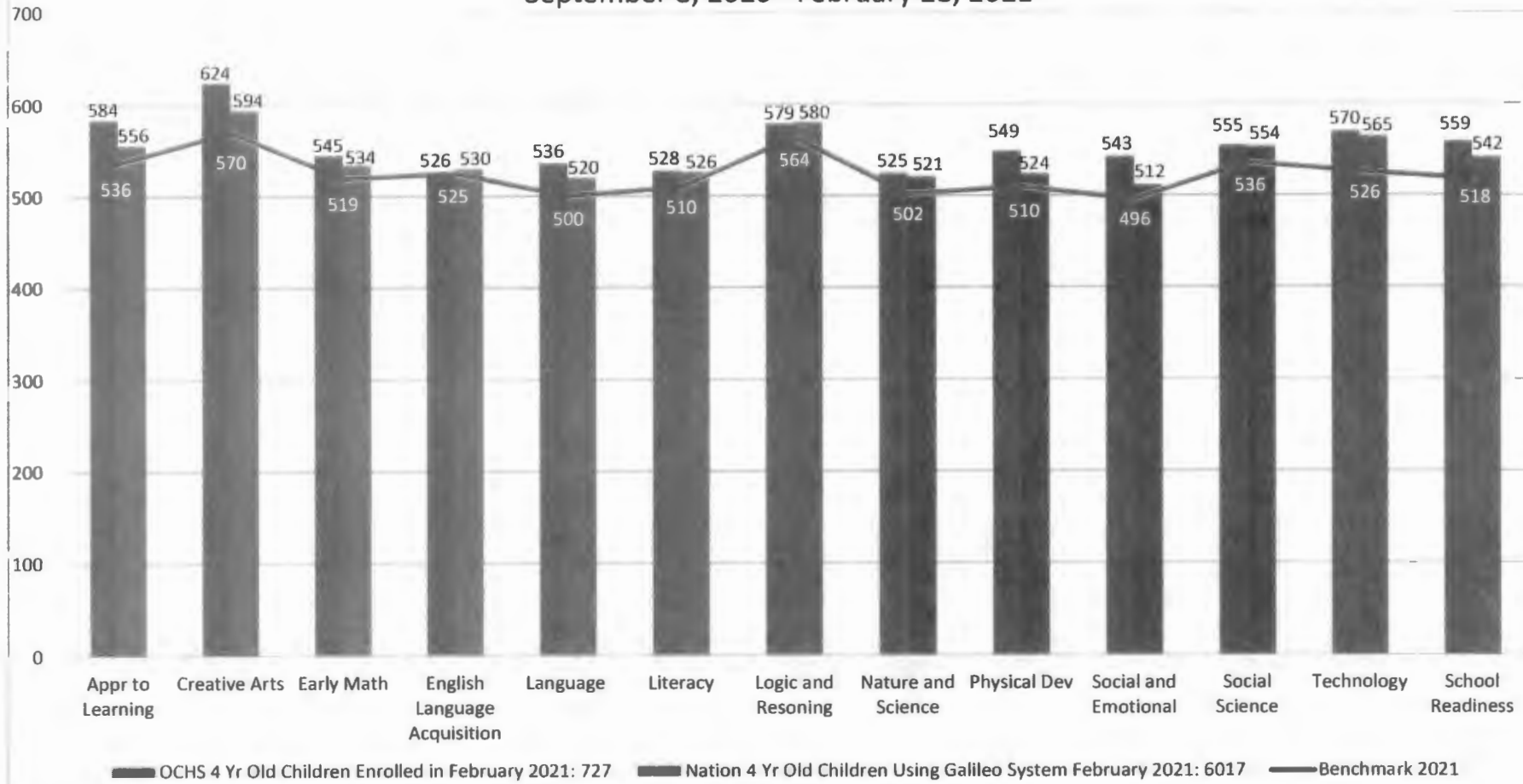
Orange County Head Start
Early Childhood Assessment Scores
Three Year Old (3 Yrs)
September 8, 2020 - February 28, 2021



Benchmark February 2021	
Category	Score
APL	491
CA	514
EM	478
ELA	493
LAN	489
LIT	458
LR	521
NS	453
PDH	473
SED	454
SS	462
TECH	484
School Read	493

*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

**Orange County Head Start
Early Childhood Assessment Scores
Four Year Old (4 Yrs)
September 8, 2020 - February 28, 2021**



APL
CA
EM
ELA
LAN
LIT
LR
NS
PDH
SED
SS
TECH
SR

*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
 1201 20th Street
 Orlando, FL 32805
 March 25, 2021

Call to Order by: Aquila Drayton, Chairperson
 Roll Call by: Sandra Moore, Admin Asst.

Attended By:

Jessica Vasquez	Aloma	Representative
Brittney Nicole Perra	Dover Shores	Representative
Natasha McPhee	Frontline	Representative
Ashley Garcia	Frontline	Alternate
Alyssa St.Hilaire	John Bridges	Alternate
Vanessa Percival	Lila Mitchell	Alternate
Aquila Drayton	Pine Hills	Chairperson
Carl Carty	South Orlando YMCA	Alternate
Paul Charles	Southwood	Representative
Mitchel Etienne	Southwood	Alternate
Permelia Gibson	W/S Elementary	Representative
Vanessa Lewis	BCC	Alternate
Maritza Vasquez	Past Parent	Community Rep
AnnMarie Alvarado	CHS	Community Rep

Quorum Established

Staff:

Sonya Hill	Main Office
Avis McWhite	Main Office
Sandra Moore	Main Office
Yvette Meade	Main Office
Pedro Berrios	Warehouse
Sandra Ruff	Main Office
Tammy Miller	Washington Shores ELC
Isha Divison	Washington Shores ELC
Carol Williams	Washington Shores ELC
Aturia Hall	Washington Shores ELC

Virtual

Avis McWhite	Main Office
Shauna Kirby	Main Office
Khrislee Garcia	Main Office
Rene Gomez	Main Office

Lourdes Ramos	Main Office
Bernadette Dimitriadis	Main Office
Marina DeLeon	Main Office
Dwayne Horne	Main Office
Teresa Williams	Main Office

Chairperson called for a motion to adopt the agenda

Motion: Jessica Vasquez, Aloma Representative
Second: Vanessa Percival, Frontline Representative
Motion carried with no objections

Secretary's Report by Sandra Moore, Admin Asst.- Ms. Moore highlighted the QA/Self-Assessment portion by Shauna Kirby and the update from Vanessa Lewis, BCC alternate.

Chairperson called for a motion to accept the minutes with one change to mark Alyssa St.Hilaire excused

Motion: AnnMarie Alvarado, Community Representative
Second: Jessica Vasquez, Aloma Representative
Motion carried with no objections

HR Report by Avis McWhite, Sr. Program Manager – Ms. McWhite listed separations, vacancies and also candidates with their credentials for the various positions and was seeking approval from the council to move forward.

Chairperson called for a motion to approve the HR report

Motion: Vanessa Percival, Lila Mitchell Alternate
Second: Alyssa St.Hilaire, John Bridges Alternate
Motion carried with no objections

Budget Report by Sandra Ruff, Fiscal Program Manager

Officer's Report by Aquila Drayton, Chairperson

Ms. Drayton spoke about her experience with her participation in the Self-Assessment. It was very positive.

Manager's Report by Sonya Hill, Manager

Ms. Hill stressed the importance of attendance and participation from all Policy Council members to ensure the meeting run smoothly.

Commissioner's Liaison Report by Vanessa Lewis

Ms. Lewis spoke about the availability of the COVID vaccine at the Orange County Convention Center for people 40+. You may register on line. Valencia West Campus and the Orange County Library on Orange Blossom Trail are accepting walk ins. For more information call 311 or 407-836-5860.

Fiscal COLA Application Presentation by Sandra Ruff, Fiscal Program Manager

COLA award was presented to the Policy Council. Reviewed the submission requirements and the process for applying

Chairperson called for a motion to approve the COLA Application

Motion: Alyssa St.Hilaire, John Bridges Alternate

Second: Vanessa Percival, Lila Mitchell Alternate

Motion carried with no objections

QA/ Monitoring and Evaluation Training by Shauna Kirby, Sr. Monitoring and Evaluation Coordinator and Khrislee Garcia, Monitoring and Evaluation Coordinator

Unit Reports:

Education – Bernadette Dimitriadis, Family Service Worker

Medical & Dental – Marina DeLeon, Registered Nurse

PFCE – Dwayne Horne, Sr. Family Service Worker

ERSEA – Rene Gomez. Monitoring & Evaluation Coordinator

Mental Health & Disabilities – Lourdes Ramos, Family Service Worker

Old Business:

- Executive Committee Nominations

Ms. Drayton nominated Permelia Gibson, W/S Elementary Representative for the position of Vice-Chairperson. She accepted the nomination. A vote was taken and she was unanimously voted in as the new Vice-Chairperson

Chairperson called for a motion to adjourn the meeting

Motion: AnnMarie Alvarado, Community Representative

Second: Vanessa Percival, Lila Mitchell Alternate

Motion carried with no objections

Meeting Adjourned at 8:17 p.m.

Next Policy Council Meeting April 15, 2021



Lonnie C. Bell Jr.
Director, Community & Family
Services

Orange County Government

HEAD START POLICY COUNCIL

PROGRAM INFORMATION & UPDATES



Sonya L. Hill
Head Start Division Manager



APRIL 2021



Orange County
Community & Family Services Department
Head Start Division



POLICY COUNCIL MONTHLY MEETING

Who: **POLICY COUNCIL MEMBERS**

Date: **THURSDAY – APRIL 15, 2021**

Time: **6:30 P.M.**

Location: **HOLDEN HEIGHTS COMM. CENTER
1201 20TH STREET
ORLANDO, FL 32805**

Child Care Provided

Sandra Moore:
407-836-8913 or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921 or Email Yvette.Meade@ocfl.net

**PLEASE STAY SAFE!!!!
SOCIALLY DISTANCING
PLEASE WEAR A MASK/FACE COVERING**



AGENDA



Orange County Government ● Head Start Policy Council ● Holden Heights Community Center
1201 20th Street, Orlando, FL 32805
April 15, 2021 ● 6:30 p.m.

- 1. Call to Order – Chairperson**
- 2. Roll Call – Secretary**
- 3. Adoption of Agenda**
- 4. Secretary Report**
 - a. Review of Minutes from March 25, 2021**
- 5. HR Report**
- 6. Budget Report**
- 7. Manager’s Report**
 - a. COVID-19 Update**
 - b. Homeless Report**
- 8. Officer’s Report**
- 9. Commissioner/Commissioner Liaison’s Report**
- 10. Unit Updates**
PFCE, ERSEA, PFCE, Mental Health & Disabilities
- 11. Adjourn**



Interoffice Memorandum

March 3, 2021

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C. Bell*
Community and Family Services Department

FROM: Sonya L. Hill, Manager *Sonya L. Hill*
Head Start Division
Contact: Sandra Moore, (407) 836-8913
Sonya L. Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – March 23, 2021**
Orange County Head Start Eligibility Priority Selection Criteria 2020-2021
All Districts

The Head Start Division requests Board approval of Orange County Head Start Eligibility Priority Selection Criteria 2021-2022. The eligibility priority selection criteria is required to establish a formal selection process, as mandated by the Improving Head Start for School Readiness Act of 2007 and Head Start Program Performance Standard 1302.14 which indicates that a program must annually establish selection criteria that weigh the prioritization of selection of participants, based on community needs identified in the community needs assessment as described in §1302.11 (b).

The eligibility priority selection criteria is used to determine the selection of eligible children for the Head Start Program.

The Head Start Policy Council approved the eligibility priority selection criteria on March 3, 2021 at a special called meeting.

ACTION REQUESTED: Approval of Orange County Head Start Eligibility Priority Selection Criteria 2021-2022 to establish a formal selection process for eligible children and families. All Districts.

SH/sm:jamh

Attachment

c: Carla Bell Johnson, Assistant County Administrator

**Head Start Policy Council
Human Resources Committee
March 2021 Actions**

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

Job Title	Reason	Employee's Name

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Technician On Call	Temporary Employment ended at employee's own decision	Maria Adriazola
Teacher Assistant	Work / Life Balance	Noelys Negron

IV. Current Head Start Openings – As of 3/11/2020

Job Title	Number of Positions	Potential Candidates in process for hire
Center Supervisor	3	
Licensed Practical Nurse	1	
Sr. Family Services Worker	2	
Family Services Worker	3	
Teacher Assistant	13	
Teacher	4	
Assistant Nutrition Coordinator	1	
Contract Administrator	1	
Quality Assurance Coordinator	1	
Behavioral Intervention Specialist	1	



ORANGE COUNTY FAMILY SERVICES HEAD START EDUCATION

Recommended Staff Qualifications for hire

Name: Daviana Figueroa

Position: On Call Substitute

- 1 year experience working in Early Childhood
- Bronx New York Child Development Courses that leads to CDA.

Name: Aicha Rhennam

Position: Teacher

- Nine years experience in ECE
- Associate Degree Early Childhood Care & Education & Human Services from University of Cincinnati.
- Child Development Associate (CDA) expired 2019.
- CLASS Reliable

Name: Jose B. Owens

Position: On Call Substitute

- Twenty years experience working with young children @ Callahan Neighborhood Center
- OCPS High School Diploma
- Completed Orlando Tech Child Care Provider for Preschoolers (CDA) Equivalency
- CPR certification expires 11/06/2021

Name: Caroline Aldana Figueroa

Position: On Call Substitute

- Completed High School Child Development class
- OCPS High School Diploma
- Completed online state mandated courses enrolled for competency tests

Head Start Budget Summary March 2021

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name	Current Budget 2020 - 2021	OCT	NOV	DEC	JAN	FEB	MAR	ENC	TOTAL Budget YTD	BALANCE	TOTAL YTD
7521 - ADMINISTRATION	\$1,421,045	\$42,479	\$99,789	\$120,738	\$86,346	\$207,594	\$77,529	\$13,206	\$634,475	\$773,364	45.58%
7522 - EDUCATION	\$11,009,056	\$559,088	\$1,114,194	\$1,392,882	\$887,263	\$878,830	\$806,383	\$161,748	\$5,638,639	\$5,208,668	52.69%
7523 - USDA ADMINISTRATION	\$189,735	\$8,138	\$14,032	\$19,849	\$12,941	\$19,494	\$13,791	\$0.00	\$88,245	\$106,275	45.37%
7524 - USDA OPERATIONS	\$1,380,829	\$12,138	\$35,619	\$102,311	\$83,642	\$74,928	\$76,737	\$365,573	\$385,3755	\$877,046	46.13%
7525 - TRAINING	\$156,870	\$0.00	\$0.00	\$6,595	\$6,434	\$10,601	\$2,495	\$0.00	\$26,125	\$130,745	16.65%
7526 - DISABILITIES	\$393,707	\$18,625	\$30,474	\$40,984	\$28,626	\$25,816	\$27,529	\$56,184	\$172,055	\$165,468	57.97%
7527 - HEALTH AND DENTAL	\$355,930	\$12,442	\$27,896	\$32,959	\$20,536	\$19,588	\$20,572	\$0.00	\$133,991	\$221,939	37.65%
7528 - PCFE	\$2,010,555	\$81,196	\$157,358	\$211,664	\$139,404	\$135,322	\$119,344	\$0.00	\$844,289	\$1,166,266	41.99%
7534 - FACILITIES AND OPERATIONS	\$784,339	\$30,361	\$29,406	\$47,948	\$29,923	\$32,228	\$86,992	\$0.00	\$256,858	\$527,481	32.75%

D: 7001 DEPT: 062 UNIT: 7521

D START ADMINISTRATION

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET												PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	% BUDGET		
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG				SEP	BALANCE	USED YTD
1120	3FA	REGULAR SALARIES and WAGES	839,811.00	28,172.89	48,463.75	78,381.70	54,332.19	71,304.77	49,334.86	.00	.00	.00	.00	.00	.00	.00	329,990.16	509,820.84	39.29	
1130	3FA	OTHER SALARIES and WAGES	5,000.00	2,862.90	4,977.00	5,139.00	2,098.50	2,911.40	4,528.50	.00	.00	.00	.00	.00	.00	.00	22,517.30	-17,517.30	450.35	
1140	3FA	OVERTIME	2,764.00	123.88	1,836.37	602.51	8.46	57.69	222.78	.00	.00	.00	.00	.00	.00	.00	2,851.69	-87.69	103.17	
2110	3FA	FICA TAXES	64,246.00	2,291.10	4,056.17	6,207.59	4,069.57	5,314.57	3,895.92	.00	.00	.00	.00	.00	.00	.00	25,834.92	38,411.08	40.21	
2120	3FA	RETIREMENT CONTRIBUTION	83,981.00	2,818.80	5,019.88	7,897.74	5,434.06	5,018.52	4,949.94	.00	.00	.00	.00	.00	.00	.00	31,138.94	52,842.06	37.08	
2130	3FA	LIFE and HEALTH INSURANCE	231,600.00	6,209.03	10,466.04	16,139.95	13,122.96	12,745.87	12,368.78	.00	.00	.00	.00	.00	.00	.00	71,042.63	160,557.37	30.67	
2131	3FA	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
2200	3FA	PAYMENTS TO OPEB TRUST	8,077.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,077.00	.00	
OBJECT CATEGORY 1			1,235,479.00	42,478.60	74,809.21	114,368.49	79,065.74	97,352.82	75,300.78	.00	.00	.00	.00	.00	.00	.00	483,375.64	752,103.36	39.12	
3125	3FB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	106,329.00	.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	.00	100.00	
3179	3FC	CONTRACT SVC EMPLOY AGENT	20,600.00	.00	443.04	2,808.21	4,526.20	2,113.65	.00	.00	.00	.00	.00	.00	.00	.00	11,966.55	9,891.10	-1,257.65	
3410	3FC	LOCAL TRAVEL	3,500.00	.00	.00	419.68	.00	135.47	111.48	.00	.00	.00	.00	.00	.00	.00	666.63	2,833.37	19.05	
3510	3FC	POSTAGE and MESSENGER SVCS	100.00	.00	.00	.00	.00	31.35	.00	.00	.00	.00	.00	.00	.00	.00	31.35	88.65	31.35	
3530	3FC	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00	
3610	3FC	RENTAL OF EQUIPMENT	8,000.00	.00	.00	345.50	471.14	235.57	235.57	.00	.00	.00	.00	.00	.00	.00	361.21	1,287.78	6,351.01	
3720	3FC	COMMUNICATIONS	2,000.00	.00	.00	1,006.04	.00	543.40	604.20	.00	.00	.00	.00	.00	.00	.00	.00	2,153.64	-153.64	
3820	3FC	MAINTENANCE OF EQUIPMENT	3,500.00	.00	.00	145.47	548.55	253.00	284.17	.00	.00	.00	.00	.00	.00	.00	878.31	1,231.19	1,390.50	
3910	3FC	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
4010	3FC	DUES and MEMBERSHIPS	6,000.00	.00	.00	.00	750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	750.00	7,250.00	9.38	
4020	3FC	AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4110	3FC	INCLUDING PRINTING)	4,000.00	.00	.00	1,357.05	277.37	599.80	420.70	.00	.00	.00	.00	.00	.00	.00	2,654.92	1,345.08	66.37	
4115	3FC	SUPPLIES	2,000.00	.00	.00	250.47	286.48	.00	77.82	.00	.00	.00	.00	.00	.00	.00	.00	614.77	1,385.23	
4121	3FC	THAN \$500	50.00	.00	.00	.00	27.84	.00	266.84	.00	.00	.00	.00	.00	.00	.00	.00	294.68	-244.68	
4123	3FC	EQUIPMENT LESS THAN \$1000	50.00	.00	.00	.00	359.98	.00	50.39	.00	.00	.00	.00	.00	.00	.00	.00	410.37	-360.37	
4412	3FC	PROMOTIONAL EXPENSES	50.00	.00	.00	36.94	33.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	69.94	-19.94	
4418	3FC	PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
4422	3FC	SCHOLARSHIPS,AWARDS,BENEF	1,500.00	.00	.00	.00	.00	.00	177.00	.00	.00	.00	.00	.00	.00	.00	.00	177.00	1,323.00	
4482	3FG	SELF INS-PROP CASUALTY	24,537.00	.00	24,537.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,537.00	.00	
OBJECT CATEGORY 2			165,566.00	.00	24,980.04	6,369.36	7,260.56	110,241.24	2,228.17	.00	.00	.00	.00	.00	.00	.00	13,206.07	151,099.37	21,260.56	
TOTAL UNIT_CD 7521			1,421,045.00	42,478.60	99,789.25	120,737.85	86,346.30	207,594.06	77,528.95	.00	.00	.00	.00	.00	.00	.00	13,206.07	634,475.01	773,363.92	45.58

D: 7001 DEPT: 062 UNIT: 7525
 START TRAINING

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED
3185	3FH	CONTRACT SVC-TRAINING	50,000.00	.00	.00	.00	.00	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	40,000.00	20.00
3197	3FH	SPECIFIED	2,000.00	.00	.00	.00	1,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,250.00	750.00	62.50
3420	3FH	OUT OF COUNTY TRAVEL	38,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	38,000.00	.00
3610	3FH	RENTAL OF EQUIPMENT	2,000.00	.00	.00	.00	€13.60	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	613.60	1,386.40	30.68
3620	3FH	LEASES-BUILDINGS/STRUCTURES	3,370.00	.00	.00	.00	1,280.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,280.00	2,090.00	37.98
3910	3FH	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4020	3FH	SUBSCRIPTIONS	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4030	3FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	6,594.94	1,500.00	375.00	2,495.00	.00	.00	.00	.00	.00	.00	.00	.00	10,964.94	27,035.06	28.86
4040	3FH	LICENSE AND CERTIFICATION FEES	3,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,500.00	.00
4110	3FH	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4115	3FH	MISCELLANEOUS OPERATING SUPPLIES	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4116	3FH	EVENT/MEAL REIMBURSEMENTS	3,500.00	.00	.00	.00	1,790.43	226.13	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,016.56	1,483.44	57.62
4418	3FH	EDUCATIONAL ASSISTANCE PROGRAM	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
OBJECT CATEGORY 2			156,870.00	.00	.00	6,594.94	6,434.03	10,601.13	2,495.00	.00	.00	.00	.00	.00	.00	.00	.00	26,125.10	130,744.90	16.65
TOTAL UNIT_CD 7525			156,870.00	.00	.00	6,594.94	6,434.03	10,601.13	2,495.00	.00	.00	.00	.00	.00	.00	.00	.00	26,125.10	130,744.90	16.65

0: 7001 DEPT: 062 UNIT: 7526

START DISABILITIES

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FI	REGULAR SALARIES and WAGES	223,978.00	13,802.88	18,184.80	27,272.12	18,548.43	17,941.30	18,184.80	.00	.00	.00	.00	.00	.00	.00	.00	113,892.33	110,285.87	50.76
1140	3FI	OVERTIME	500.00	4.47	3.31	1,124.44	553.49	-789.72	.00	.00	.00	.00	.00	.00	.00	.00	.00	915.99	-415.99	183.20
2110	3FI	FICA TAXES	17,134.00	958.89	1,249.73	1,995.24	1,307.49	1,159.97	1,235.95	.00	.00	.00	.00	.00	.00	.00	.00	7,905.27	9,228.73	48.14
2120	3FI	RETIREMENT CONTRIBUTION	22,398.00	1,380.74	1,816.81	2,839.88	1,908.99	1,717.18	1,818.48	.00	.00	.00	.00	.00	.00	.00	.00	11,480.84	10,937.16	51.17
2130	3FI	LIFE and HEALTH INSURANCE	58,000.00	2,700.42	4,500.70	6,729.72	5,146.52	5,148.52	5,148.52	.00	.00	.00	.00	.00	.00	.00	.00	29,370.40	28,829.80	52.45
2131	3FI	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FI	PAYMENTS TO OPEB TRUST	1,795.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,795.00	.00
OBJECT CATEGORY 1			321,805.00	18,625.40	25,735.35	39,961.18	27,483.92	25,195.23	28,363.75	.00	.00	.00	.00	.00	.00	.00	.00	163,344.83	158,460.17	50.76
3195	3FK	CONTRACT SERVICES MEDICAL	45,000.00	.00	.00	482.20	1,182.50	500.00	912.50	.00	.00	.00	.00	.00	.00	.00	56,184.04	3,057.20	-14,241.24	131.65
3410	3FK	LOCAL TRAVEL	2,200.00	.00	251.16	263.22	.00	.00	131.74	.00	.00	.00	.00	.00	.00	.00	.00	848.12	1,553.88	29.37
3530	3FK	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00
3720	3FK	COMMUNICATIONS	2,400.00	.00	35.70	277.20	.00	120.75	120.84	.00	.00	.00	.00	.00	.00	.00	.00	554.49	1,845.51	23.10
4020	3FK	SUBSCRIPTIONS	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4040	3FK	LICENSE AND CERTIFICATION FEES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	3FK	PRINTING)	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4115	3FK	MISCELLANEOUS OPERATING SUPPLIES	12,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,000.00	.00
4121	3FK	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4418	3FK	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	3FG	SELF INS-PROP CASUALTY	4,452.00	.00	4,452.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,452.00	.00	100.00
OBJECT CATEGORY 2			71,802.00	.00	4,738.86	1,022.82	1,182.50	620.75	1,165.08	.00	.00	.00	.00	.00	.00	.00	56,184.04	8,709.81	7,008.15	90.25
TOTAL UNIT_CD 7526			393,707.00	18,625.40	30,474.21	40,983.80	28,626.42	25,815.98	27,528.83	.00	.00	.00	.00	.00	.00	.00	56,184.04	172,054.64	165,468.32	57.97

7001 DEPT: 062 UNIT: 7527
) START HEALTH AND DENTAL

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FV	REGULAR SALARIES and WAGES	220,912.00	9,014.41	15,024.01	22,047.46	14,043.70	14,520.07	14,551.05	.00	.00	.00	.00	.00	.00	.00	.00	89,200.70	131,711.30	40.38
1140	3FV	OVERTIME	500.00	98.66	383.94	1,702.25	-384.77	-1,238.29	13.31	.00	.00	.00	.00	.00	.00	.00	.00	575.10	-75.10	115.02
1155	3FV	COVID - SICK LEAVE	.00	.00	.00	.00	922.88	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	922.88	-922.88	.00
2110	3FV	FICA TAXES	18,899.00	655.76	1,109.68	1,800.72	1,039.69	940.23	1,038.38	.00	.00	.00	.00	.00	.00	.00	.00	6,584.44	10,314.56	38.96
2120	3FV	RETIREMENT CONTRIBUTION	22,091.00	911.31	1,540.80	2,444.20	1,458.19	1,328.18	1,456.43	.00	.00	.00	.00	.00	.00	.00	.00	9,139.11	12,951.89	41.37
2130	3FV	LIFE and HEALTH INSURANCE	70,000.00	1,781.74	2,936.24	4,312.07	3,301.40	3,301.40	3,301.40	.00	.00	.00	.00	.00	.00	.00	.00	18,914.25	51,085.75	27.02
2131	3FV	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FV	PAYMENTS TO OPEB TRUST	897.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	897.00	.00
:CT CATEGORY 1			331,299.00	12,441.88	20,994.67	32,306.70	20,361.09	18,851.59	20,360.55	.00	.00	.00	.00	.00	.00	.00	.00	125,336.48	205,962.52	37.83
3179	3FW	CONTRACT SVC EMPLOY AGENT	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
3195	3FW	CONTRACT SERVICES MEDICAL	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
3410	3FW	LOCAL TRAVEL	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
3530	3FW	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.00
3720	3FW	COMMUNICATIONS	2,280.00	.00	.00	322.00	.00	181.00	161.12	.00	.00	.00	.00	.00	.00	.00	.00	844.12	1,835.88	28.25
4020	3FW	SUBSCRIPTIONS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4110	3FW	PRINTING)	1,500.00	.00	.00	.00	154.77	.00	50.00	.00	.00	.00	.00	.00	.00	.00	.00	204.77	1,295.23	13.65
4115	3FW	MISCELLANEOUS OPERATING SUPPLIES	3,000.00	.00	.00	329.80	.00	575.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	904.80	2,095.20	30.16
4121	3FW	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	3FW	EQUIPMENT LESS THAN \$1000	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4143	3FW	MEDandSURG SUPPLIES	4,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,100.00	.00
4418	3FW	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	3FG	SELF INS-PROP CASUALTY	6,901.00	.00	6,901.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,901.00	.00	100.00
:CT CATEGORY 2			24,631.00	.00	6,901.00	651.80	154.77	736.00	211.12	.00	.00	.00	.00	.00	.00	.00	.00	6,654.69	15,976.31	35.14
AL UNIT_CD 7527			355,930.00	12,441.88	27,895.67	32,958.50	20,535.86	19,587.59	20,571.67	.00	.00	.00	.00	.00	.00	.00	.00	133,991.17	221,938.83	37.65

D: 7001 DEPT: 062 UNIT: 7528

D START PARENT FAMILY COMMUNITY ENGAGEMENT

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET												PRE-ENCUMBERED		TOTAL YTD	BALANCE	% BUDGET USED YTD	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	AMOUNT				AMOUNT
1120	3FX	REGULAR SALARIES and WAGES	1,139,894.00	56,545.83	95,989.78	142,002.34	91,903.00	88,523.42	77,278.19	.00	.00	.00	.00	.00	.00	.00	.00	552,242.56	587,651.44	48.45
1130	3FX	OTHER SALARIES and WAGES	10,000.00	.00	.00	488.00	2,588.80	2,880.00	2,880.00	.00	.00	.00	.00	.00	.00	.00	.00	8,832.60	1,187.40	88.33
1140	3FX	OVERTIME	5,000.00	86.58	1,380.38	107.42	-843.24	121.77	87.48	.00	.00	.00	.00	.00	.00	.00	.00	940.35	4,058.85	18.81
1155	3FG	COVID - SICK LEAVE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2110	3FX	FICA TAXES	67,202.00	4,130.22	7,140.46	10,599.53	6,705.52	6,578.53	5,755.00	.00	.00	.00	.00	.00	.00	.00	.00	40,909.28	46,292.74	46.91
2120	3FX	RETIREMENT CONTRIBUTION	350,000.00	6,135.25	10,525.80	15,531.82	9,892.15	9,818.87	6,462.83	.00	.00	.00	.00	.00	.00	.00	.00	60,166.32	289,833.68	17.19
2130	3FX	LIFE and HEALTH INSURANCE	350,000.00	14,298.11	24,216.82	36,738.22	26,711.27	25,135.40	23,668.84	.00	.00	.00	.00	.00	.00	.00	.00	150,766.66	199,233.34	43.08
2131	3FX	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FX	PAYMENTS TO OPEB TRUST	13,910.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,910.00	.00
ECT CATEGORY 1			1,956,008.00	81,195.99	139,253.02	205,466.33	136,955.30	132,857.79	118,130.32	.00	.00	.00	.00	.00	.00	.00	.00	813,657.75	1,142,148.25	41.61
3410	3FY	LOCAL TRAVEL	3,000.00	.00	72.33	195.51	.00	89.06	84.01	.00	.00	.00	.00	.00	.00	.00	.00	420.91	2,579.09	14.03
3530	3FY	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	.00
3720	3FY	COMMUNICATIONS	5,000.00	.00	.00	1,898.13	.00	865.81	646.87	.00	.00	.00	.00	.00	.00	.00	.00	3,410.61	1,589.39	68.21
4020	3FY	AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	3FY	PRINTING)	7,000.00	.00	.00	2,955.80	2,368.46	90.00	248.05	.00	.00	.00	.00	.00	.00	.00	.00	5,662.31	1,317.69	81.18
4115	3FY	SUPPLIES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4121	3FY	\$500	50.00	.00	.00	.00	59.99	.00	34.99	.00	.00	.00	.00	.00	.00	.00	.00	94.98	-44.98	189.96
4123	3FY	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	1,349.70	.00	1,439.93	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,789.63	-2,289.63	557.93
4412	3FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
4418	3FY	PROGRAM	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4450	3FY	PARENT ACTIVITY FUND	9,218.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,218.00	.00
4482	3FG	SELF INS-PROP CASUALTY	16,033.00	.00	18,033.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,033.00	.00	100.00
ECT CATEGORY 2			54,549.00	.00	18,105.33	8,199.14	2,448.45	2,464.80	1,213.92	.00	.00	.00	.00	.00	.00	.00	.00	30,431.44	24,117.56	55.79
FAL UNIT_CD 7528			2,010,555.00	81,195.99	157,358.35	211,664.47	139,403.75	135,322.39	119,344.24	.00	.00	.00	.00	.00	.00	.00	.00	844,289.19	1,166,265.81	41.99

START FACILITIES AND OPERATIONS

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FL	REGULAR SALARIES and WAGES	136,032.00	6,572.00	10,996.86	16,556.67	11,099.89	10,895.89	10,956.10	.00	.00	.00	.00	.00	.00	.00	.00	67,176.41	68,855.59	49.38
1130	3FL	OTHER SALARIES and WAGES	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
1140	3FL	OVERTIME	5,000.00	21.99	491.77	215.24	28.98	106.09	63.34	.00	.00	.00	.00	.00	.00	.00	.00	927.41	4,072.59	18.55
2110	3FL	FICA TAXES	10,408.00	483.78	811.05	1,198.63	770.20	768.01	781.49	.00	.00	.00	.00	.00	.00	.00	.00	4,771.14	5,836.86	45.84
2120	3FL	RETIREMENT CONTRIBUTION	13,803.00	659.40	1,148.86	1,677.10	1,112.90	1,110.20	1,101.95	.00	.00	.00	.00	.00	.00	.00	.00	6,810.41	6,792.59	50.07
2130	3FL	LIFE and HEALTH INSURANCE	54,340.00	2,313.06	3,855.20	5,789.88	4,358.12	4,358.12	4,358.12	.00	.00	.00	.00	.00	.00	.00	.00	25,012.48	29,327.52	46.03
2200	3FL	PAYMENTS TO OPEB TRUST	1,680.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,680.00	.00
ECT CATEGORY 1			231,043.00	10,030.21	17,303.74	25,414.50	17,370.09	17,338.31	17,241.00	.00	.00	.00	.00	.00	.00	.00	.00	104,897.85	128,346.15	45.32
3167	3FM	GOVERNMENTAL AGENCIES	2,000.00	.00	.00	.00	.00	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	1,900.00	5.00
3170	3FM	JANITORIAL SVC and SUPPLY	10,000.00	847.73	847.73	847.73	847.73	847.73	847.73	.00	.00	.00	.00	.00	.00	.00	.00	3,888.38	8,113.82	38.86
3179	3FM	CONTRACT SVC EMPLOY AGENT	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
3197	3FM	OTHERWISE SPECIFIED	5,000.00	.00	.00	.00	.00	.00	21,371.79	.00	.00	.00	.00	.00	.00	.00	.00	21,371.79	-18,371.79	427.44
3350	3FM	OTHER INSURANCE and BONDS	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
3410	3FM	LOCAL TRAVEL	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
3520	3FM	MOVING EXPENSE-CO ASSETS	7,000.00	.00	.00	.00	.00	1,515.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,515.00	5,485.00	21.64
3530	3FM	TOLL CHARGES	700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	700.00	.00
3810	3FM	RENTAL OF EQUIPMENT	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
3820	3FM	LEASES-BUILDINGS/STRUCTURES	390,000.00	18,504.70	10,278.70	10,276.70	10,276.70	10,276.70	10,276.70	.00	.00	.00	.00	.00	.00	.00	.00	89,888.20	320,111.80	17.92
3710	3FM	UTILITIES	30,000.00	839.37	839.37	839.37	839.37	1,068.07	839.37	.00	.00	.00	.00	.00	.00	.00	.00	5,264.92	24,735.08	17.55
3720	3FM	COMMUNICATIONS	2,700.00	.00	.00	451.44	.00	226.71	225.81	.00	.00	.00	.00	.00	.00	.00	.00	903.96	1,796.04	33.48
3810	3FM	IMPROVEMENTS, AND GROUNDS	33,000.00	338.75	338.75	5,780.38	338.75	393.89	4,602.61	.00	.00	.00	.00	.00	.00	.00	.00	12,793.11	20,206.89	38.77
3820	3FM	MAINTENANCE OF EQUIPMENT	2,000.00	.00	.00	.00	.00	.00	674.00	.00	.00	.00	.00	.00	.00	.00	.00	674.00	1,328.00	33.70
3825	3FD	CHARGES	21,198.00	.00	.00	3,257.94	450.05	532.91	1,752.48	.00	.00	.00	.00	.00	.00	.00	.00	5,993.38	15,202.64	28.28
3910	3FM	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	3FM	PRINTING)	1,500.00	.00	.00	.00	.00	.00	641.45	.00	.00	.00	.00	.00	.00	.00	.00	641.45	858.55	42.76
4115	3FM	SUPPLIES	5,000.00	.00	.00	.00	.00	.00	20,404.03	.00	.00	.00	.00	.00	.00	.00	.00	20,404.03	-15,404.03	408.08
4121	3FM	\$500	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4123	3FM	EQUIPMENT LESS THAN \$1000	10,000.00	.00	.00	279.98	.00	129.00	1,350.86	.00	.00	.00	.00	.00	.00	.00	.00	1,759.82	8,240.18	17.60
4126	3FM	TOOLS and SMALL IMPLEMENTS	4,400.00	.00	.00	.00	.00	.00	4,011.94	.00	.00	.00	.00	.00	.00	.00	.00	4,011.94	388.06	91.18
4175	3FM	CLOTHING AND WEARING APPAREL	200.00	.00	.00	.00	.00	.00	355.63	.00	.00	.00	.00	.00	.00	.00	.00	355.63	-155.63	177.81
4195	3FM	MISC SUPPLIES OR EXPENSES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
6410	3FO	EQUIPMENT	2,800.00	.00	.00	.00	.00	.00	2,598.28	.00	.00	.00	.00	.00	.00	.00	.00	2,598.28	3.72	99.86
ECT CATEGORY 2			553,296.00	20,330.55	12,102.55	22,533.50	12,552.60	14,890.01	89,750.88	.00	.00	.00	.00	.00	.00	.00	.00	152,159.87	401,136.13	27.50
TOTAL UNIT_CD 7534			784,339.00	30,360.76	29,406.29	47,948.00	29,922.69	32,228.32	86,991.66	.00	.00	.00	.00	.00	.00	.00	.00	256,857.72	527,481.28	32.75

ADMINISTRATION

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENCUMBERED		TOTAL YTD	BALANCE	% BUDGET USED YTD	
																AMOUNT	AMOUNT				
1120	3FQ	REGULAR SALARIES and WAGES	113,112.00	5,818.56	9,697.60	14,546.41	9,697.60	9,697.60	10,153.96	.00	.00	.00	.00	.00	.00	.00	.00	59,611.73	53,500.27	52.70	
1140	3FQ	OVERTIME	1,500.00	169.60	246.32	2.80	.00	8.28	265.42	.00	.00	.00	.00	.00	.00	.00	.00	692.62	807.38	46.17	
2110	3FQ	FICA TAXES	10,030.00	439.37	729.48	1,088.31	726.63	727.24	781.83	.00	.00	.00	.00	.00	.00	.00	.00	4,492.86	5,537.14	44.79	
2120	3FQ	RETIREMENT CONTRIBUTION	13,111.00	598.84	994.39	1,454.92	969.76	970.59	1,041.94	.00	.00	.00	.00	.00	.00	.00	.00	6,030.44	7,080.56	48.00	
2130	3FQ	LIFE and HEALTH INSURANCE	42,000.00	1,111.44	1,852.40	2,527.10	1,547.18	1,547.18	1,547.62	.00	.00	.00	.00	.00	.00	.00	.00	10,132.88	31,867.12	24.13	
2200	3FQ	PAYMENTS TO OPEB TRUST	1,889.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,889.00	.00	
OBJECT CATEGORY 1			181,642.00	8,138.01	13,520.19	19,619.54	12,941.15	12,950.87	13,790.77	.00	.00	.00	.00	.00	.00	.00	.00	80,960.53	100,681.47	44.57	
3125	3FP	INDIRECT COSTS	8,543.00	.00	.00	.00	.00	8,543.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,543.00	.00	100.00	
3410	3FR	LOCAL TRAVEL	1,000.00	.00	212.29	229.37	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	441.86	558.34	44.17	
3530	3FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
3820	3FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4110	3FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	4,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,100.00	.00	
4418	3FR	EDUCATIONAL ASSISTANCE PROGRAM	835.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	835.00	.00	
4482	3FS	SELF INS-PROP CASUALTY	300.00	.00	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00	100.00	
OBJECT CATEGORY 2			12,678.00	.00	512.29	229.37	.00	8,543.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,264.66	5,593.34	56.57
TOTAL UNIT_CD 7523			194,520.00	8,138.01	14,032.48	19,848.91	12,941.15	19,493.87	13,790.77	.00	.00	.00	.00	.00	.00	.00	.00	.00	88,245.19	106,274.81	45.37

DEPT: 7401 DEPT: 062 UNIT: 7524

OPERATIONS

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-	ENCUMBERED	TOTAL	BALANCE	%		
																ENCUMBERED	ENCUMBERED	YTD		USED		
1120	3FT	REGULAR SALARIES and WAGES	133,835.00	7,899.32	13,719.60	20,403.90	12,920.79	13,112.47	13,253.11	.00	.00	.00	.00	.00	.00	.00	.00	81,309.19	52,325.81	60.84		
1140	3FT	OVERTIME	500.00	.00	598.43	830.00	-749.25	-472.50	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4.88	485.32	.94	
2110	3FT	FICA TAXES	10,223.00	564.39	1,028.88	1,534.83	859.17	895.00	941.93	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,824.00	4,399.00	56.97	
2120	3FT	RETIREMENT CONTRIBUTION	13,363.00	789.93	1,431.80	2,103.39	1,217.15	1,284.00	1,325.31	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,131.38	5,231.62	60.85	
2130	3FT	LIFE and HEALTH INSURANCE	84,000.00	2,884.78	4,808.88	7,196.46	5,586.38	5,588.38	5,588.38	.00	.00	.00	.00	.00	.00	.00	.00	.00	31,589.28	52,410.74	37.61	
2131	3FT	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
2200	3FT	PAYMENTS TO OPEB TRUST	3,778.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,778.00	.00	
:CT CATEGORY 1			245,499.00	12,138.42	21,585.19	31,866.58	19,814.24	20,365.35	21,086.73	.00	.00	.00	.00	.00	.00	.00	.00	.00	128,666.51	118,640.49	51.87	
3170	3FU	JANITORIAL SVC and SUPPLY	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00	
4110	3FU	PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
4115	3FU	SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00	
4123	3FU	EQUIPMENT LESS THAN \$1000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4130	3FU	HOUSEHOLD AND KITCHEN SUPPLIES	3,300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,300.00	.00	
4135	3FU	FOODandDIETARY	1,382,111.00	.00	.00	70,442.17	63,828.14	54,562.33	55,649.78	.00	.00	.00	.00	.00	.00	.00	.00	385,573.21	244,462.42	752,055.37	44.79	
4482	3FS	SELF INS-PROP CASUALTY	14,034.00	.00	14,034.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,034.00	.00	100.00	
:CT CATEGORY 2			1,382,495.00	.00	14,034.00	70,442.17	63,828.14	54,562.33	55,649.78	.00	.00	.00	.00	.00	.00	.00	.00	.00	385,573.21	258,516.42	758,405.37	45.14
AL UNIT_CD 7524			1,627,994.00	12,138.42	35,619.19	102,310.75	83,642.38	74,927.88	76,736.51	.00	.00	.00	.00	.00	.00	.00	.00	.00	365,573.21	385,374.93	877,045.86	48.13

D: 8291 DEPT: 062 UNIT: 7536

OBJECT	APPR	OBJECT NAME	BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED	AMOUNT	YTD	BALANCE	BUDGET
1120	2EA	REGULAR SALARIES and WAGES	786,476.00	.00	1,200.00	6,000.00	2,400.00	26,865.59	52,787.79	.00	.00	.00	.00	.00	.00	.00	.00	89,253.38	677,222.62	11.64
2110	2EA	FICA TAXES	58,667.00	.00	67.29	443.82	174.37	1,971.14	4,068.81	.00	.00	.00	.00	.00	.00	.00	.00	6,745.43	51,921.57	11.50
2120	2EA	RETIREMENT CONTRIBUTION	76,646.00	.00	120.00	600.00	240.00	2,736.09	5,655.99	.00	.00	.00	.00	.00	.00	.00	.00	9,352.08	67,295.92	12.20
2130	2EA	LIFE and HEALTH INSURANCE	292,216.00	.00	340.18	1,698.07	767.82	6,952.52	13,203.96	.00	.00	.00	.00	.00	.00	.00	.00	22,982.55	269,233.45	7.86
2200	2EA	PAYMENTS TO OPEB TRUST	639.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	639.00	.00
ECT CATEGORY 1			1,194,646.00	.00	1,747.47	8,741.89	3,602.19	36,525.34	75,718.55	.00	.00	.00	.00	.00	.00	.00	.00	128,333.44	1,066,312.56	10.74
3125	2EB	INDIRECT COSTS	42,498.00	.00	.00	.00	.00	2,588.47	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,588.47	39,909.53	6.09
3410	2EC	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4020	2EC	VIDEOS, AND SUBSCRIPTIONS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4110	2EC	INCLUDING PRINTING)	1,600.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,600.00	.00
4115	2EC	SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4123	2EC	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	2EC	SELF INS-PROP CASUALTY	196.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	196.00	.00
ECT CATEGORY 2			46,396.00	.00	.00	.00	.00	2,588.47	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,588.47	43,807.53	5.58
TOTAL UNIT_CD 7536			1,241,042.00	.00	1,747.47	8,741.89	3,602.19	41,113.81	75,718.55	.00	.00	.00	.00	.00	.00	.00	.00	130,921.91	1,110,120.09	10.55

Works - Transactions

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Transactions - Summary

Sign Off	Date Purchased	Document	Primary Accountholder	Account Nickname	Vendor	Purchase Amount	Comp/Val/Auth	Allocation	Bank Dispute Status
AH APR (ACT)	02/04/2021	TXN00254836	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	216.00	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/04/2021	TXN00254940	DUCK, CORTINA	PCARD	WATER - COFFEE DELIVERY	781.67	✓ ✓ ✓	7001-062-7522-3710- - HEAD0001-	
AH APR (ACT)	02/01/2021	TXN00254961	DUCK, CORTINA	PCARD	OFFICEMAX/OFFICEDEPT#6876	-384.14	✓ ✓ ✓	7001-062-7522-4123- - HEAD0001-	
AH APR (ACT)	02/04/2021	TXN00254981	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	64.32	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/03/2021	TXN00255011	DUCK, CORTINA	PCARD	OFFICEMAX/OFFICEDEPT#6876	-18.29	✓ ✓ ✓	7001-062-7522-4110- - HEAD0001-	
AH APR (ACT)	02/03/2021	TXN00255143	DUCK, CORTINA	PCARD	OFFICEMAX/OFFICEDEPT#6876	-23.22	✓ ✓ ✓	7001-062-7522-4110- - HEAD0001-	
AH APR (ACT)	02/09/2021	TXN00255549	DUCK, CORTINA	PCARD	USPS PO 1169260806	31.35	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/12/2021	TXN00255956	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	66.00	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/12/2021	TXN00255998	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	125.40	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/12/2021	TXN00256011	DUCK, CORTINA	PCARD	OFFICEMAX/OFFICEDEPT#6876	-579.99	✓ ✓ ✓	7001-062-7522-4123- - HEAD0001-	
AH APR (ACT)	02/12/2021	TXN00256033	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	66.00	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/12/2021	TXN00256099	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	105.08	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/12/2021	TXN00256109	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	79.40	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/12/2021	TXN00256110	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	66.00	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/12/2021	TXN00256141	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	146.96	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/12/2021	TXN00256183	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	178.64	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	
AH APR (ACT)	02/17/2021	TXN00256506	DUCK, CORTINA	PCARD	OC FIRE RESCUE FEES	66.00	✓ ✓ ✓	7001-062-7522-3167- - HEAD0001-	

Sign Off	Date Purchased	Document	Primary Accountholder	Account Nickname	Vendor	Purchase Amount	Comp[Val]Auth	Allocation	Bank Dispute Status
			DUCK,	CORTINA				7001-062- 7522-4110- - HEAD0001-	

Totals

Transaction Count:	36
Purchase Total:	2,305.27
Allocation Total:	2,305.27

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-21-01	2. Issuance Date: 02/19/2021
	3. Originating Office: Office of Head Start	
	4. Key Words: Consolidated Appropriations Act; Appropriations; Fiscal Year (FY) 2021; Funding Increase; Cost of Living Adjustment (COLA); Quality Improvement; Supplemental COVID-19 Funds	

PROGRAM INSTRUCTION

TO: Head Start and Early Head Start Grantees and Delegate Agencies

SUBJECT: FY 2021 Head Start Funding Increase

INSTRUCTION:

The Consolidated Appropriations Act, 2021 (P.L. 116-260), was signed into law on Dec. 27, 2020. The funding level for programs under the Head Start Act, including Early Head Start-Child Care Partnerships, is \$10,748,095,000, an increase of \$135 million over fiscal year (FY) 2020. This increase includes funding to provide a 1.22% cost-of-living adjustment (COLA) for all Head Start, Early Head Start, and Early Head Start-Child Care (EHS-CC) Partnership grantees and \$10 million for Migrant and Seasonal grantee quality improvement funding. COLA and quality improvement funding announced in this instruction does not apply to new competitive expansion awards issued during FY 2021.

The Consolidated Appropriations Act also includes \$250 million in supplemental funds for Head Start programs to continue their response to COVID-19. This is in addition to the \$750 million in the Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020. Funds are made available for the same purpose of preventing, preparing for, and responding to COVID-19. The Office of Head Start (OHS) will again distribute this funding proportionally to all grantees based on funded enrollment levels.

This Program Instruction (PI) provides information about the FY 2021 COLA, quality improvement funding for Migrant and Seasonal grantees, and the supplemental funds available to support grantees' continued response to COVID-19. It makes brief mention of the application requirements, but more details will be forthcoming.

FY 2021 COLA

All Head Start, Early Head Start, and EHS-CC Partnership grantees are eligible to receive a COLA increase. Grantees subject to competition for continued funding through the Designation Renewal System (DRS) are entitled to COLA funds through the end of their current award.

Each grantee may apply for a COLA increase of 1.22% of the FY 2020 base funding level. Base funding excludes training and technical assistance funds and any one-time funding received

during FY 2020. Grantees must use COLA funds to permanently increase the Head Start pay scale by no less than 1.22%. This includes salaries of current staff and the pay range of unfilled vacancies. Grantees must provide an equivalent increase to delegate agencies and other partners to adjust their salaries and scales. Any grantee concerned that they cannot increase salaries for education staff (e.g., classroom teachers, home visitors, and family child care providers) due to wage comparability issues should ensure public school salaries for kindergarten teachers are included in their considerations.

Sections 653 and 640(j) of the Head Start Act provide further guidance on the uses and limitations of COLA funds. Sec. 653 restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. It also prohibits any Head Start employee from being compensated at a rate higher than that of an Executive Schedule Level II position, including employees paid through indirect costs. Sec. 640(j) of the Act requires that the compensation of Head Start employees must be improved regardless of whether the agency has the ability to improve the compensation of staff employed by the agency that do not provide Head Start services.

Any grantee proposing a COLA percentage less than 1.22% across its pay scale, or differential increases between delegates or partners, must justify its rationale in its budget narrative.

As specified in Personnel policies, 45 CFR §1302.90, each grantee is required to establish written personnel policies and procedures that are approved by the governing body and Policy Council or policy committee. They must be available to all staff. Review your personnel policies and procedures since they may contain information relevant to this COLA.

Any remaining funds may be applied to fringe benefits costs or used to offset increased operating costs in other areas of the budget. This includes increased costs in rent, utilities, facilities maintenance and insurance, contractual arrangements, vehicle fuel and maintenance, and supplies.

FY 2021 Quality Improvement Funds for Migrant and Seasonal Grantees

Each Migrant and Seasonal grantee will receive a proportionate amount of quality improvement funding based on the number of slots the grantee is funded to serve (approximately \$370 per slot).

There is flexibility in the use of quality improvement funds to meet Migrant and Seasonal grantees' most pressing needs. Therefore, a program may apply to use quality improvement funds for activities consistent with Sec. 640(a)(5) of the Act, except that any amount of these funds may be used on any of the activities specified in such section. Programs are not bound by the requirements that at least 50% of the funds be used for staff compensation or that no more than 10% of funds be used on transportation. See Attachment A for the list of activities.

The Administration for Children and Families reserves the right to delay decisions on quality improvement funding until the outcomes have been finalized for those Migrant and Seasonal grantees subject to competition for continued funding through the DRS.

Supplemental Funds to Continue Responding to COVID-19

All Head Start, Early Head Start, and EHS-CC Partnership grantees are eligible to receive additional funds to continue responding to COVID-19. Each grantee may apply for a proportionate amount of the \$250 million based on their total funded enrollment.

The purpose of these supplemental funds is the same as that of the CARES Act funds: to prevent, prepare for, and respond to COVID-19. Within these parameters, grantees have flexibility to determine which investments best support the needs of children and families while adhering to state and local guidance. Examples of the types of activities include, but are not limited to, the following:

1. Mental health services, supports, crisis response, and intervention services
2. Additional classroom staff to meet social distancing requirements, employees or contracted staff to address anticipated health, mental health, and social service needs, or staff to serve as substitutes
3. Other personnel costs, including fringe benefits and expanded sick leave
4. Coordination, preparedness, and response efforts with state, local, tribal, and territorial public health departments, and other relevant agencies
5. Provision of meals and snacks not reimbursed by the U.S. Department of Agriculture (USDA), as well as refrigerators or supplies to support the delivery of meals to children served in a remote/virtual program model
6. Training and professional development for staff on infectious disease management, delivery of remote/virtual services, etc.
7. Transportation, including the hiring of bus drivers and the purchase of buses and other vehicles that could support the delivery of educational materials, supplies, and meals
8. Purchasing necessary supplies and contracted services to sanitize and clean facilities and vehicles
9. Renovations or other space modifications, such as room dividers
10. Additional weeks of Head Start or Early Head Start programming at the end of the 2020–2021 program year or during the summer to increase the time period children and families can receive services
11. Other actions that are necessary to maintain and resume the operation of programs, such as investing in technology infrastructure and upgrades, ventilation systems, or other emergency assistance

The application process for these supplemental funds will be forthcoming.

Waiver of Non-Federal Match

The COVID-19 pandemic, a national emergency, is seriously affecting economic conditions in communities throughout the U.S. The Head Start Act recognizes that lack of resources in a

community adversely impacted by a major disaster may prevent Head Start grantees from providing all or a portion of their required non-federal contribution. OHS has determined that the widespread impact of the COVID-19 pandemic adversely impacts all Head Start grantees. Consequently, OHS will approve all requests for waivers of non-federal match associated with the following funds for FY 2021: COLA, quality improvement, and funding associated with COVID-19. To request a waiver of non-federal match, enter \$0 in Section C of your SF-424A in your application. No additional justification of the waiver is required. The issuance of a notice of award constitutes approval of the requested waiver.

Application Requirements

Grantees are required to request COLA funds, and quality improvement funds for Migrant and Seasonal grantees, through a grant application. OHS will soon issue a funding guidance letter to each grantee specifying its funding level and additional instructions on how to apply for these funds. OHS will also provide guidance on how to apply for COVID-19 supplemental funds. All applications must be submitted through the Head Start Enterprise System (HSES). Note that grantees will also be asked to report on the supplemental COVID funds in HSES when they report on their CARES Act spending plans, similar to the fall 2020 data collection.

Additional Information

Additional information and materials related to the pandemic are available on the COVID-19 and the Head Start Community page on the Early Childhood Learning and Knowledge Center (ECLKC) website. This webpage continues to be updated on a regular basis.

Please direct any questions regarding this PI to your Regional Office.

Thank you for your work on behalf of children and families.

/ Ann Linehan /

Ann Linehan
Acting Director
Office of Head Start

**ORANGE COUNTY HEAD START APPLICATION
FOR FEDERAL ASSISTANCE**

Related to

Grant #04-HET0001038

Corona Virus and Relief Supplemental Appropriations Act (CRRSA) FY 2021-2023

Table of Contents

1. CRRSA Narrative.....2
2. Non-Federal Match.....4

ORANGE COUNTY HEAD START PROGRAM
APPLICATION FOR FEDERAL ASSISTANCE RELATED TO
Corona Virus and Relief Supplemental Appropriations Act (CRRSA) FY 2021-2023
Grant #04-HET00001038

Budget Narrative

April 1, 2021 through March 30, 2023

The Orange County Head Start (OCHS) Program is requesting \$462,289 in federal funding to continue response to COVID-19 for Head Start provides Services to 1,536 children throughout Orange County, FL. The Orange County Head Start Program will use the permanent CRRSA funds to prevent, prepare, and respond to COVID-19.

Technology upgrades have allowed us to provide virtual access to our children and families throughout the COVID-19 pandemic. Currently OCHS is serving 200 students remotely. These innovations in technology have also allowed us to continue effective communications with our families by making parent meetings, policy council, and other supports more accessible virtually. The increase of technology in our Head Start program has allowed us to successfully operate during the global pandemic.

Smart Boards at Pine Hills Head Start

OCHS is requesting \$48,000 to purchase 8 smart boards for our Pine Hills Head Start Center. This purchase will be used as a pilot program to introduce more interaction with our community partners through virtual participation, such as reading to the children. The Smart Boards will also provide developmental applications and introduce advanced technology to our children. These smart boards allow real-time

collaboration through technologies such as wireless screencast, video conferencing and centralized screen control for virtual participation.

Amount Allocated	Description
\$48,000	8 Smart Boards for Pine Hills Pilot

Apple iPads

OCHS will be purchasing Apple iPads to provide additional access for virtual learning, as well as remote access for our children and families who are struggling with a lack of affordable technology. Our families will be able to take home an iPad to provide remote learning for their children. Also, iPads will be provided to parents who participate in focused learning programs including the following: 24/7 Dads, Abriendo Puerta/Opening Doors, Getting Ahead in a Just-Getting-By World, and The Incredible Years Parenting Program.

These iPads will also provide our families the opportunity to participate in Webex meetings and other communications with the program. We will also be providing iPads to the program staff as well as for use in our classrooms. These iPads will be ordered with specifications that will allow them to interface with existing Orange County Government technology and software. This will allow full use of the iPads and extend their service life

Ready to Go Program

Recruitment has become a new challenge for OCHS during the pandemic. Traditional face-to-face methods of outreach are no longer safe or viable during the pandemic. OCHS would like to use the "Ready to Go Program" to kick start our

program's recruitment efforts. This platform allows our program to be out in the community while practicing social distancing. This marketing will be tailored to fit our program. Being able to use the "Ready to Go Program's" multiple platforms will provide OCHS with a much-needed solution to effectively recruit new families and children from across all of Orange County. The program will also manage the recruiting process. This will allow our staff to spend more time engaging with the prospective families, while also being able to provide additional support with completing the application process.

Amount Allocated	Description
\$30,000	North Star Marketing "Ready to Go Program" *

*Program Materials in Document Section

In-Kind Match

Orange County Head Start has requested a waiver of non-federal match for the CRRSA funds. This can be found Section C of the SF-424A. The request of this waiver is in response to the Orange County community being adversely impacted by a major disaster, as outlined in the Head Start Act.

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0008
Expiration Date: 02/28/2022

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. HSSCO Operations: Operations	93.600	\$ []	\$ [] 0	\$ 462,289	\$ [] 0	\$ 462,289
2. []	[]	[]	[]	[]	[]	[]
3. []	[]	[]	[]	[]	[]	[]
4. []	[]	[]	[]	[]	[]	[]
5. Totals		\$ [] 0	\$ [] 0	\$ 462,289	\$ [] 0	\$ 462,289

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	RSSCO Operations: Operations				
a. Personnel	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/> 0
b. Fringe Benefits	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 0
c. Travel	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 0
d. Equipment	<input type="text"/> 48,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 48,000
e. Supplies	<input type="text"/> 159,718	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 159,718
f. Contractual	<input type="text"/> 30,500	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 30,500
g. Construction	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 0
h. Other	<input type="text"/> 182,600	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 182,600
i. Total Direct Charges (sum of 6a-6h)	<input type="text"/> 420,818	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> 420,818
j. Indirect Charges	<input type="text"/> 41,471	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> 41,471
k. TOTALS (sum of 6i and 6j)	\$ <input type="text"/> 462,289	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/> 462,289
7. Program Income	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

Authorized for Local Reproduction

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	HSSCO Operations: Operations	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/> 0
9.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
11.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
12. TOTAL (sum of lines 8-11)		\$ <input type="text"/> 0	\$ <input type="text"/> 0	\$ <input type="text"/> 0	\$ <input type="text"/> 0

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ <input type="text"/> 462,289	\$ <input type="text"/> 115,572	\$ <input type="text"/> 115,572	\$ <input type="text"/> 115,573	\$ <input type="text"/> 115,572
14. Non-Federal	\$ <input type="text"/> 0	<input type="text"/> 0	<input type="text"/> 0	<input type="text"/> 0	<input type="text"/> 0
15. TOTAL (sum of lines 13 and 14)	\$ <input type="text"/> 462,289	\$ <input type="text"/> 115,572	\$ <input type="text"/> 115,572	\$ <input type="text"/> 115,573	\$ <input type="text"/> 115,572

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
17. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
18. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
19. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
20. TOTAL (sum of lines 16 - 19)	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges: <input type="text"/>	22. Indirect Charges: <input type="text"/>
23. Remarks: <input type="text"/>	



ORANGE COUNTY LEAD START 2020-2021

ERSEA REPORT

MONTH: March

YEAR: 2021

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Applications 2020-2021	Monthly New Applications 2021-2022
Aloma	37	37	11%	11	1	3	1
Bithlo	34	22	4%	5	1	1	0
Callahan	49	48	10%	16	1	2	3
Hungerford	36	34	12%	9	0	0	1
Dillard	38	34	18%	6	0	2	0
Dover Shores	35	35	0%	4	0	1	2
East Orange	120	98	10%	34	0	3	2
Engelwood	60	60	33%	8	3	0	0
Evans	13	13	15%	3	2	0	1
Frontline	65	52	13%	9	0	2	0
Hal P Marston	85	67	6%	25	0	3	0
John Bridges	140	114	10%	47	1	6	2
Lila Mitchell	70	66	9%	6	0	7	1
McCoy	40	37	16%	6	2	0	0
Pine Hills	200	177	6%	50	0	4	2
SO YMCA	60	50	0%	22	5	0	0
Southwood	120	117	5%	34	5	2	0
Taft	120	96	12%	20	0	3	0
Three Points	60	53	7%	16	4	2	2
Ventura	40	35	25%	3	5	0	0
WS ELC	75	75	23%	9	2	3	3
WS Elementary	34	30	3%	11	0	1	3
Total	1536	1350	147(10.8%)	364	32	45	23
Goal	1536	1536	+ 154 (10%)	-191	+ 154 (10%)	48	
Previous Month		1351	136 (10.1%)	334	29	91	n/a

Monthly Chronic Absenteeism	Current Month	Monthly Goal	Previous Month	Reasons w/ Highest Percentages	
Severe Chronic Absences (20% Over)	21%	10%(154)	24%	Unexcused/No Show	27%
Moderate Chronic Absences (10-20% Over)	24%	20%(307)	25%	Sick or Dr's Appointment	22%
Not Chronically Absent (Less than 10%)	54%	70%(1075)	51%	Transportation	9%

Parent Family and Community Engagement 2020-2021

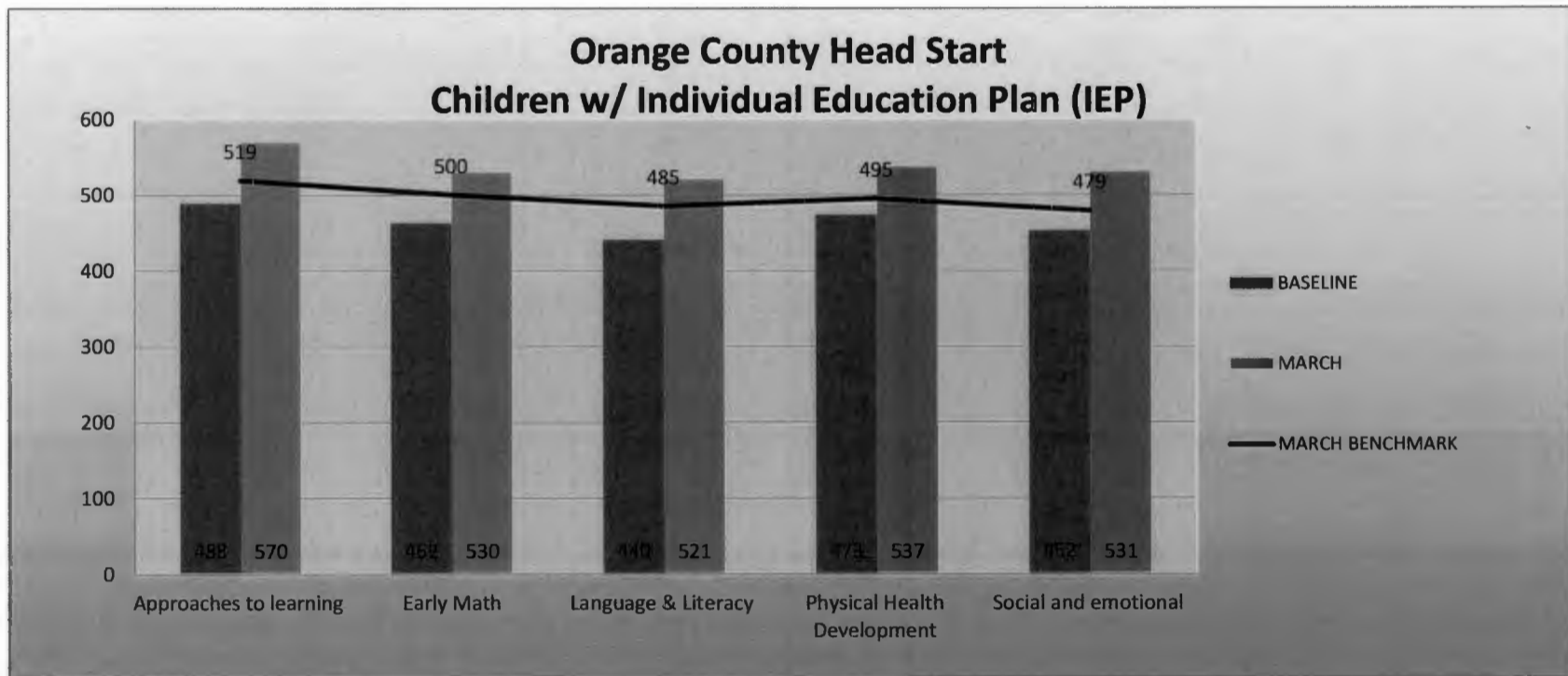
Monthly Report: March 2021

- (4) Home visits for attendance.
- (4) Families received Crisis/Emergency Assistance.
- (35) Parents received Educational Services (GED-7/ESOL-28).
- (845) Health Services Follow ups were done by Family Service Worker.
- (21) Families were referred for family services.
- (325) were provided families services
- (21) Parent Meetings were held this month. (356) parents attended parent meetings and (24) males attended during the month.
- (21) Fatherhood Activities was held this month. (258) Fathers attended fatherhood initiatives.
- (16) Parents Trainings were held this month. (316) parents attended Parents Trainings.
- (160) Homeless families, (1) Referrals, (1) Received Services, (86.45%) Attendance

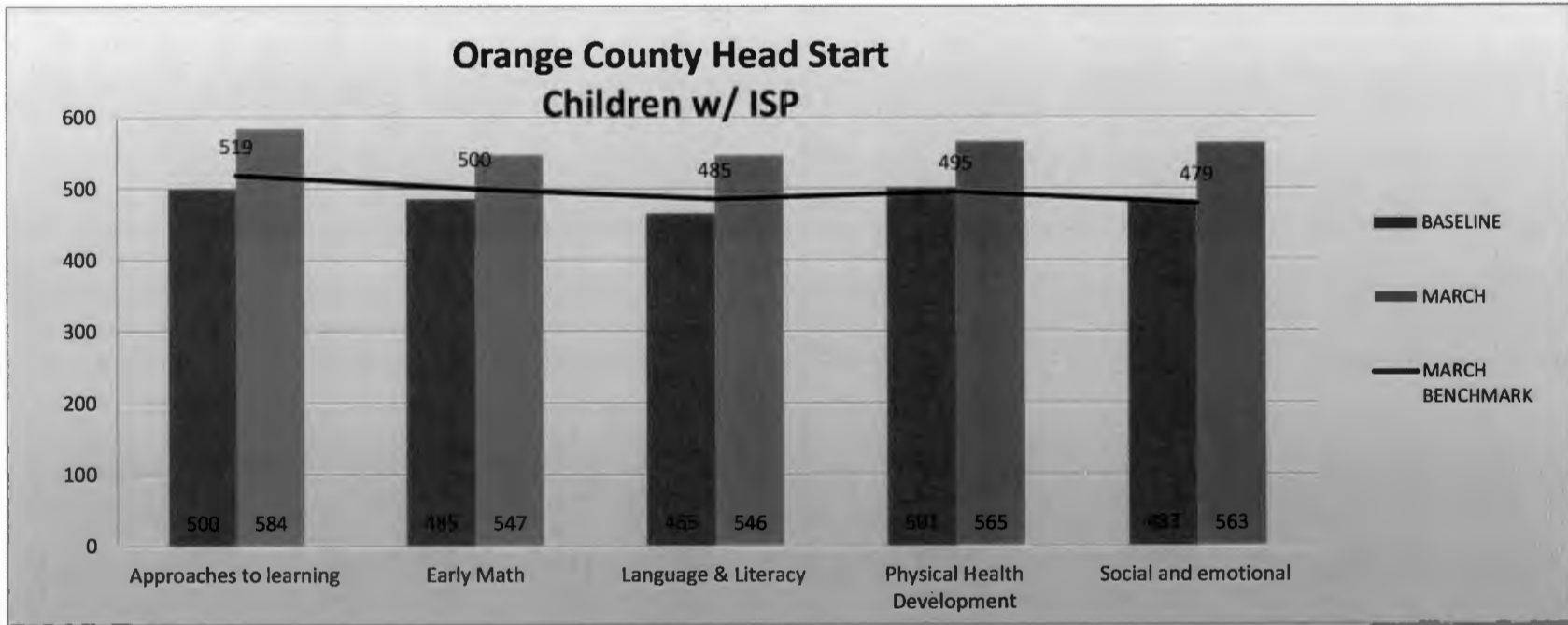
Trainings/Activities:

- Kindergarten Transition
- Financial Well Being
- 2020 Tax Preparation
- Good Will Industries
- Parenting skills
- How to shop on a budget/food
- Healthy
- Dental Health
- Aspire Counseling
- Cooking Matters
- How to shop on a budget
- Financial Literacy with 5/3 Bank
- How to incorporate More Fruits and Veggie

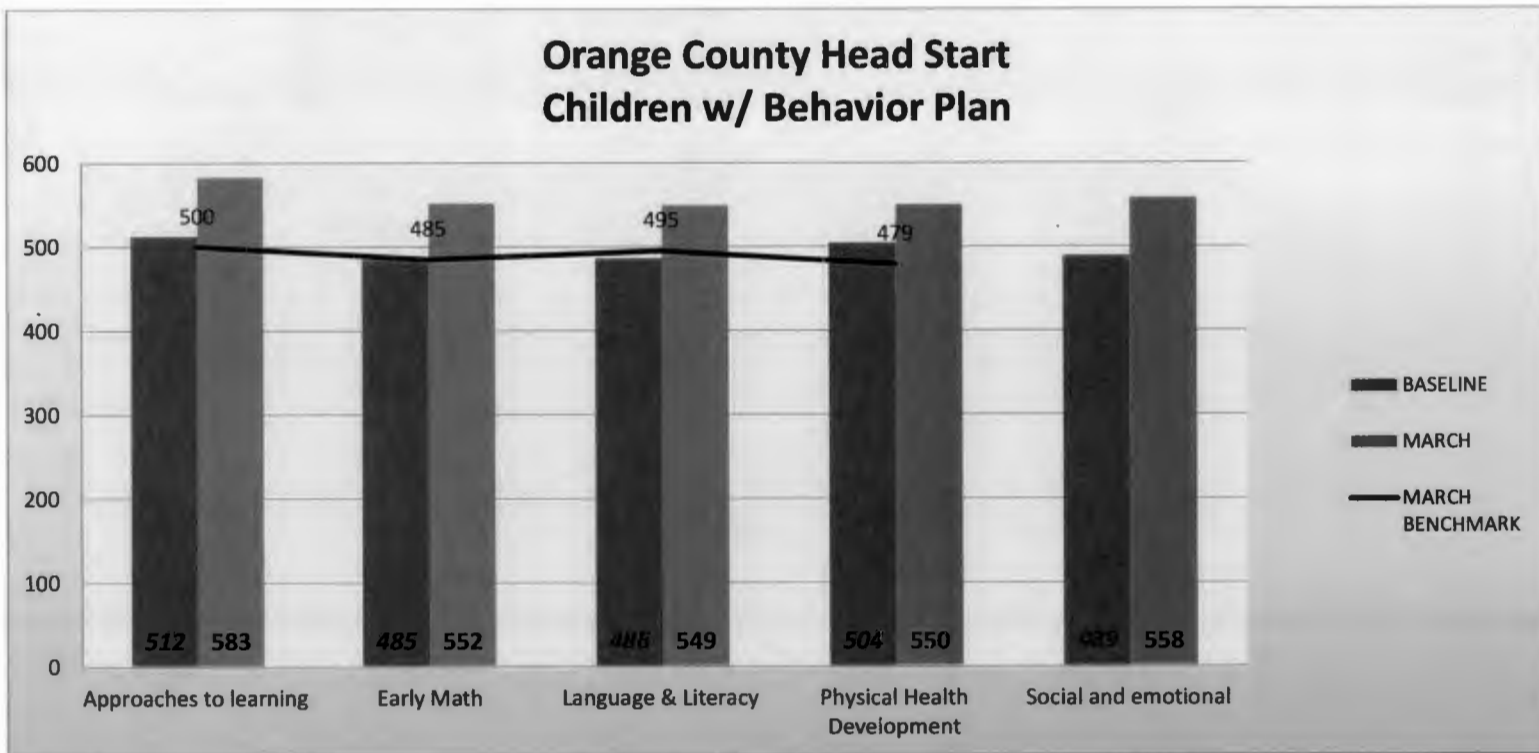
	BASELINE	MARCH	MARCH BENCHMARK
Approaches to learning	488	570	519
Early Math	462	530	500
Language & Literacy	440	521	485
Physical Health Development	473	537	495
Social and emotional	452	531	479



	BASELINE	MARCH	MARCH BENCHMARK
Approaches to learning	500	584	519
Early Math	485	547	500
Language & Literacy	465	546	485
Physical Health Development	501	565	495
Social and emotional	483	563	479



	BASELINE	MARCH	MARCH BENCHMARK
Approaches to learning	512	583	519
Early Math	485	552	500
Language & Literacy	486	549	485
Physical Health Development	504	550	495
Social and emotional	489	558	479



Orange County Head Start Medical and Dental Unit Monthly Report

Program Description	2020 - 2021 Program Year			
	Dec-20	January 2021	February 2021	March 2021
Total Number of HS children served (report source: CP2001)	903	1335	1354	1362
Number of children meeting requirement of health physicals CP3035	790	1102	1328	1345
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	78	62	18	10
Number of HS children meeting medical home requirement (report source: CP3021D)	615	1097	1329	1345
Number of HS children meeting immunization requirement (report source: CP3320)	872	1311	1348	1358
Number of HS children with an dental exam (report source: CP3035)	412	448	518	685
Number of children needing dental treatment (CP 2021)	101	100	106	143
Number of Health Action Plan (report source CP2110)	170	176	181	184
Number of Site Visit for LPN monthly	22	12	19	20
Number of pregnant mothers receiving dental care (report source: CP9740 - PIR C.21)	N/A	N/A	N/A	N/A

1536 Funded

Head Start 2020-2021

Health Up -to-Date Requirements	Health Up -to-Date Requirements	Health Up -to-Date Requirements	Health Up -to-Date Requirements
	60%	66%	70%

Child Plus Dashboard Homeless Reporting March 2021



	Centers	Making Gains	Goal Progress	Goal Completed	Homeless
1	Aloma	3	11	0	8
2	Bithlo	7	20	3	2
3	Callahan	21	13	0	10
4	Dillard	3	8	0	2
5	Dover Shores	22	8	0	1
6	East Orange	57	57	4	16
7	Engelwood	34	38	2	17
8	Evans	1	9	0	0
9	Frontline	37	31	7	0
10	Hal Marston	8	26	1	3
11	Hungerford Elm	0	4	0	4
12	John Bridges	79	42	3	15
13	McCoy	21	32	0	7
14	Lila Mitchell	22	43	0	3
15	Pine Hills	3	67	0	18
16	S.O. YMCA	24	9	3	5
17	Southwood	60	39	14	30
18	Taft	8	42	4	3
19	Three Points	22	26	1	8
20	Ventura	34	6	2	2
21	W.S. ELC	53	40	2	6
22	W.S. ELM	0	13	0	1
	Total:	519	584	46	161

Total # of homeless families 160

Total # Active Family Partnerships Agreements 9

Total # of Referrals 1 Total # Homeless families receiving services 1

Total # of families acquired housing 0

Homeless ADA 86.45%

Supplemental Funds to Continue Responding to COVID-19

Presenters

Dr. Bernadine Futrell, Director of Office of Head Start
Heather Wanderski, Program Operations Division
Colleen Rathgeb Policy, Oversight and Planning Division
Sharon Yandian, Comprehensive and TTA Services Division
Lizette Lopez, Program Operations Division
Theresa Rowley, Program Operations Division
Kate Troy, Policy, Oversight and Planning Division



DEPARTMENT OF
EDUCATION
CHILDREN & FAMILIES



OFFICE OF HEAD START

Meet Our New Director!



Dr. Bernadine Futrell



HEAD START COVID-19 RESPONSE FUNDS

- ❑ **CARES Act: \$750 Million** has been awarded to all grantees – *approximately 43% of funds have been drawn down by grantees*
- ❑ **CRRSA Act: \$250 Million** was appropriated with FY21 Budget – *will be awarded in the Spring*
- ❑ **American Rescue Plan: An additional \$1 Billion** – *Signed by the President March 11th, 2021*



DISTRIBUTION OF NEW COVID FUNDING

All funds go out by formula to all grantees based on funded enrollment to continue to respond to COVID-19.

Logistics:

- Separate award with a new grant number
- One award per agency, per region
- No separation between HS and EHS



Agenda

- How to apply for supplemental funds in the Head Start Enterprise System (HSES)
- Suggested use of the funds
- Clarification of the financial reporting



How to Apply

- New temporary grant with a new acronym
 - HET: Regions 1-10
 - HAT: Region 11, American Indian Alaska Native
 - HNT: Region 12, Migrant and Seasonal Head Start
- The grant is available on the homepage of HSES after logging in starting on March 29th
- Applications are due April 9th

New Temporary Grant

❑ Select the new temporary grant number to apply for the COVID-19 funding

Grant Number

XXHET000635

XXCH123456

Office of Head Start / Head Start Enterprise System

[logout](#)

Grant Agency Selection

Your account is associated to multiple grant programs in HSES.
Please select which grant program you want to use for this session.

Grant Number	Grant Status	Grant Award Name	Program Name	Head Start Program	Early Head Start Program	Actions
XXHET000635	Active	Sample CRRSA COVID Grant				select
XXCH123456	Active	Sample Child-Service Grant	Sample Child-Service Program	000	200	select

Note: Only one grant agency can be selected per login. To select a different grant agency (after making selection in this page), log out and log back in.



HSES Tabs

- Review the contacts tab and make updates
- Communicate with the Regional Office about this funding via the Correspondence tab
- On the financial tab start the non-competing new application

The screenshot shows the HSES application portal for grant XXHET000635. At the top, there is a navigation bar with 'HOME', 'RESOURCES', and 'FEEDBACK'. Below this, the grant title 'XXHET000635 Sample CRRSA COVID Grant' is displayed, along with the project period '04/01/2021-03/31/2023 (24 months)' and the annual funding month 'April'. A secondary navigation bar includes 'Home', 'Contacts', 'Correspondence', and 'Financials'. The 'Grant Applications' section is active, showing a table with columns for 'Applications', 'Budget Period', and 'Funding'. The table contains one row for 'Non-Competing New' applications, which are 'Not Started'. To the right of the table, there are links for 'Application Guide' and 'Frequently Asked Questions'. Below the table, there is an 'Add Amendment' button. At the bottom of the page, contact information for the HSES Help Desk is provided.

HOME RESOURCES FEEDBACK

XXHET000635

XXHET000635 Sample CRRSA COVID Grant

Project Period: 04/01/2021-03/31/2023 (24 months) Annual Funding Month: April

Home Contacts Correspondence **Financials**

Grant Applications

Fiscal Year: 2021 Budget Period: XXHET000635-01: 04/01/2021-03/31/2023 Project Period: 04/01/2021-03/31/2023 Annual Funding Month: April

Applications [Application Guide](#) [Frequently Asked Questions](#)

Applications	Budget Period	Funding
Non-Competing New	Not Started	Federal Total: \$0 Non-Federal Total: 0% \$0

Add Amendment

For assistance, please contact the HSES Help Desk at help@hseinfo.org or call 1-866-771-4737 (toll-free) or 1-571-429-4858 (local), Monday - Friday, 8 a.m. - 7 p.m. EST (not available on weekends or federal holidays)



Abbreviated Application

- The application will pre-populated with guidance
- The allocated funding is pre-populated on the summary and SF-424A tabs

HOME
RESOURCES
FEEDBACK

XXHET000635 /Grant Application

XXHET000635 | 01: 04/01/2021-03/31/2023 | Non-Competing New

Budget Summary

Grant Program, Function or Activity	New or Revised Budget		Total
	Federal	Non-Federal	
1. Operations:	\$97,514	\$0	\$97,514
5. Totals	\$97,514	\$0	\$97,514

Guidance

This application contains a funding amount for one-time activities to prevent, prepare for, and respond to COVID-19. The total funding amount has been entered in the object class category "Other" on the SF-424A. If applicable, this amount reflects the allocations for all Head Start grants held by the organization and includes Head Start and Early Head Start allotments. Adjustments to funding amounts between object class categories on the SF-424A are permitted, however the Federal total cannot be adjusted as it reflects the total amount allocated by the Office of Head Start. Please review, edit if needed, and submit the application to the Regional Office as soon as possible and no later than the date indicated. Allocations were provided proportionally to all grants based on federal funded enrollment levels as required by the Consolidated Appropriations Act, 2021 (P.L. 116-260). Narratives, budget justifications, and governing body or policy council approvals are not required for this application, except for purchases that require prior approval such as for equipment or the purchase, construction, or major renovation of facilities. If any of these activities are included, a narrative explaining the purchases will be required.

The Head Start Act recognizes that lack of resources in a community adversely impacted by a major disaster may prevent Head Start grantees from providing all or a portion of their required non-federal contribution. In order to request a waiver of non-federal match, place the amount of \$0 in Section C of your SF-424A in your application. No separate waiver request is required. For more information, please see <https://edlkc.ohs.acf.hhs.gov/policy/pl/acf-pl-hs-21-01>.

Please contact your Program Specialist using the correspondence tab within this application with questions.

	Allocation	Requested
CRRSA (COVID-19)	\$97,514	\$97,514



Abbreviated Application

The funding is pre-populated in the “other” field of the SF-424A.

Move funds into other budget categories based on how you plan to use the funds.

XXHET000635 | 01: 04/01/2021-03/31/2023 | Non-Competing New

Save Save and Stop Editing Cancel

Summary Other Funding SF424A SF484 Grantee Change Documents Reports Correspondence

Section A - Budget Summary

The New or Revised Budget Federal Column (e) is populated with amounts from Section B, Line 8.k.
The New or Revised Budget Non-Federal Column (f) is populated with amounts from Section C, Column (e).

Grant Program, Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds (c)		New or Revised Budget (d)		Total (g)
		Federal	Non-Federal	Federal (e)	Non-Federal (f)	
1. Operations: Operations	93.600	\$	\$	\$97,514	\$0	\$97,514
2. N/A						
3. N/A						
4. N/A						
5. Totals		\$0	\$0	\$97,514	\$0	\$97,514

Section B - Budget Categories - Federal Funds

For each activity, provide the total requirements for Federal funds by object class categories.

6. Object Class Categories	Grant Program, Function, or Activity				Total
	(1) Operations: Operations	(2)	(3)	(4)	
a. Personnel	\$				\$0
b. Fringe Benefits	\$				\$0
c. Travel	\$				\$0
d. Equipment	\$				\$0
e. Supplies	\$				\$0
f. Contractual	\$				\$0
g. Construction	\$				\$0
h. Other	\$	97,514			\$97,514
i. Total Direct Charges (sum of 6a-6h)		\$97,514			\$97,514
j. Indirect Charges	\$				\$0
k. TOTALS (sum of 6i and 6j)		\$97,514			\$97,514



Abbreviated Application

- Complete the SF-424A, and SF-424 tabs
 - Purchases that require prior approval such as equipment or construction require a narrative explaining the purchases.

- To request a waiver of non-federal match, enter \$0 in Section C of your SF-424A in your application. No additional justification of the waiver is required.

- Once the application is complete select submit.



New Grant

- Once the NOA is issued the “T” will drop and the grant number will change.
- The new active grant will appear in HSES

Grant Number

XXHE000001

XXCH123456



Office of Head Start / Head Start Enterprise System load

Grant Agency Selection

Your account is associated to multiple grant programs in HSES.
Please select which grant program you want to use for this session.

Grant Number	Grant Status	Grant Award Name	Program Name	Head Start Program	Early Head Start Program	Actions
XXHE000001	Active	Sample CRRSA COVID Grant				select
XXCH123456	Active	Sample Child-Service Grant	Sample Child-Service Program	000	200	select

Note: Only one grant agency can be selected per login. To select a different grant agency (after making selection in this page), log out and log back in.

For assistance, please contact the HSES Help Desk at help@hseinfo.org or call 1-866-771-4737 (toll-free) or 1-571-429-4656 (local), Monday - Friday, 8 a.m. - 7 p.m. EST (not available on weekends or federal holidays)



Suggested Use of the Funds



COVID-19 & Beyond

Immediate and longer term program needs

Additional Space

Extended program year

Meal and Nutrition Services

Family Economic Mobility

Vaccine support

HVAC and ventilation

Staff Wellness / Mental Health Support

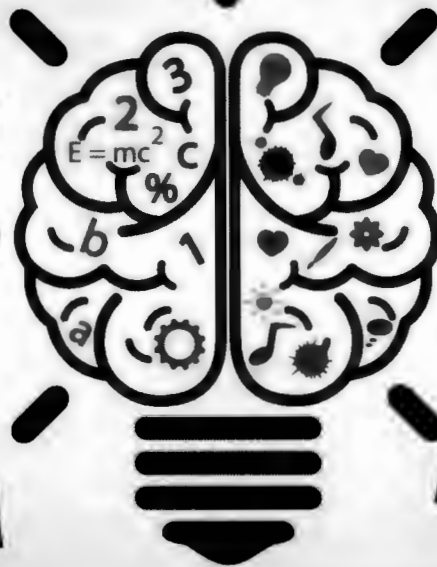
Family Support

Outdoor Spaces

Supplies

Transportation

Staff and consultants



Clarification of the financial reporting



Allowable Costs Generally:

For all expenses, an allowable cost must be:

- Necessary and reasonable for the performance of the Federal award *under the circumstances prevailing at the time the decision was made*;
- Allocable to (benefits) a specific federal award or necessary to the overall operation of the grantee; and
- Be adequately documented.



Documentation, Record Keeping, Reporting



- Identify the community, program, family, child circumstances that support new, different or increased needs;
- Make supportive changes to internal fiscal policies and procedures;
- Explain the connection between costs and the purpose of the award; and
- Connect costs with the program-specific impact of coronavirus.



CARES Act “C3” Financial Reporting

- ❑ Two Federal Financial Reports (SF-425) per Budget Period
- ❑ Follow the reporting requirements in accordance with ACF-PI-HS-17-04
- ❑ Report must be submitted in the Payment Management System (PMS)

FEDERAL FINANCIAL REPORT						
(Follow form instructions)						
1 Federal Agency and Organizational Element to Which Report is Submitted		2 Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)			Page 1	of
3 Recipient Organization (Name and complete address including Zip code)						
4a. DUNS Number	4b. EIN	5 Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type	7. Basis of Accounting	
				<input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	<input type="checkbox"/> Cash <input type="checkbox"/> Accrual	
8. Project/Grant Period From: (Month, Day, Year)			To: (Month, Day, Year)	9. Reporting Period End Date (Month, Day, Year)		
10. Transactions					Cumulative	
<i>(Use lines a-c for single or multiple grant reporting)</i>						



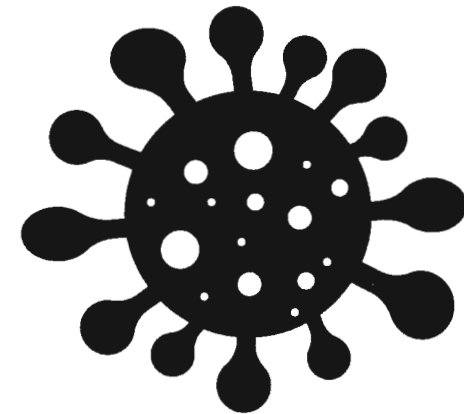
CARES Act Reporting Due Dates

Budget Period Start	Report Cumulative Costs Through	Annual-425 Due	Final SF425 Due
January 1	December 31	January 30	April 30
February 1	January 31	April 30	April 30
March 1	February 28/29	April 30	July 30
April 1	March 31	April 30	July 30
May 1	April 30	July 30	July 30
June 1	May 31	July 30	October 30
July 1	June 30	July 30	October 30
August 1	July 31	October 30	October 30
September 1	August 31	October 30	January 30
October 1	September 30	October 30	January 30
November 1	October 31	January 30	January 30
December 1	November 30	January 30	April 30



CRRSA Act “C5” Financial Reporting

- ❑ CRRSA awards will have 24 month budget and project periods
 - 04/01/2021 – 03/31/2023
- ❑ One grant, for each organization, per Region
- ❑ Two Federal Financial Reports (SF-425)
 - Annual Report
 - Final Report



CRRSA Act Reporting Due Dates

Budget Period	Report Cumulative Costs Through	Annual SF-425 Due	Report Cumulative Costs Through	Final SF-425 Due
04/01/2021-03/31/2023	March 31, 2022	April 30, 2022	March 31, 2023	July 30, 2023



American Rescue Plan Act of 2021

- Funds will be awarded as a supplement to the HE, HA and HN grants with the same budget and project periods:
 - 04/01/2021 – 03/31/2023
- Funds awarded as a “C6” subaccount
- Two Federal Financial Reports (SF-425)
 - Annual Report
 - Final Report



ARP Act Reporting Due Dates

Budget Period	Report Cumulative Costs Through	Annual SF-425 Due	Report Cumulative Costs Through	Final SF-425 Due
04/01/2021-03/31/2023	March 31, 2022	April 30, 2022	March 31, 2023	July 30, 2023



Thank you



ADMINISTRATION FOR
CHILDREN & FAMILIES



OFFICE OF HEAD START